

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, March 11, 2013

Mitch Cohen called the meeting to order at 7:06pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Chris Menn

Staff: Pat Aldrich, Tess Werme

Guests: Bill Solomon, Tom Cohan

1. **Membership:** Mike Belleville has been appointed, filling the open spot on the 5-member committee, will be at the next meeting.
2. **Correspondence:** Charter: Sample bill, annual basic cable rate regulation hearing notice, expansion of services, residential channel lineup, remote control instructions. Town Government Week notice.
3. **Meeting Minutes:** 2/11/13: Tom motioned to accept as presented, Chris 2nd, unanimous favor.
4. **Financials:** Thru 2/31/13: Wages: MTD: \$1,904.58, Equipment: \$299.00, Total MTD: \$2,203.58, YTD: \$30,108.12. Pat noted that all financial documents will be available in PDF format on the website as soon as possible.
5. **Government Program Review Request:** A staff member of Board of Health asked for a Committee review of the BOH 2/26/13 meeting, as there might be content not related to public matters, and might be a private matter. Previous matters have been decided based on whether or not content should have been in "executive session". An audience member from the Board of Health offered some information that they had asked whether or not they should be publicly discussing the info in question, to which they had been told "Yes". Mitch said he would look at the video with Pat after the meeting to determine if the content was executive session material. If not, the video would be aired as usual.
6. **Equipment:** New iMac info was carried over, but will be revisited.
7. **Coordinator's Report:** Inventory has been updated.
8. **Charter License Negotiation:** Mitch gave an update on the process. He also brought a map of the approved subdivision construction in Douglas to compare with Tom Cohan's map of Charter buildout in town. Discussion was had over a few points of the license that were still in contention, including buildout, fiber buildout, and rates. More discussion was had about the future possible place of the new PEG studio as well. Both parties plan to have the matters tied up by the April meeting for a possible signing. After Tom left the table, there was more discussion about the items covered. Bill also explained the timetable for negotiations from a legal leverage standpoint.
9. **Other Business:** Open session for topics not reasonably anticipated 48 hours in advance of meeting.
10. **Next Meeting:** April 8, 2013 @ 7pm.
11. **Adjourn:** Chris moved to adjourn at 8:47pm, Tom 2nd, unanimous favor.