

Douglas Cable Advisory Committee

Douglas Municipal Center

Agenda

Monday March 9, 2015

- **Call to order:**
- **Interview for Recording Assistant:**
- **Committee Vacancy:**
- **Charter Encryption Update:**
- **BVT School Committee Meetings:**
- **Cable Policy Review:**
- **Coordinator Review:**
- **Financials:**
- **Correspondence:**
- **Meeting Minutes:**
- **Coordinator's Report:**
- **Equipment:**
- **Other Business:**
Open session for topics not reasonably anticipated 48 hours in advance of meeting.
- **Next Meeting:**
- **Adjourn:**

From: **Mitch Cohen** mcohen@proactiveinteractive.com
Subject: Cable Committee - Resignation
Date: January 15, 2015 at 3:45 PM
To: Mike Belleville mkjssdad@charter.net
Cc: Suzanne Kane skane@douglasma.org, Chris Furno cfurno@douglasma.org, **Cable Committee** cable@douglasma.org

Hi Mike,

I hope you're doing as well as can be expected. I've heard rumors you've moved out of town - if so I hope that move went smoothly.

The Town Clerk never received any Cable Committee resignation letter from you. A new bylaw triggers an automatic resignation when a member misses four or more consecutive meetings. This email is to inform you, in the friendliest way possible, that you have indeed missed four or more meetings as defined in that bylaw. As such it is implied that you have resigned.

I truly appreciate all the time and effort you've done for the Town of Douglas over the years, going back to when we first met regarding the now-cleaned-up dump on Linden Street, through to the Capital Improvement Committee, School Committee, and Cable Committee (and others if I've missed them!).

If there's ever anything I can help you with, just say the word.

Take care,

Mitch

Douglas Cable Access
BVT School Committee Update
3/9/15

- BVT SC 1/22/15 has been recorded, is currently available online on the Town website.
- BVT District Cable Access Partners have been contacted about partnerships, a few have expressed interest in helping coverage.
- Positive response so far, but only one volunteer (Upton Cable) has stepped up. They will have availability at the end of the year.
- March 5th meeting has been recorded, will be converted and distributed.
- DVD's have been sent out to all the district partners who have requested.

From: **Mitch Cohen** mcohen@proactiveinteractive.com
Subject: Douglas Cable to videotape upcoming BVT School Committee meetings
Date: January 12, 2015 at 11:47 PM
To: mfitzpat@valleytech.k12.ma.us
Cc: AMorriso@valleytech.k12.ma.us, **Cable Committee** cable@douglasma.org

Dr. Fitzpatrick,

In response to multiple requests by Douglas residents and local officials, the Douglas Cable Committee voted tonight to videotape meetings of the BVT School Committee, beginning with your meeting on January 22, 2015 at 6:00pm.

The Douglas Cable Committee videotapes essentially all public meetings of Douglas officials. We view adding your meetings to our roster as consistent with our mission statement, "To inform and educate the residents of Douglas by the recording and broadcast of local government meetings."

All meetings we record are broadcast on Douglas Cable Access, and are made permanently available on our online library. We will be contacting the Cable operations in BVT member communities to offer DVD and/or electronic copies of your meetings, and to coordinate future recording efforts. We are also happy to provide your office a DVD copy if you wish.

I am copying Pat Aldrich, the Douglas Cable Coordinator, who will oversee these efforts. Please let Pat and I know who we should contact to view the meeting room in advance to prepare for the recording.

Please let me know if you or your Chair would like me present for the meeting of the 22nd to answer any questions regarding the recording process.

I could not locate an email address for John Lavin. Please forward to John if he does have an email address. In addition, please forward to the Committee Chair, as I could not determine the Chair or contact information on your web site.

Please let me know if you have any questions.

Thank you,

Mitch Cohen, Chair
Douglas Cable Advisory Committee

From: **Douglas Cable** cable@douglasma.org 
Subject: Blackstone Valley Tech School Committee Meeting Recordings 2015
Date: February 12, 2015 at 1:12 PM
To: **Douglas Cable** cable@douglasma.org
Bcc: rob@milfordtv.net, BGiles@uxbridge-ma.gov, cable@uptonma.gov, abmi8@comcast.net, GCTV@graftontv.org, hopedalecableaccess@hotmail.com, kkrassopoulos@townofmillbury.net, accesscable@millvillema.org, p.nichols@town.sutton.ma.us



Cable Access Partner -

I am reaching out to the thirteen towns that make up the Blackstone Valley Tech school district to discuss the recording and distribution of the 2015 BVT School Committee meetings. The first meeting (1/22/15) has been recorded and can be found online for viewing or download, or can be mailed in the form of a DVD for broadcast in your community.

To view or download this file, visit this link:

<http://douglasma.org/s/OYMF2F>

If you would like a DVD copy, email me back with your address and a request for the DVD. I can provide a copy at no charge.

We are also looking to form some partnerships within the district, to possibly share the load and perhaps take turns recording and distributing these meetings going forward. The next meeting, March 5th, will also be covered by Douglas Cable. After that, we are hoping to have some partners that might be able to split up the rest of the meetings. If you are interested, the School Committee calendar can be found online here for dates and times:

<http://www.valleytech.k12.ma.us/meetings/2015%20School%20Committee%20Meeting%20Calendar.pdf>

Some Brief History: At our 1/12/15 meeting, the Douglas Cable Advisory Committee responded to multiple requests from residents and Town Officials to see if we could get the ball rolling on the recording and distributing of the 2015 BVT SC meetings. While we are not equipped to cover all of the meetings this year, the Committee is dedicated to government transparency and as part of the district being served by this operation, they felt it was a worthwhile venture to explore. We are committed to 100% Government coverage in Douglas (we record every open meeting) and have long seen the benefits of having a thorough video archive here in Town, both to the residents, as well as the committees we are recording.

To keep the equipment and staff as light as possible, we sent one staff member with a camcorder, tripod, and external microphone on a mic stand in the center of the U-shape of tables arranged within the Three Seasons Restaurant on the BVT Campus (room can be seen in the online video linked above). While the ideal setup would be multiple camera angles and microphones, we wanted to set a precedent using the minimum staff and equipment so that other towns could easily replicate our results. There is A/V equipment on campus that would be ideal for these recordings, but currently BVT is having trouble determining the protocol through which it would be utilized, as it has not been approved for this particular use (yet).

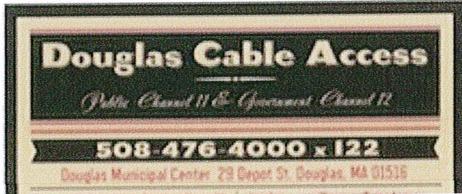
Please let me know if you have any questions, concerns, or interest in possibly taking on a meeting or two. I am looking forward to discussing this matter and exploring partnerships within the district.

Thanks!

Pat Aldrich
Cable Coordinator
Douglas Cable Access
office: 508-476-4000 ext. 122
cable@douglasma.org

Location:
29 Depot Street
Douglas, MA 01516

Douglas Cable Online:
<http://www.douglasma.org/cable>
<http://www.twitter.com/DouglasCableTV>
<http://www.facebook.com/DouglasCableTV>
<http://www.youtube.com/DouglasCableAccess>



From: **Douglas Cable** cable@douglasma.org 
Subject: BVT School Committee Meetings
Date: February 18, 2015 at 4:30 PM
To: **Douglas Cable** cable@douglasma.org
Bcc: info@nctv11.org, cable@uptonma.gov, abmi8@comcast.net, rob@milfordtv.net, p.nichols@town.sutton.ma.us, kkrassopoulos@townofmillbury.net, hopedalecableaccess@hotmail.com, GCTV@graftontv.org, accesscable@millvillema.org, BGiles@uxbridge-ma.gov



Hello Cable Access Partners -

Thanks for your responses, I have started sending out DVD's of the 1/22/15 meeting as requested, and a few of you have expressed interest in helping out going forward. Douglas will be covering the next meeting 3/5/15 and will send out DVD's again after we process the file.

