

Douglas Cable Advisory Committee
Douglas Municipal Center
Agenda
Monday January 12, 2015

- **Call to order:**
- **Financials:** 11/14, 12/14
- **Correspondence:**
- **BVT School Committee Meetings:**
- **Charter Encryption:** Update
- **Meeting Minutes:** 11/24/14
- **Coordinator's Report:**
- **Equipment:** Recording Media, Replacement Cams for SR11's HDR-PJ790, Field Studio Equipment Packet.
- **Other Business:**
Open session for topics not reasonably anticipated 48 hours in advance of meeting.
- **Next Meeting:** 2/9/15
- **Adjourn:**

12/08/2014 15:47
9824jlov

Town of Douglas
FY15 NOVEMBER 2014

|P 123
|glytdbud

FOR 2015 05

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

2836951 CABLE ADVISORY REVOLVING FUND							

2836951 51110 F/T WAGES	0	.00	11,539.26	2,129.76	.00	-11,539.26	100.0%*
2836951 51200 P/T Wages	0	50,000.00	3,523.20	559.80	.00	46,476.80	7.0%
2836951 52400 REPAIRS AND MAINT AG	0	.00	375.75	119.40	.00	-375.75	100.0%*
2836951 53012 EMPLOYEE TRAIN SEM/C	0	.00	75.00	.00	.00	-75.00	100.0%*
2836951 55800 OTHER SUPPLIES	0	.00	624.36	.00	.00	-624.36	100.0%*
2836951 57100 IN-STATE TRAVEL	0	.00	57.52	57.52	.00	-57.52	100.0%*
2836951 57150 TRAINING AND EDUCATI	0	.00	79.53	.00	.00	-79.53	100.0%*
2836951 57300 DUES AND MEMBERSHIPS	0	.00	250.00	.00	.00	-250.00	100.0%*
2836951 58500 CABLE - ADDITIONAL E	0	.00	2,809.55	2,809.55	.00	-2,809.55	100.0%*
TOTAL CABLE ADVISORY REVOLVING	0	50,000.00	19,334.17	5,676.03	.00	30,665.83	38.7%
TOTAL CABLE ADVISORY COMMITTEE	0	50,000.00	19,334.17	5,676.03	.00	30,665.83	38.7%

FOR 2015 06

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

2836951 CABLE ADVISORY REVOLVING FUND							

2836951 51110 F/T WAGES	0	.00	13,669.02	2,129.76	.00	-13,669.02	100.0%*
2836951 51200 P/T Wages	0	50,000.00	4,037.75	514.55	.00	45,962.25	8.1%
2836951 52400 REPAIRS AND MAINT AG	0	.00	375.75	.00	.00	-375.75	100.0%*
2836951 53012 EMPLOYEE TRAIN SEM/C	0	.00	75.00	.00	.00	-75.00	100.0%*
2836951 53800 OTHER SERVICES	0	.00	741.70	741.70	.00	-741.70	100.0%*
2836951 54200 OFFICE SUPPLIES	0	.00	5.40	5.40	.00	-5.40	100.0%*
2836951 55800 OTHER SUPPLIES	0	.00	624.36	.00	.00	-624.36	100.0%*
2836951 57100 IN-STATE TRAVEL	0	.00	57.52	.00	.00	-57.52	100.0%*
2836951 57150 TRAINING AND EDUCATI	0	.00	79.53	.00	.00	-79.53	100.0%*
2836951 57300 DUES AND MEMBERSHIPS	0	.00	625.00	375.00	.00	-625.00	100.0%*
2836951 58500 CABLE - ADDITIONAL E	0	.00	2,809.55	.00	.00	-2,809.55	100.0%*
TOTAL CABLE ADVISORY REVOLVING	0	50,000.00	23,100.58	3,766.41	.00	26,899.42	46.2%
TOTAL CABLE ADVISORY COMMITTEE	0	50,000.00	23,100.58	3,766.41	.00	26,899.42	46.2%



December 11, 2014

Account:

8350 12 036 0004001

Phone Number:

(508) 476-3378

Security Code:

4583

Service At:

56 MAIN ST
EAST DOUGLAS MA 01516-2402

Contact Us

visit us at charter.com or call
1-888-GET-CHARTER (1-888-438-2427)

Summary

Service from 12/21/14 through 01/20/15
details on following pages

Previous Balance	0.00
Payments Received	0.00
Remaining Balance	0.00
Charter TV®	70.99
Partial Month Charges	87.00
Taxes, Fees and Charges	7.19
Current Charges	165.18
Total Due by 12/31/14	\$165.18

Thank you for choosing Charter.

We appreciate your prompt payment and value you as a customer

Charter News

Important TV Update - Due to rising programming costs, effective with your next billing statement, pricing will be adjusted for the Broadcast TV Surcharge, which reflects charges assessed to Charter by broadcast TV stations, from \$5.00 to \$5.25.

Charter delivers the most value available anywhere. With Charter's advanced fiber-rich network, you can watch HD with unmatched clarity, surf the Internet at incredibly fast speeds and talk with the most reliable full featured Phone service. We are committed to offering you value, products and services we are sure you will enjoy.

