

APPROVED 6/18/2025

BUILDING FACILITIES CONSTRUCTION COMMITTEE  
WEDNESDAY, MAY 21, 2025  
RESOURCE ROOM

Attendance: Chair Shirley Mosczynski, Vice Chair Linda Brown, Carol Gogolinski, Ray Clontz, Fred Fontaine, Bob Werme, Matt Wojcik Town Administrator via zoom

Shirley Mosczynski called the meeting to order at 10:02 am.

1. (1:05 TS) Review of RFP for 11 Gleason Court – Possible votes  
Matt Wojcik stated that they will not have the funds to get an official appraisal until after July 1 and went over what was in the RFP. They are going to wait until the next meeting to vote on the RFP until the Historical Commission has looked at the RFP as well.
2. (12:25 TS) Highway Building Project  
They do not have the dam report, but the BOS has given Matt Wojcik authority to negotiate with the property owner and to look at other properties. There was a report given that does not recommend the property. There were questions raised about the building and equipment, so the members are going to review everything and pull questions together they have about the project for Matt Wojcik to be able to answer at the next meeting. Matt Wojcik would like to have Adam Furno and Mike Fitzpatrick at the next meeting to be available to answer questions as well.
3. (22:25 TS) Status of Oil Spill  
Matt Wojcik discussed some issues they are having with the boiler that is only 9 years old, which was repaired last year and within the last few weeks there has been another area that needs repairing. They are working with the manufacturer because it is still under the 10-year warranty and have decided to fix it and submit it for reimbursement to the manufacturer.
4. (27:00 TS) Green Communities  
This project is still in progress and waiting for school to be out for the summer to start the project.
5. (27:20 TS) Fire Station Upgrade/HVAC (Generator/Electrical)  
Matt Wojcik stated that the Fire Station roof is going to be done first, the invitation for bids is complete, the advertising process has begun, and they will open bids on June 30. He went over what needs to be done to start the HVAC and electrical work due to the project going over the budget, which the electrical will have to be done before the HVAC.
6. (33:20 TS) Municipal Fire Alarm (#2019-03)  
This project will not be happening until the sprinkler design is done.
7. (34:20 TS) Vacant Buildings in Town  
Matt Wojcik updated that Representative McKenna was able to get an earmark in the budget that is still not finalized of \$20k for the demolition of the “Little Brown House”. He talked about the old central school (old veterans hall) building across from the common and looking into saving the building for future town use for potentially the senior center, which would be more like a 10-year project.
8. (38:50 TS) Library Board of Trustees  
No update.
9. (39:20 TS) MVP Grant – Fire Station Stormwater Management  
The grant application was submitted on time, and it will continue to be in the hazard mitigation plan for the Master Plan Committee until it is resolved. The new Community Development director John Charbonneau will attend the Master Plan meeting tonight.
10. (41:55 TS) Meeting Minutes: April 16, 2025

(44:00 TS) Motion to approve the Wednesday, April 16, 2025, meeting minutes as amended, made by Linda Brown, 2<sup>nd</sup> by Fred Fontaine. The vote passed unanimously.

Upcoming Meetings: June 18, 2025 & July 16, 2025 – Possible votes

(45:40 TS) Motion to adjourn the meeting at 10:46 am, made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously.

Respectfully submitted,

Stephenie Gosselin