

## **Douglas Cable Advisory Committee**

### **Douglas Municipal Center**

#### **Meeting Minutes**

**Monday, January 14, 2013**

Mitch Cohen called the meeting to order at 7:34pm

#### **Attendance:**

**Committee:** Mitch Cohen, Bob Werme, Tom Devlin, Chris Menn

**Staff:** Pat Aldrich, Jeff Ellis

1. **Charter License Negotiation:** Mitch gave an update on the process. License proposal has been submitted to Charter. The Committee went through notable sections, highlighting language specifics, and setting aside questions for Bill Solomon to review.
2. **Correspondence:** Charter: Jan 4 Rate Adjustment Notice. Selectmen Memo: Annual Head of Committee town reports due.
3. **Equipment Update:** New iMac's announced by Apple, Mitch submitted a brief synopsis for general review, no action taken.
4. **Correspondence:** Charter: Jan 4 Rate Adjustment Notice - starting Feb 8. Selectmen Memo: Annual Head of Committee town reports due.
5. **Meeting Minutes:** 11/26/12: Tom motioned to accept as presented, Bob 2nd, unanimous favor. 12/17/12: Tom motioned to accept as presented, Chris 2nd, unanimous favor.
6. **Financials:** Thru 12/31/12: Wages: MTD: \$1,727.58, YTD: \$11,488.43, Repairs: YTD: \$1,402.85, Supplies: YTD: \$376.13, In-state Travel: MTD/YTD: \$58.27, Equipment: MTD: \$57.50, YTD: \$7,949.50, Total MTD: \$1,843.35, YTD: \$21,275.18
7. **Coordinator's Report:** SNETT videos were taken under the guided tour of Sue Perkins, have been submitted to Franklin TV for the summit video compilation. End of 2012 archiving in effect, spreadsheet is being kept to examine meeting data (where, what time, and # of meetings, monthly and annually). Having issues with YouTube channel, hoping to fix it to get more Octoberfest 2013 videos up.  
[www.youtube.com/DouglasCableTV](http://www.youtube.com/DouglasCableTV)
8. **Equipment:** The JWPlayer Premium Online Streaming Video Player is needed to improve compatibility with modern computers and other devices. Tom motioned to approve up to \$300.00 to purchase the JWPlayer Premium Online Streaming Video Player, Bob 2nd, unanimous favor.
9. **Membership:** Still one vacancy. Any interest, email: [cable@douglassma.org](mailto:cable@douglassma.org) or call 508-476-4000 ext 122
10. **Other Business:** Open session for topics not reasonably anticipated 48 hours in advance of meeting. There was a Cable outage on December 20/21 that was due to a contractor moving equipment between poles and forgetting to reconnect one of the cables.
11. **Next Meeting:** Meeting with Bill Solomon and Tom Cohan: February 11, 2013
12. **Adjourn:** Bob moved to adjourn at 8:30pm, Tom 2nd, unanimous favor.