

STORMWATER BYLAW COMMITTEE
Tuesday, October 28, 2025
Community Meeting Room
6:00 PM

Margaret Bacon called the meeting to order at 6:00 pm.

1. Attendance:

Vice chair Margaret Bacon, Carol Gogolinski, Mike Zwicker, Jake Schultzberg, Colin Haire, John Charbonneau (Town Planner)
Absent – Les Stevens (excused)

2. Continuation of Review of Draft Stormwater Regulations:

Before continuing the review, the Committee reviewed the meeting minutes from the October 14, 2025 and the September 30, 2025 meetings. Mike Zwicker made a motion to approve the meeting minutes for September 30, 2025, as written. Colin Haire seconded the motion. The Committee unanimously approved the meeting minutes for September 30, 2025, as written. The Committee could not vote on the meeting minutes for October 14, 2025 because there was not a voting quorum of members in attendance at that meeting. The Committee tabled the draft meeting minutes for October 14, 2025 to the next meeting.

Before the review of the draft regulations began, John Charbonneau explained his approach to drafting the regulations. He stated that it would be simpler to use the Stormwater Bylaws that were approved at the previous Town Meeting as the template for the new regulations rather than the Town of Uxbridge's Stormwater Regulations. The document contains many elements that the town will want contained in the new regulations and Uxbridge's Regulations contain 25 pages, which would require more editing to make it consistent with what would be appropriate for the Town of Douglas. Margaret Bacon agreed that the rationale makes sense and is simpler.

John Charbonneau gave a brief explanation of the draft regulations presented to the Committee. Margaret Bacon suggested maintaining a table of contents in the new regulations and the rest of the Committee agreed it is a good idea. Colin Haire noted that there are some differences between some of the definitions in the draft regulations and those that were approved at Town Meeting. John Charbonneau agreed to review them and correct any differences. The Committee had no comments on the rest of the draft regulations that were discussed previously.

The Committee discussed the section of the regulations regarding permit procedures, requirements and fees from the Town of Uxbridge. In Paragraph B, they agreed to remove the items for, "Responsible Billing Party", "Maintenance Agreement" and "Surety Bond". The last two (2) items can be addressed in the Planning Board's decision, if necessary. They questioned whether notification of parties in interest within 300 feet of the subject property is excessive. John Charbonneau agreed to look into what flexibility the Committee has in establishing this standard. They also voted to remove Item #8 and made a minor edit to Item #9. The Committee voted to remove Paragraphs 5 and 6 because they felt they are not necessary. Lastly, they voted to retain Paragraph E regarding public hearings.

3. Upcoming Meetings:

The Committee approved the proposed meeting schedule of November 11, 2025, November 25, 2025, December 9, 2025 and December 23, 2025 with one (1) change. The meeting on November 11, 2025 is on Veterans' Day, which is a holiday and Town Hall is closed. Therefore, the meeting will be held on November 18, 2025.

5. Adjournment

Motion to adjourn the meeting at 6:58 pm, made by Mike Zwicker, seconded by Colin Haire. The vote passed unanimously.

Respectfully submitted,



John Charbonneau