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Douglas Master Plan Implementation Committee

Final Report **April 2007**

Douglas Master Plan Implementation Committee Final Report

April 2007

The Douglas Master Plan, issued in April 1998, is a document that was generated with the initiative of the Douglas Planning Board and Douglas residents. The Town engaged the firm of Whiteman and Taintor to produce the plan in association with Attorney Mark Bobrowski. Much research and analysis was done by Whiteman & Taintor. There were many meetings with Douglas boards, committees and residents.

The Master Plan document consists of 269 pages of facts, analysis and discussion. As part of the plan, there are 87 recommendations. These recommendations are summarized on pages 192 through 201 of the Plan. The Master Plan Implementation committee was formed to ensure that the goals, objectives and recommendations of the Plan were implemented.

Since the Fall of 1998, the Committee has worked to address each of the 87 recommendations. The Committee initially had a membership of 36 persons. As time went on, the size of the Committee gradually decreased to the present 7 members.

A spreadsheet summary of the disposition of each of the recommendations is enclosed. This is entitled “Douglas Master Plan Recommendation Status” and is enclosed as the first item in this report Appendix..

The following is a summary of the activity and disposition of each of the 87 recommendations. This summary, along with the **Master Plan Recommendation Status**, should provide the reader with an adequate explanation of the Committee’s and Town’s actions on the recommendations.

1. (A-1) Planning Board to formally adopt Master Plan: This was done by the Planning Board at their meetings in 1998.
2. (A-2) Appoint Master Plan Implementation Committee: This was done by the Douglas Selectmen in the Fall of 1998,
3. (A-3) Adopt Master Plan Goals and Policies by Town Meeting Vote: This was done in the Fall of 1998
4. (ZBL-1) Establish a Mixed Business District: This was included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
5. (ZBL-2) Adopt Site Development Standards for parking and landscaping of commercial and industrial uses: This was included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
6. (ZBL-3) Create Open Space district for State Forest and modify Zoning Bylaw: The SFOS district was created and approved at the Douglas Town Meeting 5/15/00
7. (ZBL-4) Change Name of Central Business District (CB) to Village Business (VB): This change was approved at the Douglas Town Meeting January 2006
8. (ZBL-5) Reduce Minimum Lot Size RC-1 & RC-2 from 130,000 sq ft to 45,000 sq ft.: This change was approved at the 5/17/05 Douglas Town Meeting

9. (ZBL-6) Revise Use Regulations to Distinguish between Developments of Various Sizes: The Committee debated this recommendation and brought it before the EDC. We also consulted with attorney Bobrowski. It was determined that the area size of a business is not a measure of its community friendliness. We need to encourage both large and small businesses. The Committee voted not to implement this recommendation.
10. (ZBL-7) Establish a 5% maximum impervious lot coverage for areas over 656 Ft elevation: This was reviewed as part of the recodification process. It was determined that this was unnecessarily restrictive, with other zoning controls being adequate.
11. (ZBL-8) Change Use Table for Gas Stations and Auto Repair in CB and Commercial Districts: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
12. (ZBL-9) Revise Use Table to allow Assisted Living, Retirement & Nursing Homes in RC-2 Districts: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
13. (ZBL-10) Create a Sign Bylaw: The MPIC generated a Sign bylaw which was approved at the Douglas Town Meeting 4/19/00.
14. (ZBL-11) Adopt a Scenic Road Bylaw: The MPIC generated a Scenic Road bylaw which was approved at the Douglas Town Meeting 4/19/00.
15. (ZBL-12) Adopt Zoning amendments to rectify inconsistencies, noncompliances and omissions as identified in Appendix A of the Master Plan: These issues were reviewed and addressed. Recommendations were included in the Bobrowski study. These recommendations were included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
16. (ZBL-13) Revise Section 1.04 of the Zoning Bylaw to include or modify definitions for: Accessory Use, Frontage, Farm, Agriculture, Family, Nonconforming Structure, Home Occupation, as described in Appendix A of the Master Plan: These were addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
17. (ZBL-14) Delete Section 5.0 of the Zoning Bylaw (Limited Density Residential Development) as discussed in Appendix A of the Master Plan: This was addressed and changed in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
18. (ZBL-15) Revise Section 6.02 of the Zoning Bylaw (Site Plan Review) as described in Appendix A of the Master Plan: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
19. (ZBL-16) Amend the Zoning Bylaw to Include a Separate Section for Special Permits, as discussed in Appendix A of the Master Plan: This was addressed and separate sections for special permits are included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
20. (ZBL-17) Amend the Zoning Bylaw to Include Open Space Options for Residential Development as discussed in Appendix A of the Master Plan: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).

21. (ZBL-18) Revise Section 1.05 of the Zoning Bylaw (Non- Conformities) as discussed in Appendix A of the Master Plan: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
22. (ZBL-19) Adopt a Wireless Communication Facilities Overlay District as discussed in Appendix A of the Master Plan: This was addressed by a Master Plan Subcommittee which generated a Wireless Communications Bylaw. This Wireless Bylaw was approved at the Douglas Town Meeting 10/11/00.
23. (ZBL-20) Adopt an Adult Use Bylaw similar to that in Appendix A of the Master Plan: A draft Bylaw was prepared by then Town Administrator N. McNeill and then addressed and approved by the Master Plan Committee. This Adult Use Bylaw was approved at the Douglas Town Meeting 10/11/00.
24. (ZBL-21) Adopt a Home Occupation Bylaw as recommended in Appendix A of the Master Plan: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
25. (ZBL-22) Adopt a Stream and Lake Protection Overlay District as Recommended in Appendix A of the Master Plan: This was addressed and it was determined that this was already implemented by the Douglas Wetlands Bylaw, the Rivers Bill, and other Federal and State requirements. The Committee voted on 1/21/04 that no further action was required.
26. (ZBL-23) Revise the Earth Removal Bylaw as Indicated in Appendix A of the Master Plan: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
27. (ZM-1) Rezone a portion of the area along the east and west side of Rt 146 from Industrial (IND) to mixed business (MB). Require a 200 ft setback from Gilboa St in order to establish a vegetative buffer along the roadway to preserve the existing open gateway leading up to the Guilford Industries building: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix). These recodified bylaws provide for mixed business in the industrial area. The bylaws also specify buffer zone and landscaping requirements for nonresidential uses.
28. Rezone the area west of North street, north of Springmeadow estates, and east of Castle Caves from Industrial (IND) to Mixed Business (MB): This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix). These recodified bylaws provide for mixed business in the industrial area.
29. Rezone the area of the Douglas State Forest from Rural Agricultural (RA) to Open Space (OS): The SFOS district was created and approved at the Douglas Town Meeting 5/15/00.
30. (ZM-4) Rezone the Commercial district (C) located on the North side of Gilboa Street between North Street and the Industrial District to Village Residential: The Committee voted not to change the zoning of this area. The committee felt that this should be left as commercial.
31. (ZM-5) Rezone the Central Business (CB) district located on the corner of Railroad Ave and Depot Street to Village Residential (VR).: The committee voted to keep this

district as CB on 11/3/99. The committee felt that this is a potential spot for business if use of the Trunkline Trail develops significantly.