Below is a list of the meetings that will need to be covered. I figure instead of a big confusing email mess, I'll keep a spreadsheet going forward and can be the point of contact. I will update everyone as I fill dates and hopefully between us all, we can cover the year's worth of meetings.

If you can narrow it down, please let me know which date(s) you could cover:

4/16 @ 6pm
5/21 @ 6pm
6/18 @ 6pm
8/20 @ 6pm
9/17 @ 6pm
10/15 @ 6pm
11/19 @ 6pm
12/17 @ 6pm

Source: <http://www.valleytech.k12.ma.us/meetings/2015%20School%20Committee%20Meeting%20Calendar.pdf>

Thanks!

Pat Aldrich
Cable Coordinator
Douglas Cable Access
office: 508-476-4000 ext. 122
cable@douglasma.org

Location:
29 Depot Street
Douglas, MA 01516

Douglas Cable Online:
<http://www.douglasma.org/cable>
<http://www.twitter.com/DouglasCableTV>
<http://www.facebook.com/DouglasCableTV>
<http://www.youtube.com/DouglasCableAccess>





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[Boards and Committees](#) ▾

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RESIDENTS BUSINESSES VISITORS

[Bulletin Board Form](#)

[Cable Committee](#)

[Cable Committee Charge](#)

[Charter Digital Transition 2014](#)

[Equipment](#)

[Free Video Course](#)

[Online Programs](#)

[Polices](#)

[Program Schedule](#)

[Public Videos](#)

Cable Committee

Cable Advisory Committee - Policy Development

The Cable Advisory Committee adopted the following as its Mission Statement on September 25, 2006:

To inform and educate the residents of Douglas by:

- The recording and broadcast of local government meetings
- Fostering the production of local events of special interest
- Develop and enforce cable licenses in the best interest of the community
- Make available video production technology and training to the public
- Provide cable broadcast access to every Douglas resident

Following are the policies of the Douglas Cable Advisory Committee. If you have any comments or questions, on these policies, please contact us at cable@douglasma.org, 508-476-4000 x122, or by mail at 29 Depot St., Douglas, MA 01516.

Policy and Procedure Development

The Cable Advisory Committee shall develop policies and procedures that are consistent with its mission statement and the Charge of the Board of Selectmen.

All policies and procedures will be subject to public review for a period of no less than twenty-one days from first Committee discussion to Committee vote. Policies shall be in effect once approved by a majority of members present at an open meeting.

Policies and procedures of an emergency nature may be adopted by a two-thirds majority vote of members present at an open meeting. All emergency policies and procedures take effect immediately and must be reported with explanation to the Board of Selectmen within seven days. Emergency policies and procedures will expire unless ratified by the Committee within sixty days of the date of adoption.

The Cable Advisory Committee shall notify the public of ongoing policy and procedure discussions through the use of an electronic web page, town mailings, bulletin board postings, and/or other reasonable means.

The Cable Advisory Committee shall maintain a current collection of policies

[Agendas & Meeting Minutes](#)

[Meeting videos](#)

Upcoming Meetings

Wednesday, February 18
7:00 PM, Building & Facility Const. Com.

Thursday, February 19
7:00 PM, School Building Committee

Monday, February 23
6:00 PM, Board of Health
7:00 PM, Finance Committee

Tuesday, February 24
6:30 PM, DPW Study Committee
7:00 PM, D.P.A.C.
7:00 PM, Library Board of Trustees
7:00 PM, Planning Board

Thursday, February 26
7:00 PM, School Building Committee

Monday, March 2
6:15 PM, Council on Aging
7:00 PM, Conservation Commission

Tuesday, March 3
7:00 PM, Board of Selectmen

Wednesday, March 4
7:00 PM, School Committee
7:00 PM, Zoning Board of Appeals

Thursday, March 5
6:00 PM, Board of Assessors

Monday, March 9
7:00 PM, Cable Advisory Com.
7:00 PM, Economic Dev. Com.

and procedures available for public inspection in the Cable office, in both hard copy and electronic form.

Electronic Bulletin Board

The Cable Advisory Committee shall maintain an electronic "Bulletin Board" of items of interest to the general public. The Bulletin Board shall be displayed on one or more Cable channels for at least four hours between midnight and noon, and at least four hours between noon and midnight, with such times to be either contiguous or non-contiguous.

All local government, non-profit, and informal not-for-profit organizations may submit items for the Bulletin Board. Use of the Bulletin Board by for-profit organizations and purposes is prohibited under any circumstances.

Use of the Bulletin Board to advocate any position of a political nature or candidate for elective office is prohibited. General non-advocacy notices, such as those announcing a local party caucus, shall not be construed as prohibited by this policy.

The Committee shall develop a form to provide clear instructions and process for the submission of items for the Bulletin Board. This form shall provide instructions on the amount of submittal time required, the maximum length of a message, and the maximum time a message shall appear.

The public shall be encouraged to submit items electronically. Printed submittals otherwise consistent with the electronic form shall also be accepted.

Channel Availability

The Cable Advisory Committee shall be responsible for maintaining two cable channels, referred to as the Public and Government channels. The School Department programs the Education channel. The Cable Advisory Committee shall work cooperatively with the School Department as needs warrant.

The Public channel shall be primarily for programming submitted by residents of the Town and organizations based in the Town as defined in the Public Access Programming submissions policy.

The Government channel shall be primarily for programming produced by and about town government, such as Committee meetings, Town Meetings, and any official government productions.

Public Channel Programming - Submission

Any person who is a resident of the Town of Douglas shall be provided the right to submit programming for broadcast on the Public Channel. Non-residents are encouraged to seek a sponsor within the town to submit their programming.

If a person created a program, they are considered the Producer. If a person did not create a program, but are requesting that program to be aired, they are considered the Sponsor. No program shall air unless requested to be aired by either a Producer or a Sponsor. The Cable Advisory Committee shall not be the Producer or Sponsor of any program, although individual members of the

Tuesday, March 10
7:00 PM, Planning Board

Thursday, March 12
7:00 PM, Old Grammar School
Disp. Committee

Meetings crossed out were previously scheduled and have since been cancelled

[Full meeting calendar](#)

Committee can be either.

Under no circumstance shall the Cable Advisory Committee refuse to air any program based on the content of that program, unless the content is pornographic or otherwise prohibited by state or federal laws.

Programs which are understood to be of an adult nature shall be aired only between the hours of 10:00pm and 5:00am [*Editorial note: check times with FCC rulings*].

The Cable Advisory Committee shall establish forms and procedures for the submittal of programming for the Public Channel. These forms shall indemnify the Town of Douglas regarding the content of programming. By signing the submission form, the program sponsor assumes any and all legal liability relating to the program.

No program shall be aired without a properly completed submission form.

The Cable Advisory Committee may refuse submissions of non-approved formats or of poor image or sound quality.

Public Channel Programming – Scheduling

Programs submitted to the Public Channel shall be aired on a fair and unbiased schedule. No person or program shall be given special privileges or priority for the broadcast based on their position in the community or for any other reason.

The specific schedule shall be determined by the Cable Access Coordinator or other person assigned the responsibility of maintaining the schedule by the Cable Advisory Committee.

The Producer or Sponsor of a Program may request a specific schedule. Those requests shall be taken under advisement but cannot be guaranteed

Public Channel Programming – Production Assistance

The Cable Advisory Committee shall provide assistance at no charge to Producers who wish to create programming for the Public Channel. Priority shall be given to residents of Douglas.

The objective of this assistance shall be to provide Producers with the knowledge to become independent in their productions. Assistance shall be provided based on staff and volunteer availability, and priority will be given to generate new programming.

Public Channel Programming – Training

The Cable Advisory Committee shall offer periodic classes in television production. Priority shall be given to residents of Douglas.

The Cable Advisory Committee shall offer other training opportunities to the public, such as making available books, product manuals, and online courseware.

