

**Douglas Cable Advisory Committee**

**Douglas Municipal Center**

**Meeting Minutes**

**Monday July 22, 2013**

Mitch Cohen called the meeting to order at 7:06pm

**Attendance:**

**Committee:** Mitch Cohen, Tom Devlin, Chris Menn

**Staff:** Pat Aldrich, Sarah Guimond

1. **FY14 Re-Organization:** Waiting for Bob Werme. Mike Belleville officially resigning from Cable Advisory Committee. There will be a vacancy as soon as his papers process.
2. **Financials:** Thru 6/30/13: MTD: Wages: \$2,476.87, Legal: \$640.00, Supplies: \$67.50, Equipment: \$171.05, Total MTD: \$3,355.42, YTD: \$46,987.09.
3. **Charter License Negotiation:** Mitch and Chris met with Bill Solomon, Tom Cohan, Greg Garabedian, Dave Poplawski (Charter), Hal Davis (Selectman), and Mike Guszinski (Town Administrator) to discuss the outstanding issue of Density Requirements. Charter proposed a “worst case” scenario of a house in the middle of the State Forest wanting cable. An agreement is being worked on wherein the Town can be split into two sections. The forest and industrial park in the north will have density requirements, as opposed to the residential area, which will not have those same requirements.
  - o **Correspondence:** BOS Memo: Re-organization, RFP Extension, MA Comm License Expiration Notice.
4. **Meeting Minutes:** 4/8/13: Tom motioned to accept as presented, Chris 2nd, unanimous favor. 4/16/13: Mitch mentioned on the next two sets of minutes that the area “Other Business” needs to be deleted. Chris motioned to accept with change, Tom 2nd, unanimous favor. 6/24/13: Tom motioned to accept with change, Chris 2nd, unanimous favor.
5. **Coordinator's Report:** 2nd show “KidMIssing” in production. Laptop is fairly unusable. ACM NE trade show: October 9-11 Sturbridge, MA. Some discussion on protocol for attendance of these types of events.
6. **Equipment:** 13” Macbook Pro with DVD burner: \$1,400.00, or Macbook “Air” (no DVD drive): \$1,700.00. Tom motioned to purchase a new Macbook Air not to exceed \$2,000.00, Chris 2nd, unanimous favor. Mitch purchased a new USB hard drive for the Nexus playback system. This is an annual purchase to run the broadcast.
7. **Other Business:** Mitch mentioned that Sutton Cable had contacted him with issues with their online video server. The Committee is supportive of helping them out by allowing them to use one of Douglas’ JWPlayer accounts. Tom asked if the “Democracy Now” issue had been resolved, no sponsor has requested the programming yet. Pat mentioned that the “David Pakman” show

has requested to be shown in Douglas, but as it is a politically motivated show, we need a local “sponsor” to officially request the programming. Tom asked if we could discuss the FY14 budget, Mitch said we will go over it next meeting, but there shouldn’t be too many changes to last year’s budget. Upon successful signing of the license, it may change, but until then, it will be assumed that we are on the same budget.

8. **Next Meeting:** TBD
9. **Adjourn:** Chris moved to adjourn at 7:40pm, Tom 2nd, unanimous favor.