32. (ZM-6) Rezone the area North of Reidell brook and the Highway Department from Commercial (C) to Rural Agricultural (RA) reducing the existing commercial zone from approximately 1800 feet to 600 feet north of Route 16: The committee toured the area in November 2000. On 12/5/01 the committee voted to disapprove this proposed change and leave the zoning as commercial.
33. (ZM-7) Rezone the Residential-Commercial 1 (RC-1) district south of Route 16 and east of Southeast main Street to Rural Agricultural (RA): The committee toured the area in November 2000. On 11/17/04 the committee voted to change a portion of this area to VR. This change was put on the November 2006 town meeting warrant, but passed over due to public hearing notification issues. It is anticipated that this will be re-addressed at a future town meeting.
34. (ZM-8) Rezone the Tasseltop area on South Street from Rural Agricultural (RA) to Village Business (VB): Committee toured the area. A proposal was drafted to change a portion of this area to RC-2. A Public Hearing was held with residents and abutters on 2/15/06. There was much resident objection and the committee voted to drop the proposal and close this item at the 2/15/06 meeting.
35. (ZM-9) Rezone the Northwest section of the town (See detailed recommendation in Master Plan): This recommendation was studied in detail by the Economic Development Commission, including a study by Carter-Burgess. The EDC recommended that this change not be made. The committee voted to disapprove this recommendation on 11/17/04.
36. (ZM-10) Rezone the the Old Grammar School area from Village Residential (VR) to Central Business (CB): The committee generated a warrant article to implement this recommendation. This article was disapproved by voters at the 1/06 town meeting.
37. (PA-1) Monitor and update the demographic trends and population increases that will have a significant effect on school enrollments and town services and facilities: From 11/02 to 9/04 the committee had significant discussion and several meetings with the school department and town officials. It was determined by the committee that systems in place in both the school department and town planning departments are performing this in a satisfactory manner. Since the issuance of the Master Plan, there have been many improvements and additional staff added to work this concern. The committee voted to close this recommendation on 9/15/04
38. (PA-2) Consider growth management tools as described in Appendix A of the Master Plan while the town investigates methods to broaden the tax base and absorb new growth.: The tools described in Appendix A are zoning issues. These were addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
39. (PA-3) Study and evaluate areas that could accommodate inns and bed and breakfasts, and develop zoning regulations to permit these in appropriate districts: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
40. (PA-4) Evaluate the potential and necessity for adopting impact fees to finance infrastructure expansion related to growth: The work of this recommendation has

been and is still being done by other town boards. The committee voted to close this recommendation on 12/5/01.

41. (PA-5) Identify areas where water service should be extended to promote business development: The committee determined that the Douglas Water department and the EDC have performed this task. This is ongoing and being adequately controlled by these groups and other associated town departments.
42. (PA-6) Plan for school space and building needs based on demographic trends and on the findings of the market study commissioned to determine why students are attending schools in other towns: The committee determined that this was being adequately handled by the school building committee and the school department.
43. (PA-7) Determine the necessity and feasibility of improving the towns telecommunication infrastructure to improve school resources, inter-town department communication, and business recruitment: The committee determined that this is an ongoing task which is adequately being performed by the town. The committee voted to close this recommendation on 11/6/02.
44. (PA-8) Continue to pursue the designation of a National Historic District in East Douglas and Douglas Village: The Historic Commission has been working this recommendation. East Douglas has been submitted for approval and Douglas Village has been approved as a Historic District. The committee voted to close this recommendation on 11/19/03.
45. (PA-9) Determine appropriate adaptive reuses for the old Douglas Grammar School and the Fire Station on Cottage Street: The Fire station has been identified for use as a storage facility. The grammar school has been studied by various town committees. Town voted to stabilize and put a new roof on the grammar school. Grammar school re-use continues to be studied by the Selectmen. The committee voted to close out this recommendation on 6/19/02
46. (PA-10) Maintain and regularly update an inventory of cultural, natural and historic resources: The Historic Commission has taken on this task. Committee voted to close this recommendation out on 6/1/05. Subsequently in Dec 2006 the Mass. Dept of Conservation & Recreation in conjunction with the John H. Chaffee Heritage Corridor has made available to the Town a program to perform a Heritage Landscape Inventory program.
47. (PA-11) Preserve the Douglas Campground and investigate the possibilities of creating a public-private partnership to protect and make better use of this site: The committee contacted the Campground directors and has had correspondence with them on 3/13/03, 11/17/03, 9/3/04. The Campground did not express any interest in pursuing this any further. The committee voted to close this recommendation on 9/1/04.
48. (PA-12) Explore the possibility of placing wires underground in East Douglas and Douglas Village in order to enhance the appearance and historical integrity of these areas: This was addressed by the Downtown Study Committee and recommendations were made. The committee voted to close this recommendation in 11/03.
49. (PA-13) Complete an Open Space and Recreation Plan according to state requirements: The Douglas Open Space Committee has completed this plan. The committee voted to close this recommendation.

