

STORMWATER BYLAW COMMITTEE  
Tuesday, September 30, 2025  
Community Meeting Room  
6:00 PM

Les Stevens called the meeting to order.

1. Attendance – Les Stevens, Margaret Bacon, Jake Schultzberg, Colin Haire, Mike Zwicker, John Charbonneau Town Planner  
Absent – Carol Gogolinski
2. (0:30 TS) Committee Organization  
Mike Zwicker nominated Les Stevens to be chair and Margaret Bacon 2<sup>nd</sup>, Les Stevens nominated Margaret Bacon for vice chair and Mike Zwicker 2<sup>nd</sup>. The votes passed unanimously.
3. (1:05 TS) Discussion of Committee Charge/Task  
John Charbonneau updated that the bylaw was submitted late to the AG's office, and they are still waiting to hear back from the Attorney General's office for approval. The committee will put together the regulations and hope to have them ready for when they hear back from the AG's office.
4. (6:30 TS) Upcoming Meetings: October 14, 2025  
October 28, 2025  
November 11, 2025  
November 25, 2025 (If necessary)  
The committee will review and approve the minutes for the Stakeholder Committee at the next meeting.
5. (6:50 TS) Review of materials  
In the members' packets are the Stormwater By-Law that was approved at Town Meeting, and Les Stevens mentioned carrying over the definitions from what was approved at Town Meeting into this document they will be preparing, and they have the Uxbridge Stormwater Regulations they will be using as a model to draft the Douglas Stormwater Regulations. They talked about the difference between the by-laws and the regulations and how they are different. The committee would like to have Nick, the person who helped them with the by-law, to maybe look at their draft regulations when they have it ready for review.  
They started going through the draft document and started making edits as they read it section by section.
  1. Town of Douglas Stormwater By-Law – Purpose
  2. Definitions – will take from the bylaw
  3. Administration
  4. Applicability
  5. Permits
  6. Stormwater Management Performance Standards
  7. Stormwater Management Plan Content

8. Surety
9. Enforcement
10. The Construction Inspections
11. The Project Complete
12. Owner of the property
13. Waivers and Provisions of relief
14. ?

Mr. Charbonneau stated that he will be away from the 9<sup>th</sup> to the 23<sup>rd</sup> and will not be at the next meeting so he will make the changes and edits they discussed tonight and try to review the remainder of the document before he leaves to have it ready for their next meeting.

Upcoming Meeting: October 14, 2025

6. (1:07:50 TS) Adjournment – Motion to adjourn the meeting, made by Margaret Bacon, 2<sup>nd</sup> by Mike Zwicker. The vote passed unanimously.

Respectfully submitted,

Stephenie Gosselin