All training shall be offered free of charge to residents of Douglas.

Public Channel Programming – Equipment Availability

The Cable Advisory Committee shall make equipment available to Producers who wish to create programming. Equipment may be designated as non-removable from the Cable studio area. Certain equipment may require additional training as determined by the Cable Advisory Committee or their designee.

No equipment shall be borrowed from the Cable studio without the Producer completing a sign-out form.

The Cable Advisory Committee shall also make available appropriate recording media at no charge for the production of programming.

Equipment and recording media may only be used for the production of programming for broadcast on the Douglas PEG channels, or for the support of Douglas government operations. The use of equipment or media for any other purpose is prohibited, without the formal approval of the Cable Advisory Committee.

Producers

Any person that has completed a video production course offered by the Cable Advisory Committee will be approved as a Producer. A person may also be named a Producer by demonstrating equivalent knowledge at the discretion of the Cable Advisory Committee or its designee.

The Cable Advisory Committee shall maintain a list of Producers. A list of volunteer Producers shall be made available for assistance in programming production.

Violations

The Cable Advisory Committee or its designee is authorized to issue warnings and suspensions.

Major violations will result in an immediate 90-day suspension of equipment use privileges and may be brought to the attention of Douglas Police Department. These may include, but are not limited to:

- Violence, threat of violence, or verbal abuse towards staff or volunteers.
- Commercial or profit-making use of Douglas facilities or equipment.
- Misrepresentation of Douglas residency.
- Falsifying forms.
- Unauthorized use or access of production facilities and/or equipment.
- Abuse of equipment.
- Facility reconfiguration.
- Misrepresenting program content.
- Refusal to return equipment.

Any subsequent major violation will result in the immediate and permanent loss of equipment and facilities privileges.

Stipends

Stipends may be offered for the following purposes where volunteers are not available:

- To persons who are deemed to be qualified to conduct course offerings.
- To persons appointed to produce local government programming.

Stipends must be approved by prior vote of the Cable Advisory Committee and is subject to the availability of funds.

This policy shall not be in effect unless approved by the Board of Selectmen.

New Recurring Meeting Recording – Approved October 15, 2007

This policy refers to the regular recording of future public meetings of any specific Committee.

The Cable Advisory Committee (CAC) will determine the date upon which it will begin recording the new meetings.

Upon the decision of the CAC to record the meetings of another Committee, the CAC shall send a letter to the Chair of the effected Committee stating:

- The decision to record their meetings
- The first date after which the CAC proposes to initiate the video recording. This date shall be no sooner than 30 days following this decision.
- A list of common questions and answers regarding recording and distribution, which the Committee shall establish under regular business and modify as necessary
- It is the intent of the CAC to work cooperatively with every Board and Committee.

Individual Meeting Requests – Approved October 15, 2007

Consistent with the Charge to the Cable Advisory Committee (CAC), the CAC shall record and broadcast any meeting or event so requested by the Board of Selectmen, Executive Administrator, or required by Town Bylaws, subject to the availability of staffing and resources. Further, the Chair of any Committee may request that an individual meeting of their own Committee may be recorded and broadcast. These requests shall not require formal vote of the CAC, and can be decided upon by the Chair or the Cable Coordinator.

Individual meetings otherwise recorded by any person will be considered Public Access programming and if requested, broadcast under appropriate Public Channel policies.

Government Programming – Distribution – Approved October 15, 2007

All Government programming shall air on the Government Channel, and shall also be made available on the online archive of Government programs.

The Cable Advisory Committee shall establish a minimum regular schedule of programs to be broadcast on the Government channel. This shall include, at a minimum, standard playback times for Board of Selectmen meetings. It is recognized that programs regularly vary in length and quantity, thus any permanent full schedule of all Government programs is difficult to produce.

The Cable Coordinator or his/her designee shall schedule meetings not covered by the minimum schedule defined above. Schedules should vary daily. All Government meetings shall air at least three times during the hours of 9am to 11pm within two weeks following the meeting.

Video Copy Requests - Approved April 9, 2008

Although the Cable Advisory Committee is not the keeper of the records, we will make copies of programs as requested for a fee to be determined by the Cable Advisory Committee.

Cable Advisory Committee Guidelines

Guidelines are instructions to Cable Advisory Committee staff and volunteers that by necessity are more fluid and flexible than policies.

Government Programming Guidelines – Schedule – Approved October 15, 2007

This minimum schedule shall be followed whenever possible:

Finance Committee: Monday 7pm, Wednesday 1pm

Board of Selectmen: Tuesday 7pm, Thursday 1pm

Planning Board: Wednesday 7pm, Friday 1pm

Conservation Commission: Thursday 7pm, Monday 1pm

Zoning Board of Appeals: Friday 7pm, Tuesday 1pm

The Cable Advisory Committee may modify this schedule at any time.

Meetings listed above should be broadcast at additional times as well. Meetings not listed above shall be aired in a frequency and duration to be determined by the Cable Coordinator. Such additional meetings will be broadcast during prime time (6-11pm) at least once per week and thereafter as equitably as possible.

Meetings should be broadcast for a maximum of two weeks following the first broadcast of the meeting. Meetings can be repeated more frequently or longer than two weeks upon request of any person if the meeting is of significant value and does not materially impact the scheduling of other programming.

The Cable Coordinator's decisions on scheduling shall be final, and can only be superseded by vote of the Cable Advisory Committee. The Coordinator or Committee may assign the implementation of the programming schedule to any other qualified person or persons in the event the Coordinator or his/her designee is unavailable to perform such duty.

Video Copy Requests fee structure - Approved April 9, 2008

Requests for DVD duplication: No charge for up to three DVD's per week; \$5.00 each DVD thereafter.

Requests for VHS duplication: \$10.00 per copy.

These fees can be waived by a vote of the Committee.

Public Event Recording - Approved December 20, 2010

The Cable Coordinator shall periodically identify public events of community interest of which videotaping and broadcasting of those events may be beneficial to the community. For example, Douglas Octoberfest, the Memorial Day Parade, political candidate debates, etc. For-profit events are not permitted, although paid fundraisers for not-for-profit organizations are permitted. Political events not open to participation by all equivalents (such as single-party or single-candidate events) are not permitted.

Meetings or presentations of a Town Government body or personnel are classified as Government Programming thus not applicable to this policy.

A calendar of annual events shall be maintained by the Cable Coordinator. Additional one-time events may be added as appropriate and presented periodically to the Cable Committee and posted on the Town Web Site.

Videotaping and editing of these events shall be coordinated by the Cable Coordinator, and may include the use of staff paid their usual rates in the absence of volunteers. A maximum of four events utilizing paid staff per month are permitted without prior consent of the Cable Committee Chair, Vice-Chair, or vote of the Committee.

Recognizing public events are not necessarily acceptable to be videotaped, the Coordinator shall obtain permission from the event management prior to videotaping the event. The Town of Douglas Cable Advisory Committee is the owner of both the raw and produced programming.

The event management shall be provided up to three DVD copies of produced event programming; additional copies may be provided upon request and based on available resources. This programming shall be broadcast on the Public Channel.

Recording Assistants' Participation in Meetings - Approved May 12, 2014

A Recording Assistant is scheduled, as a representative of the Cable Advisory Committee, to an assigned meeting to record that meeting for Cable. All Recording Assistants must be respectful of the assigned meeting without interrupting. This includes the setup time previous to the meeting, during the meeting, after the meeting concludes, and while breaking down equipment.

If a Recording Assistant anticipates the need to participate in, or has business before an assigned meeting, the Recording Assistant must contact the Cable Coordinator to schedule someone else for that meeting.

If an unanticipated need for the Recording Assistant to participate arises, step

of Athol-Orange, Beverly, Billerica, Cape Cod, Carver, East Bridgewater, Falmouth, Framingham, Franklin, Hadley, Holliston, Newton, Plymouth, Shrewsbury, Westborough, and Wilmington. They are presented in this order within the PDF file.