50. (PA-14) Establish clear criteria for determining which parcels should be targeted for open space protection and when the town should take action: The approved Open Space Plan includes this criteria. The committee voted to close this recommendation on 12/15/04.
51. (PA-15) Support the regional planning effort to create trail along the Southern New England Trunkline Trail: This has been completed. The committee voted to close this recommendation.
52. (PA-16) Identify potential trails and pathways to link the village areas, open space and recreational resources: This was Studied and identified in Weston & Samson study, EO-418 Community Development Plan. The approved Open Space Plan includes this criteria. The committee voted to close this recommendation on 12/15/04.
53. (PA-17) Create a plan for constructing and maintaining sidewalks: This plan was produced by the Town Engineer along with the Community Development Dept, DPW and Finance Committee. The committee voted to close this recommendation on 2/16/05
54. (PA-18) Seek assistance from the BRVNHHC Commission in designing the improvements for Route 16 in East Douglas: A grant was received by the Town Engineer and Selectmen. The study was performed and recommendations made. The committee voted to close this recommendation on 1/21/04.
55. (PA-19) Create a Route 16 Corridor Strategy to encourage appropriate development while preserving character of the area: The CMRPC has agreed to perform the public information gathering of this task in 2007. Also it appears quite likely that Rt 16 in Douglas will be part of a Central Massachusetts corridor study in 2009 or 2010. The Planning Board has taken on the responsibility of shepherding this recommendation/task. The committee voted to transfer this recommendation to the Planning Board on 11/19/06.
56. (PA-20) Study the Rural Agricultural (RA) district east of North Street and west of the industrial (IND) district to determine if a zoning change is warranted based on access, topography, environmental impacts, surrounding uses, and the town's fiscal and economic needs: The committee proposed a change of a portion of this area to be Industrial zoned. The committee met with residents and abutters and there was much opposition to this proposed change. The committee voted to leave this area as RA and close out this recommendation on 10/5/05.
57. (PA-21) Study the industrial district between Gilboa Street and Northeast Main Street to determine if a zoning change to mixed business is appropriate: The EDC study by Carter-Burgess did address this. This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix).
58. (PA-22) Consider adopting a Townhouse Development Bylaw similar to what is presented in Appendix A of the Master Plan in order to provide a wider range of housing options that are consistent with the Town character: This was addressed and related changes included in the Recodified Zoning Bylaws approved at the Douglas Town Meeting 11/3/04 (See Appendix). These revised bylaws provide almost equivalent regulations to that in the Master Plan Appendix. The committee voted to close this recommendation on 10/5/05

59. (LA-1) Acquire land for future school sites in high growth areas of town: The town meeting of Jan 2000 voted to acquire land for the new High School. The committee voted to close this recommendation
60. (LA-2) Target eight (8) areas for open space protection through direct acquisition, donation, easements or transfer of development rights: The Master Plan committee has received endorsement of the Selectmen, Planning Board, Open Space, Conservation commission to target committee selected areas. The Town Committee on Open Space has taken on this objective. The committee voted to close this recommendation on 2/2/05.
61. (LA-3) Pursue grants and other public funding to provide additional athletic fields and active recreation sites: The Recreation Commission has worked this recommendation and continues to pursue grants to the maximum extent possible. The committee voted to close this recommendation on 7/15/02.
62. (LA-4) Implement the Douglas State Forest Acquisition Program: The Acquisition program is in place and is being managed by the Massachusetts Dept of Environmental Management (DEM). The committee voted to close this recommendation on 2/6/02
63. (PFI-1) Implement the Recommendations of *the Facility Plan for Wastewater Treatment* in order to Attract Economic Development and Protect the Environment: The Water and Sewer Department has worked to implement these recommendations and continues to work on them. The Committee met several times with the commission and reviewed the status of the recommendations and the actions being taken. The committee was satisfied with the commission's work and voted to close this recommendation.
64. (PFI-2) Complete the Recommendations of the Waterworks Facilities Master Plan: The Water and Sewer Department has worked to implement these recommendations and continues to work on them. The Committee met several times with the commission and reviewed the status of the recommendations and the actions being taken. The committee was satisfied with the commission's work and voted to close this recommendation.
65. (PFI-3) Create an Addition to the Elementary School to Increase Capacity: The School Building Committee has been performing the work of this recommendation. With the building of the new High School, the elementary and Middle schools have resolved the capacity problem. The MPIC felt that the School Building Committee has adequately handled the implementation of this recommendation. The committee voted to close this recommendation.
66. (PFI-4) Improve Handicapped Accessibility and Parking at the Library: A Library building committee was formed and several plans developed for the Library. The plan, including a grant application was presented to the voters at a town meeting in 2004, requesting a proposition 2 ½ override and was defeated. The Library Building Committee still exists and still is working on this recommendation. The MPIC voted to close out this recommendation.
67. (PFI-5) Create a Connector Road Between the Elementary School and Middle School/High School: A connector road has been constructed. The committee voted to close this recommendation on 8/2/02.

68. (PFI-6) Relieve the Congestion and Traffic Problems on Route 16 in East Douglas According to the Specifications Provided in the *Circulation* Element of the Master Plan: The CMRPC has agreed to perform the public information gathering of this task in 2007. Also it appears quite likely that Rt 16 in Douglas will be part of a Central Massachusetts corridor study in 2009 or 2010. The Planning Board has taken on the responsibility of shepherding this recommendation/task. The committee voted to transfer this recommendation to the Planning Board on 11/19/06.
69. (PFI-7) Complete the Wallum Lake Soccer Fields: The Town voted to use the Martin Road site for a soccer field. The Martin Road field has been completed. The committee voted to close this recommendation on 1/16/02.
70. (PFI-8) Develop additional Little League Fields (Possibly along Martin Road): The Recreation Commission has developed Martin Road Field and continues to pursue additional sites. The committee voted to close this recommendation on 7/15/02.
71. (PFI-9) Prioritize the facility investments identified by the Recreation Commission under "Items That Should Be Done" in the *Open Space and Recreation* element of the Master Plan, continuing planning , and implement as funding becomes available: The Committee had several meetings with the Recreation Commission. The Commission has prioritized these items and has completed several of these items. The Commission continues to work on these items. The committee voted to close this recommendation on 7/15/02
72. (PFI-10) Replace the Outdoor Basketball Court at the Elementary School and create an additional court: The new court was created at the Municipal Center and school facility. The committee voted to close this recommendation on 1/16/02.
73. (PFI-11): Expand Recreational Activities throughout the Town including non-sport related activities, providing additional playing fields and athletic courts and improving and upgrading existing facilities: The committee met several times with the Recreation Commission. The Commission has been working this recommendation and continues to work this recommendation. In fact this recommendation is one of the prime reasons for the existence of that Commission. The committee felt the Recreation Commission is adequately fulfilling this recommendation and on 7/15/02 voted to close the recommendation.
74. (PFI-12)Improve Existing and Create Additional Trails Along Water Bodies and Railroad Easements: The Committee reviewed this recommendation and met with several times with the Recreation Commission. The Commission has been working this recommendation and continues to work this recommendation. The committee felt the Recreation Commission is adequately fulfilling this recommendation and on 7/15/02 voted to close the recommendation.
75. (PFI-13)Continue to Pursue the Creation of a River walk Along the Mumford River: A plan for the River Walk was done by the Town Engineer. A Grant (\$25,000) was received for this effort. A dedicated committee needs to be formed to implement the river walk study. The committee agreed that the intent of this recommendation was satisfied and voted to close the recommendation on 11/15/04
76. (PFI-14) Complete the Upgrade of the Elementary School Soccer Fields: Upon reviewing this recommendation on 1/15/02 it was determined that this upgrade had

