



Town of Douglas FIRE/EMS Department



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MEMO

To: BOS
CC: Town Administrator, BOS Executive Assistant
From: Kelly Manning, Deputy Chief
Re: Hazard Mitigation Plan Progress / Timeline
Date: June 17, 2025

As we near the completion of our Hazard Mitigation Plan (HMP) update, I wanted to provide a brief summary.

The HMP is a comprehensive document that identifies potential natural hazards, assesses their associated risks, and outlines strategies to reduce their impact on the community. Its primary goal is to enhance our resilience to future events through a combination of targeted actions.

Once adopted by the Board of Selectmen, the plan will make the Town eligible for federal grants and other assistance to support mitigation efforts. Depending on the type of hazard, these actions may include infrastructure improvements, public education initiatives, and community awareness programs, among others.

Summary Progress on the HMP (Hazard Mitigation Plan)

Timeline is contingent on data requests. Review periods for MEMA and FEMA are estimates based on typical processing times. MEMA rarely takes the full 45–60 days, but FEMA usually does.

- **LHMT Meeting #4 (Final Meeting):** June 24, 2025
- **Draft HMP Review Schedule:**
 - Internal (LHMT): July 14, 2025
 - Departments/Boards/Commissions: July 28, 2025
 - Select Board: August 11, 2025
 - Public Comment Period Begins: August 25, 2025
 - Public Workshop/Hearing: Week of September 1, 2025
- **Submission Timeline:**
 - Submit to MEMA: by September 15, 2025 (*estimated 45–60 day review*)
 - Submit to FEMA: by October 20, 2025 (*estimated 45–60 day review*)
- **Select Board Adoption:**
 - Required within one calendar year after FEMA issues “Approved Pending Adoption” status

Please feel free to reach out or email me with questions.