If you wish to focus on specific station's documents, I suggest starting with Shrewsbury, Newton, Plymouth, and Cape Cod – all stations of which are very highly regarded. I've had the pleasure of meeting all of these stations directors.

If you wish to review the web sites of these or any other Public Access station, an excellent starting point is <http://www.bevcam.org/peg/>. You may also wish to visit <http://www.alliancecm.org/> and <http://www.massaccess.org/>, two organizations of which we are members and that I've become involved in personally.

Before our next meeting we should all take a cursory review of these documents so we can begin to plan our own policy structure and development approach.

Please let me know if you have any questions.

The Town of Douglas is an Equal Opportunity Provider, and Employer

Short link to this page: <http://douglasma.org/s/Xnp8z>

Public Channel 191 Programming – Production Assistance Policy

The Cable Advisory Committee shall provide assistance at no charge to Residents of Douglas to become "Producers" who wish to create programming for the Public Channel. The objective of this assistance shall be to provide Producers with the knowledge to become independent in their productions. Assistance shall be provided based on staff and volunteer availability, and priority will be given to generate new programming.

Producer Requirements

In order to create your own program with Douglas Cable Access equipment for air on Douglas Cable Access Public Channel 191 and optionally the Douglas Cable Access YouTube channel, there are some minimum requirements.

1. 16+ Age.
2. Douglas, MA Resident.
3. Successful Completion of the Digital Video Fundamental Training
4. *Provide a Production Crew: Writer, Director, Designer, Engineer, Talent, Editor.
5. Program Idea Submission Form.
6. Signed Producer's Indemnification Form.

**You can fill any and all roles yourself, but they need to be filled by the Producer.*

Douglas Cable Access will provide, upon meeting the above requirements:

1. Room Reservation at the Municipal Center for producer meetings, read-throughs, rehearsals, and filming.
2. Camera, lighting, and audio equipment on loan as needed.
3. Video Editing Bay time upon reservation.
4. Broadcast of final program on channel 191 and optionally YouTube.

02/10/2015 12:47 | Town of Douglas
9824jlov | FY15 JAN 15 EXPENDITURE REPORT

| P 126
| glytdbud

FOR 2015 07

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
695 CABLE ADVISORY COMMITTEE							
2836951 CABLE ADVISORY REVOLVING FUND							
2836951 51110 F/T WAGES	0	.00	15,697.80	2,028.78	.00	-15,697.80	100.0%*
2836951 51200 P/T Wages	0	50,000.00	4,653.28	615.53	.00	45,346.72	9.3%
2836951 52400 REPAIRS AND MAINT AG	0	.00	461.20	85.45	.00	-461.20	100.0%*
2836951 53012 EMPLOYEE TRAIN SEM/C	0	.00	75.00	.00	.00	-75.00	100.0%*
2836951 53800 OTHER SERVICES	0	.00	741.70	.00	.00	-741.70	100.0%*
2836951 54200 OFFICE SUPPLIES	0	.00	5.40	.00	.00	-5.40	100.0%*
2836951 55800 OTHER SUPPLIES	0	.00	624.36	.00	.00	-624.36	100.0%*
2836951 57100 IN-STATE TRAVEL	0	.00	57.52	.00	.00	-57.52	100.0%*
2836951 57150 TRAINING AND EDUCATI	0	.00	79.53	.00	.00	-79.53	100.0%*
2836951 57300 DUES AND MEMBERSHIPS	0	.00	625.00	.00	.00	-625.00	100.0%*
2836951 58500 CABLE - ADDITIONAL E	0	.00	2,823.54	13.99	.00	-2,823.54	100.0%*
TOTAL CABLE ADVISORY REVOLVING	0	50,000.00	25,844.33	2,743.75	.00	24,155.67	51.7%
TOTAL CABLE ADVISORY COMMITTEE	0	50,000.00	25,844.33	2,743.75	.00	24,155.67	51.7%

03/05/2015 08:50 | Town of Douglas
9824jlov | FY15 FEB15 EXPENDITURE REPORT

| P 126
| glytdbd

FOR 2015 08

	ORIGINAL APPROP	REVISED			AVAILABLE		PCT
		BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED

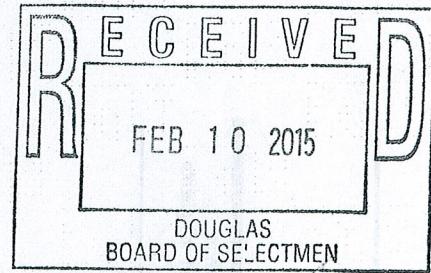
695 CABLE ADVISORY COMMITTEE

2836951 CABLE ADVISORY REVOLVING FUND

2836951 51110 F/T WAGES	0	.00	17,827.56	2,129.76	.00	-17,827.56	100.0%*
2836951 51200 P/T Wages	0	50,000.00	5,032.08	378.80	.00	44,967.92	10.1%
2836951 52400 REPAIRS AND MAINT AG	0	.00	461.20	.00	.00	-461.20	100.0%*
2836951 53012 EMPLOYEE TRAIN SEM/C	0	.00	75.00	.00	.00	-75.00	100.0%*
2836951 53800 OTHER SERVICES	0	.00	741.70	.00	.00	-741.70	100.0%*
2836951 54200 OFFICE SUPPLIES	0	.00	18.38	12.98	.00	-18.38	100.0%*
2836951 55800 OTHER SUPPLIES	0	.00	660.24	35.88	.00	-660.24	100.0%*
2836951 57100 IN-STATE TRAVEL	0	.00	79.20	21.68	.00	-79.20	100.0%*
2836951 57150 TRAINING AND EDUCATI	0	.00	79.53	.00	.00	-79.53	100.0%*
2836951 57300 DUES AND MEMBERSHIPS	0	.00	625.00	.00	.00	-625.00	100.0%*
2836951 58500 CABLE - ADDITIONAL E	0	.00	7,802.89	4,979.35	.00	-7,802.89	100.0%*
TOTAL CABLE ADVISORY REVOLVING	0	50,000.00	33,402.78	7,558.45	.00	16,597.22	66.8%
TOTAL CABLE ADVISORY COMMITTEE	0	50,000.00	33,402.78	7,558.45	.00	16,597.22	66.8%

Douglas Cable FY15 Expenditures

Equipment
\$7,302.89



CERTIFIED MAIL
Return Receipt Requested

February 3, 2015

Mr. Michael Guzinski, Town Administrator
Town of Douglas
29 Depot Street
Douglas, MA 01516

Dear Issuing Authority:

Attached you will find the Annual Form 500 (Complaint/Outage Report) for 2014 as filed by Charter Communications with the Massachusetts Department of Telecommunications and Cable. Due to the software limitations of the MA DTC's form, the number of subscribers in your town or city appears only at the top of the Service Interruption Data form. On the Complaint Data form, the subscriber number auto-populates as a zero, which is clearly not correct. For a description of the "complaints" captured in this report, see M.G.L. Chapter 166A, Section 10.

If you have any questions, please contact me at 774-243-9735 or at Tom.Cohan@charter.com. Please note that I have a new direct line phone number and a new office address – 301 Barber Avenue, Worcester, MA 01606.

Sincerely,

Thomas P. Cohan
Director of Government Affairs

Form 500 Complaint Data

24-Jan-15

Code Key: Avg. Resolution Time

<1> Less than 1 Day	<2> 1-3 Days	<3> 4-7 Days	<4> 8-14 Days
<5> 15-30 Days	<6> >30 Days		

Code Key: Manner of Resolution

	A. Resolved to the satisfaction of both parties.
	B. Resolved, customer dissatisfied. C. Not Resolved.

Manner of Resolution (see code key above for the manner represented by the letters below) The number below each letter indicates the number of complaints resolved in that manner.