been completed. The Committee determined that no further action was required for this recommendation. The recommendation is closed.

77. (PFI-15) Address Needed Improvements, Deferred Maintenance, and Repairs to Existing Douglas State Forest Structures and Facilities, Including Construction of a New Handicapped Accessible Toilet/Bathhouse in the Day Use Area: On 2/6/02 the Committee met with W. Annese, State Forest Supervisor. After a detail discussion of these improvements it was determined that this recommendation was completed
78. (PFI-16) Improve the Wallum Lake Day Use Area by adding a 100 foot Beach Area and 150 Vehicle Parking Area: . On 2/6/02 the Committee met with W. Annese, State Forest Supervisor. The DEM has added 60 Ft to the beach area and replaced 300 Ft retaining wall. The park is filled to capacity on most summer days and increased parking is not a consideration. The Committee voted to close this recommendation on 2/6/02
79. (PFI-17) Address minimum short term management, development and maintenance recommendations for the Southern New England Trunkline Trail: On 2/6/02 the Committee met with W. Annese, State Forest Supervisor. The Committee was satisfied with the work being done on the the Trunkline Trail. The Committee prepared a letter to the Douglas Planning Board requesting that parcels being planned within 100 feet of the Trunkline Trail railbed show the area as "Trunkline Trail" and not "Abandoned Railbed". The Committee voted to close this recommendation on 4/3/02.
80. (M-1) Establish a Local Land Trust and establish procedures for use of the Conservation Commission Fund through the Land Trust: The Committee met with the Douglas Open Space Committee on 4/17/02. The Metacomet Land Trust is serving Douglas and has procedures. The Conservation Commission provides this function if the land trust is not utilized. The Committee voted to close this recommendation on 12/15/04
81. (M-2) If the Regional Landfill project is not defeated, dedicate revenues from the facility to make long term capital improvements to the town's infrastructure: The Landfill project was defeated shortly after the Master Plan was issued in 1998. This recommendation is closed.
82. (M-3) Promote Douglas as a tourist destination within the Blackstone Reiver Valley National Heritage Corridor: Douglas has partnered with the Blackstone Valley Tourism Council and is actively promoting tourism. The Committee voted to close this recommendation on 7/21/04.
83. (M-4) Evaluate the needs of businesses and develop a business recruitment and retention program to attract and maintain appropriate business and industry to Douglas: A subcommittee was formed to address this recommendation. The committee recommended the formation of an Economic Development Commission. The Town voted to form the EDC at a town meeting in 1999. Since formation the EDC has worked with much energy and effort to attract and maintain Business. This recommendation is closed.
84. (M-5) Continue to strengthen the review process for new developments and enforcement of Town bylaws and regulations: Town Engineer W. Cundiff has been working with the Planning Board to implement this recommendation. A consultant

- was used to aid this effort. The Committee met with W. Cundiff on 1/21/04 and at that meeting voted to close this recommendation.
85. (M-6) Consider Alternative modes of transportation (including pedestrian, bicycling and transit) in all transportation planning and decision making: The Committee discussed this recommendation at several and also with the Town Engineer, W. Cundiff. It was determined that this will be done as part of any transportation planning. It was determined that it was not necessary to maintain this recommendation as an open item and that it should be considered closed.
86. (M-7) Implement recommendations for a Douglas State Forest trails plan, forestry plan, fire control plan, and insect pest control plan through progressive annual work program assignments, volunteer projects and special or on-going annual appropriations: On 2/6/02 the Committee met with W. Annese, State Forest Supervisor. After a detail discussion it was determined that many of these items are in the present State Forest 10-Year plan and are already in process. The Committee sent a letter to P. Webber (W. Anneses's Manager) requesting additional and continued State support to enable the Douglas State Forest to implement this recommendation. This letter was sent on 3/7/02 and a reply was received in 6/02. The Committee was satisfied with this response and actions and voted to close this recommendation on 7/1/02
87. Implement a Douglas State Forest recreation staffing plan by maintaining seasonal levels and establishing at least four new year-round positions: On 2/6/02 the Committee met with W. Annese, State Forest Supervisor. The Committee sent a letter to P. Webber (W. Anneses's Manager) requesting additional staffing to implement this recommendation. This letter was sent on 3/7/02 and a reply was received in 6/02. The state has added one additional year-round staff, but has tight budget constraints. The Committee felt that the intent of this recommendation has been satisfied and decided to close this recommendation.

Additional Master Plan Data:

The committee kept minutes of their meetings. Also in the process of our work, the committee had much correspondence. **The Appendix of this report lists** this data which has been maintained and has been turned over to the Town Clerk for storage

APPENDIX

to Master Plan Implementation Committee Final Report

Douglas Master Plan Recommendation Status

This spreadsheet was used as a tool by the committee to track all recommendations of the Master Plan. The following is an explanation of the columns in the recommendation status:

Item: A sequential number assigned to each of the 87 recommendations.

Priority: A committee voted priority, A (highest), B or C (lowest).

Designation: The recommendation's alpha-numeric designation in the Master Plan.

Description: A description of the recommendation from the Master Plan.

Term: The relative time period over which the recommendation will be implemented.

Votes: The number of votes received for that recommendation as part of the prioritization process.

Comment/Action: Summary of the status.

Minutes: The meeting minutes that address the recommendation.

