

Master Plan Committee

Meeting Minutes

August 21, 2024

1. Attendance: Matt Benoit Community Development Director, Richard Preston, Ross Smith, Meg Schlesman via Zoom, Mike Zwicker, Bob Minarik, Carol Gogolinski, Gordon Larivee, Linda Brown. Absent are John Bombara, Brandon Moore and Bob Moran.
2. Minutes: Motion made by Mike Zwicker to approve July 31, 2024 meeting minutes as amended. Bob Minarik seconds the motion. The motion passes.
3. CMRPC participation. Present are Emily Glaubitz and Sam Carter from CMRPC. We receive a handout titled Douglas Master Plan: Community Survey. This document consists of many potential questions we can include on our survey to add or subtract. Below are questions we definitely want to use on the survey.
 - Population and Housing, page 5. Add choices listed as most to least favorite types of housing and styles.
 - Town Services and Facilities, page 10 #19. Ranking town resources. Add maps for utilities, town community services, zoning areas, etc... Perhaps include page 12 sewerage questions.
 - Economic Development, page 18. We have two town centers on Route 16. Old historic Town Center in the western part of Douglas and Downtown Center in the east. We decide east of where the Centerville Brook crosses Rt.16 as a divider between west and east section of Douglas. Include page 17 #58 types of businesses. Page 19 #9 add walkability and street parking.
 - Land Use, page 23 #24 add residential to choices and add columned choices of stay the same, increase and decrease. Page 24 #29 types of land use. Page 25 #44 change to only ask where would you like to see Douglas in 20 years.
 - Transportation and Circulation, Page 27. Only ask what people think of traffic areas and sidewalks. Page 29 #36 transportation issues and ranking.
 - Open Space. Our Town Open Space Committee recently completed a comprehensive Open Space Plan and it is posted on our Town website. CMRPC will access this for review and bring a copy to the next meeting. We also need to include the need for additional parking on Town or State open space public use areas.
 - Historic Cultural Resources, page 35. Examples of some historic resources are the Old Grammar School located on Gleason Court and Old Fire Station on Cottage Street.
 - Include in the survey age of survey person, how long have they lived in town and should the CPA (Community Preservation Act) pass this November how should the funds be utilized.
 - SWOT (Strengths, Weaknesses, Opportunities and Threats) punch list topics, CMRPC will need to coordinate or include items from this list to this survey if needed.
4. Mike Zwicker motions to adjourn at 8:35pm. Bob Minarik seconds the motion. The motion pass.

Linda Brown

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Secretary