A.	1
B.	0
C.	0

Town	Douglas
Year	2014
Subscribers	84335
Equipment	

Avg Resolution Time (see code above)

Total Complaints

1

<2>

**Form 500 Service
Interruption Data**

03-Feb-15

Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Day

Town	Douglas	Year	2014	Date of Service Interruption	Subscribers	2335	Duration of Service Interruption (see Code Key above)
	Douglas			07/28/2014			<0>
	Douglas			01/23/2014			<0>
	Douglas			01/24/2014			<0>
	Douglas			01/04/2014			<0>
	Douglas			02/02/2014			<0>
	Douglas			02/13/2014			<0>
	Douglas			02/22/2014			<0>
	Douglas			02/14/2014			<0>
	Douglas			04/07/2014			<0>
	Douglas			05/28/2014			<0>
	Douglas			05/02/2014			<0>
	Douglas			05/28/2014			<0>
	Douglas			06/25/2014			<0>
	Douglas			01/14/2014			<0>
	Douglas			07/09/2014			<0>
	Douglas			11/20/2014			<0>
	Douglas			08/12/2014			<0>
	Douglas			08/20/2014			<0>
	Douglas			08/23/2014			<0>
	Douglas			09/24/2014			<0>
	Douglas			09/22/2014			<0>
	Douglas			09/09/2014			<0>
	Douglas			09/04/2014			<0>
	Douglas			10/01/2014			<0>
	Douglas			10/01/2014			<0>
	Douglas			10/22/2014			<0>
	Douglas			10/13/2014			<0>
	Douglas			11/04/2014			<0>

**Form 500 Service
Interruption Data**

03-Feb-15

Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Day

Douglas		11/11/2014			<0>
Douglas		06/19/2014			<0>

Farmingdale, NY 11755-3100
CHANGE SERVICE REQUESTED

Farmingdale, NY 11755-9100
855-552-2294 • Fax: 631-501-8534

INTERNATIONAL
The Association of Credit
and Collection Professionals
Member

Hours: Mon. – Thurs. 8 AM – 11 PM EST
Fri. 8 AM – 9 PM EST • Sat. 8 AM – 1 PM EST

DOUGLAS HWY DEPT
29 Depot St
Douglas MA 01516-2323

February 10, 2015

Account Information

Client: Charter Communications
Client Account #: 8350120360004001
SCS Account #: 22595940

Account Balance:	\$98.81
Other Charges:	\$0.00
Balance Due:	\$98.81

Use Your "Tax Refund" to Clear Up This Debt
Call Us. We're Happy to Help

Dear DOUGLAS HWY DEPT:

WHEN YOU RECEIVE A COLLECTION NOTICE . . .

1. **Don't get angry . . .** Your account came to us from someone who values your business.
2. **Communicate with us . . .** It will be helpful to you if you get actively involved.
3. **Let us help . . .** Our people are experienced in collections and are able to assist you if you let them.

We have included a return envelope for your convenience. For other convenient payment options, visit us on the internet at www.sunrisecreditservices.com or use our automated phone payment system at 877-447-4001, 24 hours a day, 7 days a week.

Experience has proven that collection efforts are necessary when a debtor does not respond. Therefore, your attention is important and may avoid further collection efforts.

The toll-free number for your account representative is 855-552-2294.

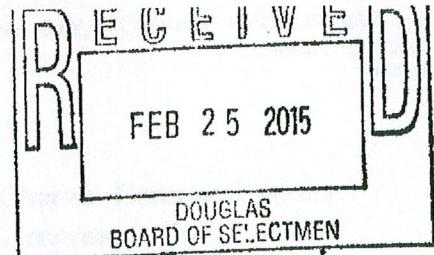
Sunrise Credit Services, Inc.
ALISA LEE EXT 2188



(1) Communications with Charter Communications, Inc. and Charter Communications Entertainment I, LLC, through any and all of its agents, representatives, and/or employees from calendar year 2011 through the present concerning the tornado outbreak Massachusetts experienced on June 1, 2011, Hurricane Irene which reached Massachusetts on August 28, 2011, the snow storm Massachusetts experienced beginning on October 29, 2011, and Hurricane Sandy which reached Massachusetts on October 29, 2012, (hereinafter, collectively, the "Storms");

February 23, 2015

Douglas Board of Selectmen
Municipal Center
27 Depot Street
Douglas, MA 01516



CC: Cable Advisory
John Ducharme

Re: **Public Records Request**

Dear Sir/Madam:

This is a request for documents and information under the Massachusetts Public Records Law, M.G.L. c. 66, § 10. Specifically, I am requesting the following public records, as that term is defined in M.G.L. c. 4, § 7, cl. twenty-sixth, in your custody:

- (1) Communications with Charter Communications, Inc. and Charter Communications Entertainment I, LLC, through any and all of its agents, representatives, and/or employees from calendar year 2011 through the present concerning the tornado outbreak Massachusetts experienced on June 1, 2011, Hurricane Irene which reached Massachusetts on August 28, 2011, the snow storm Massachusetts experienced beginning on October 29, 2011, and Hurricane Sandy which reached Massachusetts on October 29, 2012, (hereinafter, collectively, the "Storms");
- (2) Communications with Charter Communications, Inc. and Charter Communications Entertainment I, LLC, through any and all of its agents, representatives, and/or employees from calendar year 2011 through the present concerning outages or losses of power as a result of any of the Storms;
- (3) Communications with Charter Communications, Inc. and Charter Communications Entertainment I, LLC, through any and all of its agents, representatives, and/or employees from calendar year 2011 through the present concerning interruptions to cable television, Internet, or telephone services as a result of any of the Storms, and concerning the restoration of such services.

BULKLEY, RICHARDSON AND GELINAS, LLP, Attorneys at Law
1500 Main Street, Suite 2700, P.O. Box 15507, Springfield, MA 01115-5507 phone: 413-781-2820 fax: 413-272-6804 www.bulkley.com

Robert A. Gelinas
Ronald P. Weiss
Francis D. Dibble, Jr.
Hamilton Doherty, Jr.
Michael H. Burke
Peter H. Barry
David A. Parke
George W. Marion

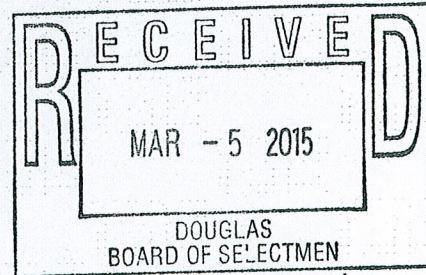
Ellen M. Randle
Kevin C. Maynard
Mark D. Cress
Mary J. Kennedy
James C. Duda
Kelly A. McCarthy
Daniel J. Finnegan
Melinda M. Phelps

Jeffrey E. Poindexter
Kathleen Leitao Bernardo
Donn A. Randall
Scott W. Foster
Elizabeth H. Sillin
J. Patrick Kennedy
Vanessa L. Smith
Jenelle C. Dodds

John P. Pucci
Michael D. Roundy
Kelly A. Koch
Christopher J. Visser
J. Lizette Richards
Elizabeth S. Zuckerman
Ryan J. Barry

COUNSEL
Stephen W. Schupack
William E. Hart
Daniel M. Rothschild
Mary Ellen Manganelli
Jennifer K. Cannon
Andrew Levchuk

Jodi K. Miller
Debra L. Purrington
Seunghee Cha



CC: cable Advisory

March 2, 2015

Mr. Michael Guzinski, Town Administrator
Town of Douglas
29 Depot Street
Douglas, MA 01516

Dear Mr. Guzinski:

Charter's video lineup is continually evolving to meet the changing needs of its customers. Recently we increased our total high-definition lineup, boosted our video on demand offering and increased our broadband speeds following our move to an All Digital platform.

From time-to-time Charter makes adjustments to its channel lineup designed to enhance and improve our video product. Effective March 31, 2015, **for new customers only**, the following channels will be offered in Digital Tier 1. Existing customers will continue to receive the channels below on the Expanded or Charter TV Select Tiers.