Item	Priority*	Design.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
1		A-1	Planning Board to formally adopt Master Plan.	Short	0	Completed	
2		A-2	Appoint Master Plan Implementation Committee.	Short	Pass	Completed	
3		A-3	Adopt Master Plan Goals and Policies by Town Meeting vote.	Short	Pass		
4	OGW	ZBL-1	Establish Mixed Business District.	Short	2	Recodified By-law has added these mixed business uses to industrial district. EDC recommends this be considered as completed. Masdter plan committee concurs	12/1/04
5	OGW	ZBL-2	Adopt Site Development Standards for parking & landscaping for commercial & industrial uses.	Short	6	Community Development Grant will provide input. EDC Study may also provide input. Included in recodified Zoning By-laws, Sect 5	11/3/04
6		ZBL-3	Create Open Space district for State Forest & modify zoning bylaw.	Short	3	SFOS Article approved Town Meeting 5/15/00	3/1/2001 10/20/99
7	A	ZBL-4	Change name of Central Business District to Village Business.	Short	2	Discuss with EDC- Our committee voted to adopt and generate warrant article. Approved Jan 06 Town Meeting	11/19/03, 7/21/04 5/3/06
8	OGW	ZBL-5	Reduce minimum lot size RC-I and RC-II from 130,000 to 45,000 sq ft.	Short	6	EDC recommends this change. Bobrowski feels it is ok. MP Committee voted to endorse. Selectmen forwarded to Planning Board 1/18/05. Approved at 5/17/05 town meeting. Closed 5/18/05	12/1/2004, 5/17/05
9	OGW	ZBL-6	Revise the Use Regulations to distinguish between Developments of Var. sizes.	Short	1	EDC does not recommend this. Area size of a business is not a measure of it's community friendliness. Need to encourage both small & larger business.	12/1/04
10	OGW	ZBL-7	Establish 5% max impervious lot coverage for areas over 656 ft Elev.	Short	0	Committee voted not to implement this recommendation. Unnecessarily restrictive.	3/19/03, 11/3/04
11	A	ZBL-8	Change Use Table for Gas Sta. & auto repair in CB and Comm districts.	Short	6	Acquifer bylaw has some protection. Candidate for Special Town Meeting warrant? Bobrowski study to address. Use Table revised in recodified Zoning By-laws	12/6/00, 11/3/04
12	A	ZBL-9	Revise Use Regs. to allow Assisted living, Retirement & Nursing Homes in RC-II.	Short	0	Committee voted to approve this revision. Bobrowski study to address. Use Table revised in recodified Zoning By-laws	12/5/2001 11/3/04
13		ZBL-10	Create a Sign Bylaw.	Short	7	Article approved Town Meeting 4/19/00	
14		ZBL-11	Adopt a Scenic Road Bylaw.	Short	9	Article approved Town Meeting 4/19/00	
15	A	ZBL-12	Adopt zoning amendments to rectify Inconsist., Noncompl. & omissions.	Short	7	Richard Preston to review and make recommendation. Bobrowski study to address. Included in recodified Zoning By-laws	11/3/04

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
16	B	ZBL-13	Rev ZBL Sect 1.04 for Acc. use, frontage, farm, agriculture, family, Nonconform. Struct., home Occ.	Short	2	E. Chesborough to study and make recommendation. Bobrowski study to address. Included in recodified Zoning By-laws Sect 11	12/5/2001 11/3/04
17	A+	ZBL-14	Delete Sect. 5.0 of Zoning Bylaw. (Limited Density Residential Development per Appendix A)	Short	4	Town meeting 5/14/01 referred Art 19 (limited Density & 20 (Senior housing) to M.P.I.Comm. Bobrowski study to address. Deleted, Flex Devel.included in recodified Zoning By-laws	11/3/04
18	A	ZBL-15	Revise Sect 6.02 of Zoning Bylaw (Site Plan Review per Appendix A).	Short	4	Planning Board hearing 2/13/01. Bobrowski study to address. Selectmen special meeting 12/4/02. Included in recodified Zoning By-laws Sect 9.4	10/3/2001 12/4/02, 11/3/04
19	B	ZBL-16	Amend Zoning Bylaw to include separate section for Special Permits.	Short	5	Included in recodified Zoning By-laws Sect 9.3	11/3/04
20	A	ZBL-17	Amend Zoning Bylaw to include Open Space Options for Residential Devel.	Short	11	Subcommittee: C. Gogolinski (Chair), L. Brown, M. Dube, Bobrowski study to address. Included in recodified Zoning By-laws (Flex Devel. Rear Lot, Res Compounds)	12/5/01 4/01, 11/3/04
21	B	ZBL-18	Revise Sect. 1.05 of Zoning Bylaw, Non-Conformities.	Short	0	E. Chesborough to study and make recommendation. Bobrowski study to address. Included in recodified Zoning By-laws Sect 11	12/5/2001, 11/3/04
22		ZBL-19	Adopt a Wireless Communication Facilities Overlay District.	Short	14	Subcommittee: R. Preston, E. Taipale, P. Holmes, S. Mosczynski, P. Peterson. Also N. MacNeill. Bylaw approved at Town Meeting 10/11/00	
23		ZBL-20	Adopt an Adult Use Bylaw.	Short	7	Norm MacNeill generated. Bylaw approved at Town Meeting 10/11/00	
24	C	ZBL-21	Adopt a Home Occupation Bylaw.	Short	2	Included in recodified Zoning By-laws Para 3.2.1	11/3/04
25	OGW	ZBL-22	Adopt a Stream & Lake Protection Overlay District.	Short	4	Steve Zisk working. Conservation Commission has subcommittee for conservation bylaws. (Preston: May be redundant with Rivers Bill). Implemented by wetlands bylaw , Rivers Bill & other federal & state regulations	6/19/2002 8/7/2002 1/21/04
26	B	ZBL-23	Revise the Earth Removal Bylaw per Appendix A.	Short	5	Bill Cundiff has agreed to work this. He will work in future. Included in recodified Zoning By-laws Sect 6.1	8/7/02, 11/3/04
27	OGW	ZM-1	Rezone portion E & W of Rt 146 from Industrial to Mixed Business (MB).	Short	4	Need to further review. No committee consensus. EDC study to address. Recodified Zoning By-laws allow mix in Industrial zone.	11/3/04

