

APPROVED 4/16/2025

BUILDING FACILITIES CONSTRUCTION COMMITTEE  
WEDNESDAY, MARCH 19, 2025  
RESOURCE ROOM

Attendance: Chair Shirley Mosczynski, Vice chair Linda Brown, Ray Clontz, Fred Fontaine, Bob Werme, Matt Wojcik Town Administrator, Matt Benoit Community Development Director

Shirley Mosczynski called the meeting to order at 10:06 am.

1. (0:55 TS) Highway Building Project  
The dam inspection is scheduled, Matt Wojcik talked about the closing process and how they are utilizing the property, the existing building, and the ADA compliance. They discussed what they have settled on for the design for the two crossings that should save money.
2. (7:20 TS) Recommendations to the BOS regarding restrictions to place on the sale of the Old Grammar School at 11 Gleason Court – Discussion  
Matt Wojcik is proceeding to get the RFP done and suggested that they put this on the next agenda as “review of RFP for 11 Gleason Court”, he would like to have this closed by the end of this fiscal year. Mr. Wojcik went over what work had been done to that building.
3. (13:45 TS) Administration Report on Projects in Progress:
  - a. Status of oil spill – Matt Wojcik discussed the conversation they had with the MIIA representative at last night’s BOS meeting about the \$500k cap and the town’s disappointment with how it was handled with this claim.
  - b. (16:20 TS) Green Communities – Matt Benoit gave an update that the town was rewarded a \$100k grant for the LED lighting at the middle school and the contract was signed yesterday and this will happen when school gets out probably in July. Going forward lighting projects are not going to be as accessible because the incentives are going away.
  - c. (21:10 TS) Municipal Fire Alarm (#2019-03) – Matt Wojcik would like to get past the budget and town meeting then he will get out a design RFQ.
  - d. (23:20 TS) Fire Station Upgrade/HVAC (Generator/Electrical) – They are strategizing because they moved the ARPA funds away from this project so they wouldn’t lose them, and Mr. Wojcik would like to do the construction part of this first. He discussed some ways and thoughts of funding this project. They are going to do the fire station roof this summer using the funds set aside some years ago at Town Meeting for this.
  - e. (27:50 TS) Vacant Buildings in Town – Matt Wojcik stated that the demolition of the little brown house is probably never going to make it on the top of the priority list for the capital projects and he told the BOS that they have the authority to put it on the warrant to see if the towns people will vote to get it done as a separate standalone project.
  - f. (30:50 TS) Library – Board of Trustees – Nothing has changed in the dialogue with the library Board of Trustees, but the trustees are about an ADA self-evaluation to get a score so they can grant funding, Matt Wojcik does not necessarily agree with doing that.
  - g. (33:40 TS) Upgrade to Douglas Wastewater Treatment Plant – Matt Wojcik stated that this could be taken off the agenda because it is no longer a discussion point.

(34:25 TS) Something to add to the agenda is the MVP (Municipal Vulnerability Preparedness) grant that Matt Benoit is applying for in order to handle the flooding at the fire station. They met with a stormwater engineer on site with a bunch of different grant authorities, and Mr. Benoit went over some of the causes of flooding and what some ideas are to take care of the issue. To clear up any confusion there is no flooding in the fire station building itself it is a culvert at the

corner of the fire station property. The nearby brook floods the roads so this has to be addressed. Matt Wojcik discussed the pooling in the landfill on the capped portion and the Board of Health is working on resolving it with the State.

4. (46:55 TS) Meeting Minutes: January 15, 2025 – Possible votes  
(48:50 TS) Motion to approve the meeting minutes of January 15, 2025, as presented made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously.  
(50:45 TS) Motion to approve the February 19, 2025, meeting minutes as amended, made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously,

Upcoming Meetings: March 19, 2025, April 16, 2025 & May 21, 2025 – Possible votes

(51:55 TS) Motion to adjourn the meeting at 10:56 am, made by Linda Brown, 2<sup>nd</sup> by Fred Fontaine. The vote passed unanimously.

Respectfully submitted,

Stephenie Gosselin