Channel Name	Channel #
OWN	74 SD, 749 HD
Turner Classic Movies	65 SD, 706 HD
TruTV	63 SD, 721 HD
Cartoon Network	51 SD, 756 HD

Customers with questions are encouraged to call **1-888-GET CHARTER**. To review the complete channel lineup visit: www.charter.com/channellineup. I can be reached at 774-243-9735 or via email at Tom.Cohan@charter.com.

Sincerely,

Thomas P. Cohan
Director of Government Affairs

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday January 12, 2015

Mitch Cohen called the meeting to order at 7:05pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Bob Werme

Excused Absence: Chris Menn

Unexcused Absence: Mike Belleville has been removed from the DCAC.

Staff: Pat Aldrich

1. **Financials:** *Report from Town Financial Director Attached.*
2. **Correspondence:** Douglas Highway Dept. was invoiced for new digital set-top box, but as per the new license, Charter has said to ignore that bill. Capital Expenditure Project Form for 2016 was submitted for the cable "studio" buildout as planned, in the case that the issues are cleared up for 2nd floor Municipal Center buildout. If approved, it would require no new funds, as the Town already has the money set aside in savings. Mitch explained the Capital Improvement process as it relates to Cable.
3. **BVT School Committee Meetings:** Blackstone Valley Tech school committee meetings are open meetings that are currently not recorded. There has been many requests for Douglas Cable to start taping meetings for broadcast to start the ball rolling. Mitch has made initial contact with BVT officials. Tom suggested a site survey be done by Pat previous to the 1/22 meeting in order to evaluate the room and potential equipment. *Tom motioned to authorize the Douglas Cable Coordinator to make arrangements for the recording of the Blackstone Valley Tech school committee meetings for January 22 and March 5, 2015 and to take any other action needed to coordinate this effort, Bob 2nd, unanimous favor.* Mitch will notify BVT of our intentions. Some discussion about protocol in distribution of the video to other towns.
4. **Charter Encryption Update:** No word back from Charter over holiday period.
5. **Meeting Minutes:** *11/24/14: Bob motioned to accept as presented, Tom 2nd, unanimous favor.* Tom asked if we could just attach the financial report to the Minutes, instead of typing them into a paragraph, as we have been doing.
6. **Coordinator's Report:** November & December 2014 meeting reports submitted, as well as the final 2014 yearly report. Newly categorized Cable Inventory 2015 submitted, broken out into rooms and uses. Mitch asked Pat to forward to Suzanne Kane for insurance purposes. Ad for Recording Assistant with morning/afternoon availability has been posted to Craigslist and Facebook, to

be posted at Library, Sr. Center, and Municipal Center. Fiber jumper has been installed 1/9/15. Resource Room cameras have been adjusted and the switcher has been corrected. Sony HDR-SR11 traveling kit camera #1 has been taken out of service for audio issues due to faulty wiring in the power supply input. Hayward Landing issue has been fixed, the main office has our contact info for any future problems. Octoberfest 2014 videos are all up on YouTube and broadcast, total of 19 videos. Stage B videos have phase cancellations issues on mobile device viewers. KidMissing episode 9 was completed and uploaded. Douglas High School chorus holiday concert at the Senior Center is up on YouTube and broadcast.

7. **Equipment:** Community Room DVD-R needs replacement, Pat submitted a couple of options for consideration. *Tom motioned to spend not more than \$1,500.00 for a video recorder, monitor, and associated equipment for the Community Room, Bob 2nd, unanimous favor.* Pat submitted a replacement for the Sony HDR-SR11 previously discussed. *Tom motioned to authorize the expenditure of \$2,600 for the purchase of (2) cameras and associated accessories, Bob 2nd, unanimous.* Pat submitted options for the field studio production kit for consideration. Some discussion about the items involved. Pat will re-evaluate and re-submit.
8. **Other Business:** Tom mentioned we should review our policies again, printouts for next meeting to consider. Annual review should be done before the end of the fiscal year, for March meeting.
9. **Next Meeting:** Monday, February 9, 2015
10. **Adjourn:** *Bob motioned to adjourn at 8:07pm, Tom 2nd, unanimous favor.*

- **Monthly Meetings Report Attached: January & February 2015**
- Meeting Report has been adjusted to reflect fiscal year instead of calendar year.
- Sr. Center Luau video uploaded to YouTube
- Kidmissing 10 shot, edited, uploaded, broadcasting.
- Kidmissing 11 shot, working on.
- Library "Robots on the Run" shot, edited, uploaded
- DHS Audio Setup 2/4/15
- *Rec. Media for Comm Room "Gefen TV" was no good, need to replace.*
- New Sony Cameras in use for meetings, look good, same protocol.
- Same issue with external microphone buzz, new xlr adapters specific to handle video audio have been ordered and hopefully will fix.
- 2/13/15 Audio Journal was setup on public channel 191 to play in the background of the slideshow.
- Douglas Cable Access Newsletter March 2015 has been sent to Uxbridge Times, Blackstone Valley Tribune, and Telegram and Gazette (Attached).
- Meeting Minute Packets have been digitized to PDF and are in Google Drive for sharing.
- MassAccess Spring Conference and Trade Show in Springfield MA April 27 @ \$50 for members.

January			2015		FY15							
Date	Day	Meeting	Time	Room	Staff	Paid	Canc	Wages	Notes			
1/5/2015	MON	BOH	6:00 PM	BOH	Pat Aldrich	0	0	\$0.00		MON	7	
1/5/2015	MON	ConCom	7:00 PM	COM	They Do	0	0	\$0.00		TUE	7	
1/6/2015	TUE	BOS	7:00 PM	RES	Sarah Guimond	1	0	\$45.25		WED	5	
1/6/2015	TUE	Sewer	7:00 PM	SEW	Arthur Griffin	1	1	\$49.45	no quorum	THU	6	
1/7/2015	WED	Building	7:00 PM	COM	Kay Bowen	1	0	\$45.25		FRI	0	
1/7/2015	WED	SC	7:00 PM	DHS	They do	0	0	\$0.00		9am-12noon	0	
1/7/2015	WED	ZBA	7:00 PM	RES	cancelled	0	1	\$0.00		12noon-6pm	8	
1/8/2015	THU	St Budget	3:00 PM	COM	Tess Werme	1	0	\$49.45		7:00 PM	17	
1/12/2015	MON	Cable	7:00 PM	COM	Pat Aldrich	0	0	\$0.00		COM	12	
1/12/2015	MON	EDC	7:00 PM	SEL	Arthur Griffin	1	0	\$49.45		RES	7	
1/12/2015	MON	FinCom	7:00 PM	RES	Angie Coe	1	0	\$49.45		MISC	6	
1/13/2015	TUE	PB	7:00 PM	COM	Sarah Guimond	1	0	\$45.25		Recorded	15	
1/15/2015	THU	Capital	2:00 PM	COM	Pat Aldrich	0	0	\$0.00		Not R/Paid	1	
1/15/2015	THU	SBC	7:00 PM	RES	Kay Bowen	1	0	\$45.25		Don't Do	2	
1/20/2015	TUE	BOS	7:00 PM	RES	Sarah Guimond	1	0	\$45.25		Cancelled	8	
1/21/2015	WED	Building	7:00 PM	COM	Arthur Griffin	1	0	\$49.45		MEETINGS	25	
1/22/2015	THU	BVT	6:00 PM	BVT	Pat Aldrich	0	0	\$0.00				
1/26/2015	MON	BOH	430pm	BOH	Pat Aldrich	0	0	\$0.00				
1/26/2015	MON	FinCom	7:00 PM	RES	Sarah Guimond	0	0	\$0.00	snow			
1/27/2015	TUE	Personnel	2:00 PM	COM	Cancelled	0	0	\$0.00	snow			
1/27/2015	TUE	PB	7:00 PM	COM	Arthur Griffin	0	0	\$0.00	snow			
1/27/2015	TUE	Library	7:00 PM	RES	Angie Coe	0	0	\$0.00	snow			
1/28/2015	WED	Open Spaces	7:00 PM	COM	Kay Bowen	1	0	\$45.25				
1/29/2015	THU	Capital	2:00 PM	COM	Pat Aldrich	0	0	\$0.00	snow			
1/29/2015	THU	St Budget	3:30 PM	COM	Pat Aldrich	0	0	\$0.00	snow			
PUBLIC												
1/15/2015	THU	Library "Robot	5:30 PM	LIB	Sarah Guimond	1	0	\$45.25				
1/23/2015	FRI	KidMissing 10	6:30 PM	RES	Pat Aldrich	1	0	\$0.00				
								Paid	Canc	Wages		
								13	2	\$564.00		