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
28	OGW	ZM-2	Rezone certain area West of North St from Ind. to Mixed Business (MB).	Short	3	Need to further review. No committee consensus. EDC study to address. Recodified Zoning By-laws allow mix in Industrial zone.	11/3/04
29		ZM-3	Rezone the area of the Douglas State Forest from RA to Open Space (OS).	Short	4	SFOS Article approved at town meeting 5/15/00	11/26/99
30	OGW	ZM-4	Rezone Comm'l district N of Gilboa Bet. North St & Ind Dist. to Village Res (VR)	Short	0	Committee does not endorse change to VR. Investigated modified Commercial zone. EDC Study may address. Committee vote to leave as Comm'l.	11/3/04
31		ZM-5	Rezone CB district on corner of Railroad Ave & Depot St to Village Res (VR).	Short	0	Committee voted to disapprove. Keep as CB.	11/3/99
32		ZM-6	Rezone area N of Reidell brook & Highway Dept from Comm'l to RA.	Short	0	Committee toured area Nov 2000- Committee voted to leave as Comm'l.	12/5/01
33	C	ZM-7	Rezone the RC-I district S of Rt 16 and E of Southeast Main St to RA.	Short	1	Committee toured area Nov 2000. Need to keep some Comm'l- Change exist Res areas to VR (or RA?) Discuss with Guioi + residents. On warrant for 11/14/06 town meeting.	11/17/04
34	C	ZM-8	Rezone the Tasseltop area on South St from RA to Village Business (VB).	Short	1	Potentially zone as RC-I or RC-II. R. Bellenoit getting maps. Committee needs to tour area. Residents object at 2/15/06 informational meeting. Committee votes to drop proposal and close this item.	11/17/04 2/15/06
35	OGW	ZM-9	Rezone Northwest section of Town to RC-II and RA (see detail Recommend.)	Short	1	EDC recommends keep as industrial. Master plan committee in agreement. Vote to close.	11/17/04
36	C	ZM-10	Rezone Old Grammar School area from Village Res (VR) to Central Bus. (CB) (or VB if we adopt ZBL-4).	Medium	3	New uses being identified by Selectmen's office. Master Plan Impl. Comm generating warrant article. Article rejected at 1/06 town meeting.	6/19/02, 7/21/04 Jan 2006 5/3/06
37	C	PA-1	Monitor & update demographic trends & population increases that effect schools enrollments & town services.	Ongoing	6	R. Preston met with School Committee 11/02. Sch committee took action to investigate. Forwarded R. Tainter recommended spread sheet. R. Preston follow-up with school. M. Guzinski meeting w/pp indicates town service planning adequately being done-Closed	6/19/02, 7/17/02, 10/2/02, 11/20/02, 11/19/03, 9/15/04
38	A	PA-2	Consider adopting Growth Management Tools as described in Appendix A.	Short	10	Subcommittee could not resolve. Bobrowski study to address. Recodified Zoning By-laws include controls- subdivision phasing.	10/13/00 10/3/01 1/3/01 4/17/02, 9/4/02, 11/3/04

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
39	B	PA-3	Study & evaluate areas for inns & bed & breakfasts. Develop zoning Regs.	Short	2	Recodified By-law adds to zoning Regs and use table	1/7/04, 11/3/04
40		PA-4	Evaluate the potential & necessity for adopting impact fees.	Ongoing	3	Committee voted to delete this recommendation. This is being considered by other boards.	12/5/01
41		PA-5	Identify areas where water service should be extended to promote business development.	Short	12	Water department plans presented by R. Josey. This is being worked by water Dept, but needs to be coordinated with our committee, also EDC	
42		PA-6	Plan for school space & building needs based on trends and market study.	Ongoing	3	In process: School Building Committee. This has been elevated to become a major town issue	
43	C	PA-7	Determine Necess. & Feas. of improving Town's telecommunication Infrastr.	Medium	0	This is an ongoing task performed by town departments. Recommendation closed	11/6/02
44	OGW	PA-8	Pursue designation of a National Historic District in East Douglas & Douglas Village.	Ongoing	1	Douglas village is Appd. & E. Douglas has been submitted as Mass.Hist.Dist. Rec.closed	11/19/03
45	A	PA-9	Determine appropriate reuses for old Douglas Grammar school & fire station.	Medium	6	Studied by town committee. Fire station to be storage facility. School reuses identified, implementation not part of recommendation.	5/2/2001 6/19/02
46	B	PA-10	Maintain & Reg. update inventory of cultural, natural & historic resources.	Ongoing	3	D. Kmetz to attend 11/18/03 meeting. Plan presented by Historic Comm approved by committee. Letter sent to selectmen requesting support 12/12/04. Voted to fund task from M.P. budget. Closed 6/1/05	11/5/2003 12/1/04 6/1/05
47	C	PA-11	Preserve Douglas Campground. Investigate public partnership to protect site.	Medium	0	Contacted M. Clossen of campgrounds. Letters sent to campground 3/13/03, 11/17/03, 9/3/04.	1/15/2003 11/19/03, 9/1/04
48	B	PA-12	Explore possibility of underground wiring in E. Douglas & Douglas Village.	Medium	5	Downtown study has explored and made recommendations. Recommend. Closed 11/03	11/19/03
49		PA-13	Complete an Open Space & Recreation Plan according to State Requirements.	Short	Pass	Done; has tentative approval	
50	B (OGW)	PA-14	Establish criteria for determining parcels targeted for open space protection.	Short	7	M. Dube investigating. W. Cundiff also investigating. Approved Douglas Open Space Plan includes this criteria. Plan reviewed by MP committee- vote to close 12/15/04	1/2/2002 6/19/02 8/7/2002 1/21/04 12/15/04
51		PA-15	Support regional planning to create trail along Southern NE Trunkline Trail.	Ongoing	Pass	Completed	1/2/02
52	B	PA-16	Identify potential trails & pathways to link village areas, open space & recreational resources.	Medium	1	Studied and identified in Weston & Samson study, EO 418 Community Dev Plan and Open Space Plan. Vote to close 12/15/04	12/15/04

