

**APPROVED June 12, 2024**

BUILDING FACILITIES CONSTRUCTION COMMITTEE  
WEDNESDAY, MAY 15, 2024  
RESOURCE ROOM

Attendance: Chair Shirley Mosczynski, vice chair Linda Brown, Fred Fontaine, Bob Werme, Ray Clontz (remote), Matt Wojcik Town Administrator, Matt Benoit Community Development Director

Shirley Mosczynski called the meeting to order at 4:02 pm.

1. (0:55 TS) Highway Building Project  
Mr. Wojcik stated that they have asked the landowner to come to talk about possible price.
2. (1:15 TS) Administration report on projects in progress:
  - a. (1:20 TS) Status of oil spill – No change
  - b. (1:30 TS) Green Communities – Mr. Benoit is looking for the Committee's choice of project to be considered for the Green Communities grant this fall and get updated quotes. Mr. Benoit went over the projects to choose from and explained them in detail. The project list is:
    - Transformers at all 3 schools
    - Elementary School LED lighting
    - Middle School LED lighting
    - Post Office LED lighting upgradesMr. Benoit will get revised estimates for the Post Office and the 2 LED school projects by the next meeting, but they discussed the Post Office being the one that makes the most sense.
  - c. (19:25 TS) Municipal Backup Generator (#2019-10) - Mr. Wojcik closed this project with acceptance of the work about an hour ago and discussed the details of the use and noise level for disturbance. This finished a little under budget and it can be removed from the agenda.
  - d. (22:25 TS) Municipal Main Roof Replacement – The contract was awarded in the last 24 hours to WPI Contracting out of Webster and the project needs to be done this summer.
  - e. (23:55 TS) Municipal Fire Alarm (#2019-03) – Still on hold until roof is complete.
  - f. (24:00 TS) Fire Station Upgrade/HVAC (Generator/Electrical) – Significant progress has been made and Mr. Wojcik anticipates going out to bid very soon. Mr. Wojcik discussed what the proposed current plan for the project is and the updates to date for the project.
  - g. (29:05 TS) Storm Water Management – This was passed over at the town meeting and they will be looking to form a stakeholder committee or group to review the storm water bylaw, which the BOS will have to vote to form the committee. Mr. Wojcik talked about the MS4 regulations and what the town should do concerning storm water management and the next road project.
  - h. (36:40 TS) Vacant Buildings in Town – They received a request from the Historical Commission to come and talk with them about buildings and two members came to discuss their view on the buildings. They discussed each building on the list and the plans for them. They discussed getting estimates for the old firehouse on salvaging the tower. Mr. Wojcik brought up the topic of the Wallace Devise to maintain the post office clock tower and what to do if/when it runs out of money. He would like to pursue this at some point with the historic buildings' discussions.
  - i. (1:06:00 TS) Library, Board of Trustees – Mr. Wojcik thinks that Weston and Sampson are at the point where he can ask them for an estimate.
  - j. (1:06:50 TS) Electrical Charge Replacements – The town meeting vote made the funds available and Mr. Wojcik has entered into a contract, and a vendor called Charge Point is

going to install the chargers and he is in process of writing up a policy for the BOS to vote on for charging money to use the chargers.

3. (1:10:30 TS) ARPA Funding and Qualification Discussion – Possible votes  
The fire station project is ARPA funding, and the only other major projects are the school security system, which is nearing the completion of design and the municipal center building upgrade for fire system and water pipe on Depot Street. The redo of Gilboa and North Street paving should be ripped up and replaced by June 30<sup>th</sup>.
4. (1:18:00 TS) Meeting Minutes: March 19, 2024 & April 17, 2024 – Possible votes  
(1:22:40 TS) Motion to approve the March 19, 2024, meeting minutes as amended made by Linda Brown, 2<sup>nd</sup> by Fred Fontaine. The vote passed unanimously.  
(1:23:25 TS) Motion to approve the meeting minutes of April 17, 2024, as written made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously.

Upcoming Meetings: June 12, 2024 & July 17, 2024 – Possible votes

They discussed moving the meetings back to 10 am and will check with Mr. Wojcik.

(1:26:25 TS) Motion to adjourn the meeting at 5:30, made by Linda Brown, 2<sup>nd</sup> by Bob Werme. The vote passed unanimously.

Respectfully submitted,

Stephenie Gosselin