FEBRUARY

Date	Day	Meeting	Time	Room	Staff	Paid	Canc	Wages	Notes		
2/2/2015	MON	ConCom	7:00 PM	COM	Them	0	1	\$0.00	Snow	MON	5
2/3/2015	TUE	Personnel	2:00 PM	COM	Cancelled	0	1	\$0.00	Snow	TUE	11
2/3/2015	TUE	BOS	7:00 PM	RES	Cancelled	0	1	\$0.00	Snow	WED	3
2/3/2015	TUE	Sewer	7:00 PM	SEW	Arthur Griffin	1	0	\$49.45		THU	8
2/3/2015	TUE	Library	7:00 PM	COM	Sarah Guimond	1	0	\$45.25		FRI	0
2/4/2015	WED	SC	7:00 PM	DHS	Cancelled	0	1	\$0.00	Snow	9am-12noon	0
2/5/2015	THU	St. Budget Com	3:30 PM	COM	Cancelled	0	1	\$0.00	Snow	12noon-6pm	6
2/9/2015	MON	Cable	7:00 PM	RES	Sarah Guimond	0	1	\$0.00	Snow	7:00 PM	21
2/9/2015	MON	EDC	7:00 PM	COM	Angela Coe	0	1	\$0.00	Snow	COM	11
2/10/2015	TUE	PB	7:00 PM	COM	Arthur Griffin	1	0	\$49.45		RES	9
2/10/2015	TUE	DPW Subcom	7:00 PM	RES	Sarah Guimond	0	1	\$0.00	LNC	MISC	7
2/11/2015	WED	SC	7:00 PM	DHS	Pat Aldrich	0	0	\$0.00		Recorded	18
2/12/2015	THU	Capital Impr.	2:00 PM	COM	Pat Aldrich	0	0	\$0.00		Not R/Paid	1
2/12/2015	THU	St. Budget Com	7:00 PM	COM	Tess Werme	1	0	\$49.45		Don't Do	2
2/12/2015	THU	OGSDC	7:00 PM	KIT	Kay Bowen	1	0	\$45.25		Cancelled	10
2/17/2015	TUE	BOS	7:00 PM	RES	Sarah Guimond	1	0	\$45.25		MEETINGS	27
2/18/2015	WED	Building	7:00 PM	COM	Arthur Griffin	1	0	\$49.45			
2/19/2015	THU	SBC	7:00 PM	RES	Kay Bowen	0	1	\$0.00	LNC		
2/23/2015	MON	BOH	6:00 PM	BOH	Sarah Guimond	1	0	\$45.25			
2/23/2015	MON	FinCom	7:00 PM	RES	Arthur Griffin	1	0	\$49.45			
2/24/2015	TUE	DPAC	7:00 PM	ELE	Tess Werme	1	1	\$45.25			
2/24/2015	TUE	DPW Subcom	7:00 PM	RES	Arthur Griffin	1	0	\$49.45			
2/24/2015	TUE	Library	7:00 PM	KIT	Sarah Guimond	1	0	\$45.25			
2/24/2015	TUE	PB	7:00 PM	COM	Angie Coe	1	0	\$49.45			
2/26/2015	THU	SBC	7:00 PM	RES	Sarah Guimond	1	0	\$45.25			
2/26/2015	THU	Capital Impr.	2:00 PM	COM	Pat Aldrich	1	0	\$0.00			
2/26/2015	THU	St. Budget Com	3:30 PM	RES	Tess Werme	1	0	\$49.45			
PUBLIC						Paid	Canc	Wages			
2/25/2015	WED	KidMissing 11	11:00 AM	RES	Pat Aldrich	16	10	\$712.35			

For Immediate Release:

Contact: Pat Aldrich, Cable Coordinator

Phone: 508-476-4000 ext 122

Email: cable@douglasma.org

Re: Monthly Newsletter March 2015

Douglas Cable Access Monthly Newsletter, March 2015

Douglas, MA - Douglas Cable Access programming has been officially relocated from Charter channels 11, 12, and 13 to Charter Digital 191 (Public), 192 (Government), and 194 (Education). The broadcast has been upgraded to fiber optic transmission and viewers will see a big difference in quality. Audio Journal is also once again broadcasting over the public slideshow on 191.

This month, the Public Channel 191 is showing the following programs:

The Valley Chapel Church Service (Uxbridge). **Physician's Focus**, a half-hour medical program (Hopkinton). **All Politics is Local** (Milford). **SHINE**, Medicare information for seniors (Milford). **North Uxbridge Baptist Church Service** (Uxbridge). **Talk Show** with R.J. Sheedy (Milford). **The Garage** with Steven Butler, a woodworking program for the "do it yourself" crowd (Hopedale). **Douglas Octoberfest 2014 Entertainment** (Douglas). **KidMissing** with Angelina Wilson, a program that investigates cases of missing children and informs the public of the dangers facing the young (Douglas).

Douglas Government Channel 192 is always showing playback of open meetings from the previous weeks. Douglas Cable Access is committed to 100% open meeting coverage, including recent workings with Blackstone Valley Technical School Committee to get coverage of their 2015 meetings recorded and broadcast on Community Media in the district. The first meeting of January 22, 2015 is currently available for online viewing at DouglasMa.org/Cable.

Douglas residents have free access to our Digital Video Fundamentals class, offered year-round at the studio in the Douglas Municipal Center. Sign up or read the course overview at DouglasMA.org/Cable. Create your own digital video project to be aired on Douglas Public Access 191 and optionally on our YouTube page: YouTube.com/DouglasCableAccess. Connect with us on Twitter and Facebook @DouglasCableTV for updates and information. For additional information or to connect with Douglas Cable, email cable@douglasma.org.

Register **NOW** for the 2015 MassAccess Spring Conference at the Naismith Memorial Basketball Hall of Fame in Springfield, Massachusetts on **Monday, April 27th from 9am to 3:30pm.**

[Register Now](#)

Breakfast & Lunch are included.

Vendor Showcase & Free Throw Contest with Prizes.

Workshop sessions to include: Technical Production, Successful Strategies, and Collaborative Ventures.

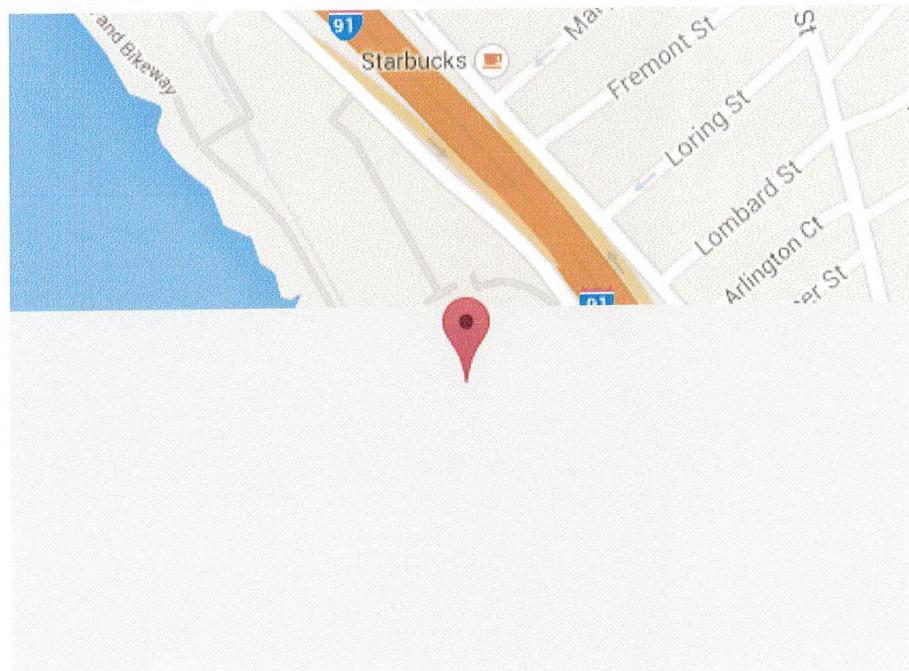
Mass Production Coalition members can also register at the MassAccess member rate.