Recommendations Open: 3

Recommendations Closed: 84

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
53	OGW	PA-17	Create a plan for constructing & maintaining sidewalks.	Short	1	Task taken on by Planning Board, Master Plan Ltr 5/2/02 reviewed by Planning, DPW & Finance Comm. Bill Cundiff to generate document identifying sidewalk needs and priorities. Plan completed by Bill Cundiff-Committee votes to close 2/16/05	5/1/2002 6/19/02 8/7/2002 1/21/04 2/16/05
54	OGW	PA-18	Seek BRVNHCC assistance in designing improvements for Rt 16 in E. Douglas.	Short	1	Grant Received \$35,000 by Town Engineer & Selectmen. Study performed. Committee vote to close 3/19/03. Study may be implemented 1/21/04	1/2/2002 8/7/2002 3/19/2003
55	A	PA-19	Create a Rt 16 Corridor Strategy to encourage Devel. & preserve character.	Medium	7	Sample received from Tainter Assoc. W. Cundiff to review and provide comments. Proposal received from CMRPC.	1/2/2002 1/21/04
56	OGW	PA-20	Study RA district E of North St & W of Ind Dist (see detail recommendation).	Medium	0	Committee met with residents & property owners. Much opposition to rezoning. Committee vote to leave as RA.	1/2/2002 10/5/05
57	OGW	PA-21	Study Ind. district between Gilboa & Northeast Main for Mixed Bus rezoning.	Medium	0	EDC Study should address this. Recodified Zoning By-laws allow mix in industrial zone.	1/2/02, 11/3/04
58	A	PA-22	Consider a Townhouse Development bylaw similar to that in Appendix A.	Medium	3	Revised by-laws provide almost equivalent regulations. Committee vote to close 10/5/05	1/2/2002 12/03 10/5/05
59		LA-1	Acquire land for future school sites in high growth areas of town.	Medium	4	Jan 00 town meeting voted acquisition of land on Davis St.	
60	OGW	LA-2	Target eight areas for open space protection (see detail recommendation).	Medium	5	Town Committee on Open Space is working this. M.P. letter to Selectmen, Planning Board, Open Space, Conservation requesting endorsement by vote. Vote to close 2/2/05.	2/2/05
61	OGW	LA-3	Pursue grants & Pub. funding for additional athletic fields & recreation sites.	Medium	2	Recreation Commission has been working, and continues to pursue, grants to the maximum extent possible.	7/17/02
62	OGW	LA-4	Implement the Douglas State Forest Acquisition Program.	Ongoing	Pass	Acquisition program is in place and being managed by Mass. DEM	2/6/02
63		PFI-1	Implement the recommendations of Facility Plan for Wastewater Treatment.	Medium	8	Being worked by Water & Sewer Commission (R. Josey)	
64		PFI-2	Complete the recommendations of the Waterworks Facilities Master Plan.	Ongoing	3	Being worked by Water & Sewer Commission (R. Josey)	
65		PFI-3	Create an addition to the Elementary School to increase capacity.	Short	Pass	School Building committee addressing this	
66	OGW	PFI-4	Improve handicapped accessibility and parking availability of the library.	Short	0	Grant submitted. Library Building Committee is working. Recommendation closed	1/16/02, 11/6/02

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
67	OGW	PFI-5	Create a connector road between Elem. & Middle/High school (see Cir. Ele.).	Short	4	Road is being constructed. W. Cundiff working.	6/19/2002 8/8/02
68	B+	PFI-6	Relieve congestion and traffic problems on Rt 16 in E. Douglas (see Cir. Ele.).	Medium	5	W. Cundiff is working this. Ongoing task, leave open 1/21/04. Proposal received from CMRPC	1/16/2002 6/19/02 1/21/04 July 2006
69		PFI-7	Complete the Wallum Lake Soccer Fields.	Short	Pass	Town voted to us Martin Road instead of Wallum.	1/16/02
70	OGW	PFI-8	Develop additional Little League fields (possibly along Martin Road).	Short	Pass	Recreation Commission has developed Martin Road field and continues to pursue additional sites..	1/16/02 7/17/02
71	C	PFI-9	Prioritize facility investments identified by Recreation Comm. (see details)	Long	0	Recreation Commission has prioritized and has also completed many of these items.	1/16/02 7/17/02
72		PFI-10	Replace the outdoor basketball court at the Elementary school	Short	0	New courts implemented at Municipal Center	1/16/02
73	C	PFI-11	Expand recreational opportunities throughout town (see detail Recommend.)	Ongoing	1	Recreation Commission satisfactorily handling this recommendation.	1/16/02 7/17/02
74	C	PFI-12	Improve existing and create additional trails along water bodies & railroad.	Ongoing	3	Recreation Commission is satisfactorily handling this recommendation.	1/16/02 7/17/02
75	OGW	PFI-13	Continue to pursue creation of a Riverwalk along the Mumford River.	Ongoing	4	Plan was done by Town Engineer. \$25,000 grant approved--Study completed- on web- Needs to be implemented by dedicated committee. Intent of recommendation satisfied.	1/16/2002 1/21/04 11/17/04
76		PFI-14	Complete the upgrade of the Elementary School soccer fields.	Ongoing	Pass	Elementary School field has been upgraded	1/16/02
77	OGW	PFI-15	Address improvements, deferred maintenance & repairs to Douglas State Forest facilities (see detail Rec.).	Short	Pass	Complete. All has been done. Met with W. Annese	2/6/02
78		PFI-16	Improve the Wallum Lake Day Use area by adding 100' beach area & 150 vehicle parking area.	Short	Pass	All complete except 150 Veh parking area. This will be done when staffing allows. -- Complete	2/6/02
79	OGW	PFI-17	Address recommendations for the Southern New England Trunkline Trail.	Short	Pass	Letter to be sent to Planning Board requiring all new plans to show "Trunkline Trail" and not "abandoned railbed"	2/6/02 4/3/02
80	OGW	M-1	Establish Local Land Trust & procedures for use of the Conservation Commission fund through the Land Trust.	Short	6	Met with Open Space Committee 4/17/02. Community Preservation Act will provide means to establish funds. Metacomet Land Trust serves Douglas. Conservation commission providing this function if land trust is not utilized. Vote to close 12/15/04	4/17/2002 12/15/04
81		M-2	If regional Landfill is not defeated, dedicate landfill revenue for town Improv.	Medium	Pass	Complete, Landfill Defeated	

