

**BUILDING FACILITIES CONSTRUCTION COMMITTEE MEETING MINUTES**  
**WEDNESDAY November 19, 2025**

**Attendance:** Chair Shirley Mosczynski, vice chair Linda Brown, Carol Gogolinski, Fred Fontaine, Bob Werme, Matt Wojcik Town Administrator, John Charbonneau Town Planner

Shirley Mosczynski called the meeting to order at 10:01 am

**1. (0:55 TS) Future use of document storage area (former locker room) & Site Walk – Discussion**

The second floor of the building currently is keeping storage of historic documents, and they need to be stored in a controlled climate area to stop the deterioration any further and the old locker room in the gymnasium was proposed to utilize. The budget was a little short and they received an extra \$4k for the project budget and the estimate came in at \$24,500.00 to install climate in the area and Mr. Wojcik signed the contract and the work will start soon.

The committee took a site visit of the proposed storage area for the documents. (17:20 TS) returned to the meeting room

**2. (18:05 TS) Administration report on projects in progress:**

**A. 11 GLEASON COURT (Old Grammar School)– update**

The Select Board rejected all the bids at last night's meeting. The bid that has the highest score by the board members was to restore the building to have 10 apartments units with landscaping and a good plan for parking and offered \$10k. The other bid was to restore the building but to also build a three-story large structure in front of the current building and offered \$390k for building but wanted to kick in \$40k for the road. The Select Board will decide what they want in the new advertisement when they put it out to bid again.

**B. (31:35 TS) HIGHWAY BUILDING PROJECT – update**

Matt Wojcik has no update for this project at this time. Mr. Wojcik explained what the "house doctor" Weston and Sampson will be utilized for the town and what they do for the town. The committee discussed the type of building proposed for the highway building project and they are looking at metal building with a metal roof.

**C. (48:25 TS) STATUS OF OIL SPILL – update**

No update.

**D. (48:35 TS) GREEN COMMUNITIES – update**

John Charbonneau stated that their annual report has been submitted for the town's green communities. He is continuing to work with the highway department and Inovis to utilize the lights that were supposed to be used in the post office, and right now it looks like they will be used in the library. He is also

gearing to decide what will be applied for with the next grant round in 2026, and the town is eligible for the maximum amount of funding for next year because of not reaching the cap.

**E. (49:45 TS) MUNICIPAL FIRE ALARM - update**

No update.

**F. (50:15 TS) FIRE STATION UPGRADE/HVAC (Generator/Electrical) – update**

The was ARPA funds slated for this project but because the bids came in too high and the ARPA money had to be used the ARPA funds were allocated to the Depot Street project. Town Meeting voted on Monday to use free cash to the fire station project, and Weston and Sampson is going to put the project out to bid for the town

**G. (53:00 TS) LIBRARY – BOARD OF TRUSTEES – update**

No update.

**H. (53:10 TS) VACANT BUILDINGS IN TOWN**

- a. 5 Cottage St – Old Fire Station – This project was done
- b. 104 Main St – Old Buckeye Pipeline – Town meeting voted to demolish it and allocated \$200k. There were some building officials asking if it can be saved, he received some historic information from the Assessors office about the building today and he will have an environmental company test it for asbestos and assess the building.
- c. 19 Main St – Brown Building – Town Meeting voted to demolish and he will move this forward.
- d. 21 Main St – Center School/Old VFW – They would like to try and save this building, and he discussed how this could possibly be done.

**I. (59:25 TS) DEMOLITION OF VACANT BUILDINGS – the following buildings were all voted to demolish at Town Meeting.**

- a. 103 Shore Road
- b. 104 Main Street – Old Buckeye Pipeline
- c. 19 Main Street – Brown Building

**(1:01:00 TS) MINUTES:** September 17, 2025 & October 15, 2025 – Possible Votes

**(1:01:40 TS) Motion to approve the September 17, 2025, meeting minutes as amended made by Linda Brown, 2<sup>nd</sup> by Fred Fontain. The vote passed unanimously.**

**(1:02:10 TS) Motion to approve the October 15, 2025, meeting minutes as written, made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously.**

**UPCOMING /MEETINGS:** December 17, 2025 & January 21, 2026 – Possible Votes

(1:04:55 TS) Motion to approve the Building Facilities Construction Committee 2026 meeting schedule as presented, made by Linda Brown, 2<sup>nd</sup> by Fred Fonatin. The vote passed unanimously.

*Open Session for Topics not reasonably anticipated 48 Hours in advance of meeting.*

(1:05:55 TS) Motion to adjourn the meeting at 11:13 am, made by Linda Brown, 2<sup>nd</sup> by Carol Gogolinski. The vote passed unanimously.

Respectfully submitted,

Stephenie Gosselin