This year's Premier Sponsor is Telvue.



When April 27th, 2015 9:00 AM through 3:30 PM

Location 1000 Hall Fame Ave
Naismith Memorial Basketball Hall of Fame
Springfield, MA 01105
United States



[Show large map](#)

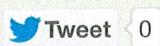
Contact Phone: 617-965-7200
Email: melindag@newtv.org

Event Fee(s)	MassAccess Member	\$ 50.00
	Mass Production Coalition Members	\$ 50.00
	Non-Members	\$ 65.00

[Register Now](#)

Help spread the word

Please help us and let your friends, colleagues and followers know about our page: [2015 MassAccess Spring Conference](#)



One person likes this. Be the first of your friends.



You can also share the below link in an email or on your website.

<http://www.massaccess.org/civicrm/event/info?id=8&reset=1>

 **The Professional's Source**
800.606.6969/212.444.6615

Feild Studio Kit

FREE EXPEDITED SHIPPING ON THIS ORDER

MY CART

Select All

[Remove](#)

[Move to List](#)

Quantity

Price

<input type="checkbox"/>		Digistor 240GB Professional Series Internal SSD B&H #DIDIGPVD240S • MFR #DIG-PVD240S Free Expedited Shipping 	1	\$189.00	
			Update		

 Square Trade Protection plan:
 2 Year Protection plan \$17.00
 3 Year Protection plan \$28.00
[Compare all options](#)

Item Total: \$189.00

<input type="checkbox"/>		KanexPro High Resolution HDMI Cable (25') B&H #KAHDMI25FTCL • MFR #HD25FTCL314 Free Expedited Shipping on Orders over \$49 	2	1 at Discount Price: \$26.99	
			Update	1 at Our Price: \$34.99	

Item Total: \$61.98



Pearstone Flat High-Speed HDMI to HDMI Cable with Ethernet - 3'

B&H #PEHDA103F • MFR #HDA-103F

1

\$9.95

Free Shipping for This Item **Free Expedited Shipping on Orders over \$49** [Update](#)Item Total: **\$9.95**

Audio-Technica AT875R Short Condenser Shotgun Microphone for Video Applications

B&H #AUAT875R • MFR #AT875R

2

\$169.00

[Update](#)**Free Expedited Shipping** Square Trade Protection plan: 2 Year Drops & Spills \$29.00
 3 Year Drops & Spills \$34.00[Compare all options](#)Item Total: **\$338.00**

Sony Compact Remote Control Tripod

B&H #SOVCTVPR1 • MFR #VCTVPR1

2

\$95.80

[Update](#)**Free Expedited Shipping** Square Trade Protection plan: 2 Year Drops & Spills \$16.00
 3 Year Drops & Spills \$21.00[Compare all options](#)Item Total: **\$191.60**



Watson NP-F550 Lithium-Ion Battery Pack (7.4V, 2200mAh)

B&H #WANPF550 • MFR #B-4203

2

\$34.95

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Square Trade Protection plan: 2 Year Protection plan \$5.99
 3 Year Protection plan \$8.49

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Item Total: \$69.90



Genaray LED-6200T 144 LED Variable-Color On-Camera Light

B&H #GELEDP144T • MFR #LED-6200T

2

\$118.15

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Square Trade Protection plan: 2 Year Drops & Spills \$18.50
 3 Year Drops & Spills \$25.00

[Compare all options](#)

Item Total: \$236.30



ORCA Shoulder Video Bag (OR-4)

B&H #OROR4 • MFR #OR-4

2

\$169.15

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Item Total: \$338.30



Watson NP-FV100 Lithium-Ion Battery Pack (7.4V, 3600mAh)

B&H #WANPFV100 • MFR #B-4227

2

\$39.99

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Orders over \$49**

Update



Square Trade Protection plan: 2 Year Protection plan \$5.99
 3 Year Protection plan \$8.49

[Compare all options](#)

Item Total: \$79.98



Sony PXW-X70 Professional XDCAM Compact Camcorder

B&H #SOPWX70 • MFR #PXW-X70

2

\$2,299.00

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Square Trade Protection plan

Selected: 3 Year Drops & Spills [Edit](#) \$297.99

2-day Service Guarantee

Worldwide coverage

24/7 Customer Service

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Selected

Item Total: \$4,598.00



**Edirol / Roland VR-3EX SD/HD
A/V Mixer with USB Streaming**
B&H #ROVR3EX • MFR #VR-3EX
Free Expedited Shipping *i*

1

\$2,195.00

[Update](#)

Square Trade Protection plan:

2 Year Protection plan \$109.99
 3 Year Protection plan \$179.99

[Compare all options](#)

Item Total: \$2,195.00



**Atomos Ninja Blade 5" HDMI On-
Camera Monitor & Recorder**
B&H #ATNB5M • MFR #ATOMNJB001
Free Expedited Shipping *i*

1

\$995.00

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Square Trade Protection plan:

2 Year Drops & Spills \$137.99
 3 Year Drops & Spills \$187.99

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Item Total: \$995.00

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B&H #HOHDMI401.5 • MFR #HDMA-401.5

1

\$5.95

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Item Total: **\$5.95**



Pearstone High-Speed HDMI to HDMI Cable with Ethernet - Black, 3' (0.9 m)

B&H #PEHDA103 • MFR #HDA-103

1

\$7.95

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Item Total: **\$7.95**



Comprehensive Composite/S-Video & Audio to HDMI Converter

B&H #COCCNSH101 • MFR #CCN-CSH101

1

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Square Trade Protection plan:

- 2 Year Protection plan \$6.99
- 3 Year Protection plan \$9.99

[Compare all options](#)

Item Total: **\$68.24**



Aluratek External SATA Hard Drive Duplicator

B&H #ALAHDDUB100 • MFR #AHDDUB100

1

\$51.99

Free Expedited Shipping

Square Trade Protection plan:

- 2 Year Protection plan \$6.99
- 3 Year Protection plan \$9.99

[Compare all options](#)**Item Total: \$51.99****SanDisk 480GB Extreme Pro Solid State Drive**

B&H #SASSDXPS480 • MFR #SDSSDXPS-480G-G25

1

\$285.00

Free Expedited Shipping

Accessories

Square Trade Protection plan:

- 2 Year Protection plan \$26.00
- 3 Year Protection plan \$38.00

[Compare all options](#)**Item Total: \$285.00****Blackmagic Design HyperDeck Shuttle 2 SSD Video Recorder**

B&H #BLHDSH2 • MFR #HYPERD/PT2

1

\$327.75

Free Expedited Shipping

Accessories

Square Trade Protection plan:

- 2 Year Drops & Spills \$53.99
- 3 Year Drops & Spills \$67.99

[Compare all options](#)**Item Total: \$327.75****CALCULATE SHIPPING & TAX** **Shipping** **Store Pickup**

NYC SuperStore

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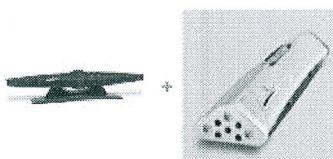
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