Item	Priority*	Desig.	DESCRIPTION	TERM	VOTES	COMMENT/ACTION	MINUTES
82	B	M-3	Promote Douglas as a tourist destination within Blackstone Valley National Heritage Corridor.	Short	4	Complete, Partnered with Blackstone Valley Tourism Council and actively promoting.	1/16/02, 7/21/04
83		M-4	Evaluate needs of businesses. Develop a business recruitment/retention program.	Medium	10	Subcommittee: P. Brouillette, J. Gibree, P. Peterson. Douglas Economic Development Committee approved by Town meeting vote.	
84	A	M-5	Strengthen review process for new developments. Enforce bylaws & regulations.	Ongoing	6	W. Cundiff working with Planning Board on this. Consultant is being used. Recommendation fully implemented- Closed 1/21/04	1/16/2002 6/19/02 8/7/2002 1/21/04
85	C	M-6	Consider alternative Modes of transportation in transportation planning.	Ongoing	0	This will be done as part of any transportation planning. No need to carry as an open item	1/16/02, 11/6/02
86	OGW	M-7	Implement recommendations for Douglas State Forest planning (see details).	Medium	Pass	Many recommendations implemented, some still open. letter sent to P.Webber-DEM3/7/02. Response received 6/02. Ltr on file.	2/6/02 3/6/02 7/17/02
87	OGW	M-8	Implement a Douglas State Forest staffing plan (see detail recommendation).	Short	Pass	4 full time staff needed, only one hired to date. Letter sent to P.Webber-DEM 3/7/02 (see Rec 86) Response received 6/02. Ltr on file.	2/6/02 3/6/02 7/17/02

Name of Document	Published By	Date Published	Approximate Size	Comments
Douglas Parking Study	Mass DPW	Apr-82	30 pages	
Traffic Flow in Douglas 1987-2004	Mass DPW	2004	2 page spread sheet	
Blackstone Valley Corridor Planning Study	Heritage Corridor	Sep-03	150 pages	
Wesson & Sampson Report, Downtown Douglas	Wesson & Sampson	Oct-02	40 pages	
Community Development Plan	L. Koff & Associates	May-04	175 pages	
2003 Central Mass Regional Transportation Plan & Air Quality Conformity Determination	CMRPC	Aug-03	100 pages	
Douglas Corridor Planning Study	CMRPC	1979	68 Pages	

Notes:

1. This listing maintained by the Douglas Master Plan Implementation Committee.
2. A copy of each of these documents is also maintained by the Committee.

APPENDIX (Cont.)

Recodified Zoning Bylaws

The Master Plan Committee determined that the recodification must be done by a professional. We were not qualified to do this by ourselves. In the summer of 2002 the town hired attorney Mark Bobrowski to perform this recodification. He is a well known zoning specialist and is the author of the widely used "Massachusetts Handbook of Land Use and Planning". During the period of August 2002 to September 2003 the town worked with Mr. Bobrowski to recodify the by-laws. This included many meetings of the Master Plan Committee and two public informational meetings. There were many working versions of the by-law generated as part of this process. It took six (6) drafts to arrive at the by-laws as they are presented this evening. We have kept the process quite public with televised public hearings and the by-law drafts posted on the town's web page.

In October 2003 the final draft of the by-laws were approved by the Master Plan Committee and forwarded to the Selectmen and Planning Board for public hearing. The Planning Board spent significant time reviewing and tweaking the by-law during their public hearing which was continued and ran from November 2003 to June of 2004.

At the Douglas Town Meeting on November 3, 2004 the town voted to approve the recodified bylaws. These Bylaws (100 pages) are not included with this report but are maintained by the Town Clerk. Hardcopies are available from the Town and the bylaws are posted on the Town's web site by the Planning Board.

APPENDIX (Cont.)

Master Plan Committee Members.

*Carol Gogolinski (Vice-Chair 2002-2007)
*Linda Brown (Secretary 2000-2007)
*Paul Peterson (Chairperson 2002-2007)
*Raymond Bellenoit
*Robert Werme Sr
*Shirley Mosczynski
*Marylynne Dube
Chris Kearney
Christine Anderson
David Kmetz
David Sherman
Eben Chesebrough
Edwin Taipale
J. Kevin Conway
John Petraglia
Joseph Gibree
Kathleen Campbell
Kent Brotherton
Kevin Doyle
Louis Jussaume
Merrit Tetrault
Michael L'Heureux
Pamela Holmes
Paula Brouillette
Richard Preston (Chairperson 1998-2001)
Richard Vanden Berg (Secretary 1998-1999)
Robert Doyon
Robert Josey
Robert Stevens
Robert Werme Jr
Roger Manyak
Ronald Forget
Sandra Madden
Sharron Cochran
Susan Theriault
Thomas Navaroli
William Cundiff (Town Engineer ex officio member)
William Pybas

*Remained active until Committee was dissolved in 2007

APPENDIX (Cont.)

Listing of Items Turned over to Town Clerk for Storage:

- Minutes of Master Plan Implementation Committee Meetings
- Rt 16 Corridor Study Research and Public Informational Meeting
- ZM-7 Rt-16 Corridor Discussion and Correspondence including copies of the following documents:

Douglas Parking Study	Mass DPW	Apr-82
Traffic Flow in Douglas 1987-2004	Mass DPW	2004
Blackstone Valley Corridor Planning Study	Heritage Corridor	Sep-03
Wesson & Sampson Report, Downtown Douglas	Wesson & Sampson	Oct-02
Community Development Plan (Includes hard copy and CD ROM)	L. Koff & Associates	May-04
2003 Central Mass Regional Transportation Plan & Air Quality Conformity Determination	CMRPC	Aug-03
Douglas Corridor Planning Study	CMRPC	1979

- ZM-8 Tasseltop Discussion and meeting
- ZM-10/ ZBL-4 Grammar School Discussion and data
- PA-10 Cultural Inventory /Historical Commission Task

- LA-2 Correspondence and action
- PA-20 North Street Study
- Townhouse Bylaw Review by A. Reynolds
- PA-17 Sidewalk Plan - W. Cundiff
- PA-1 Planning for Schools & Town Services
- ZM-1 Thru Z-M9 Discussion, Also ZBL-1
- PA-11 Douglas Campground Correspondence
- Zoning Bylaws Prior to Recodification
- M-7, M-8 State Forest Correspondence
- Bobrowski Contract and Zoning Bylaw Drafts 2003 and 2004
- Bobrowski Video Public Meeting 9/11/02
- Description of the Douglas Master Plan Implementation Committee prepared by Townscape Inc, Honolulu HI. 1/30/07