Community Programming - Your local community channels (Public, Education and Government Access) are now All-Digital and can be found on Channels 191, 192 and 194. Charter's own local channel, Charter TV3, can now be found on Channel 193.



8413 EXCELSIOR DR 120 MADISON WI 53717-1970
8634 0080 N1 RP 11 12122014 YNNNNYNN 01 002650 0009

DOUGLAS HWY DEPT
29 DEPOT ST
DOUGLAS MA 01516-2323

December 11, 2014

Douglas Hwy Dept

Account:

8350 12 036 0004001

Phone Number:

(508) 476-3378

Service at

56 MAIN ST
EAST DOUGLAS MA 01516-2402

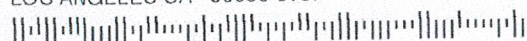
Total Due by 12/31/14

\$165.18

Amount you are enclosing

\$

CHARTER COMMUNICATIONS
PO BOX 60187
LOS ANGELES CA 90060-0187





Selectmen's Office Town of Douglas

MEMO

To: All Boards, Committees, and
Department Heads

From: Michael Guzinski
Town Administrator

Date: December 4, 2014

Re: Capital Project Forms

Attached to this e-mail is a one page "Capital Acquisition or Improvement Request Form" to be used in preparing any capital request exceeding \$10,000. The form has been reviewed and approved by the Capital Improvement Committee. Please submit your completed forms to my office no later than Wednesday, December 17, 2014. This form is available as a word template and I strongly encourage you to submit your proposed projects by e-mail.

In completing these request forms, try to provide as much information as possible. More complete responses make it easier for the Capital Improvement Committee to understand and accurately rank the priority of your project. Projects presented with incomplete information may be returned for more information or ranked lower than they may merit with full explanations (see attached instructions).

The Capital Committee is strongly encouraging all department heads to develop a capital plan which maps out all capital departmental needs at least five years into the future. Please be aware that planning ahead will improve the ranking of your projects as it will illustrate a well thought out and developed capital plan for your department.

Please contact me if you have any questions in regards to this important matter.

Instructions

Project Title: Choose a unique Project Title. If you have several identical projects scheduled for different years, make each Project Title slightly different and submit separate request forms.

Project Cost: The Town's Capital Improvement Plan includes only projects exceeding \$10,000 in cost.

Department's Priority: If your department has more than one proposed capital project, please indicate which ones are more important to you over the planning period —rank your projects in order of priority.

Project Type: Choose one of the four (4) project types – equipment, vehicle, land acquisition, or capital improvement. A capital improvement is generally a structural improvement to a building or town infrastructure, including renovation, repair, replacement, or new construction.

Brief Description of Project: This is more than the Project Title. Give a basic description, including such descriptors as function, size/capacity, model, and location if appropriate.

Proposed Method or Source of Funding: In general, funding for capital projects exceeding \$10,000 will be through the Capital Improvement Committee within the General Fund budget appropriation – not through individual departmental budgets. There are several exceptions, as follows: (a) projects financed with water/sewer enterprise funds, (b) projects funded with transfer station enterprise funds, (c) projects funded within the School Department budget, (d) vehicles or equipment leases which are funded within department budgets but which should also be submitted as projects to the Capital Improvement Committee, and (e) projects proposed for borrowing and/or debt or capital exclusions which should also be submitted as projects to the Capital Improvement Committee. If you know of a source of grant funding or other method/source of funding for which all or a portion of the project cost may be eligible, please indicate the source and potential level of funding.

Deadlines: If your project has a critical deadline either for implementation or funding, please indicate the target date(s) and explain how they relate to the planning for the project.

Costs: In preparing cost estimates, use present day cost values – do not include cost inflation factors for future year projects. If a project is expected to be completed over more than one fiscal year, use more than one fiscal year column only if more than one contract is expected. For example, if a design services contract and a construction contract are originated in different fiscal years, or if construction is to be phased and may involve separate contracts. The Capital Improvement Committee expects some cost detail and will be interested in how you developed your cost estimates. A well documented cost proposal is more likely to be recommended for funding than is a project with cost estimates submitted without supporting documentation. For Capital Improvement projects, there is an opportunity to provide more cost detail; for FY16 projects, you should have costs broken down to this level. For projects scheduled for latter years, you are not likely to have the full cost detail and you should provide at least the “Total Cost” line.

Attachments: Attach anything which will help the Capital Improvement Committee to better understand the project and represent the project to town meeting.

Funding Impact: Read the instructions on the form carefully. Projects rarely stand alone without making some operational impact. Think about it and try to quantify reasonably expected impacts.

Comments: This is your opportunity to add detail, including arguments for funding, which may not be called for by the request form. You will have an opportunity to make your case personally at a meeting of the Capital Improvement Committee, but you should use this “Comments” section to also make your case.

Capital Improvement Committee –Project Request Form

Department	Project Title	Year	Project Cost	Dept. Priority
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Requestor	<input type="text"/>		Submittal or Revision Date	<input type="text"/>
Project Manager	<input type="text"/>		Town Meeting Funds	<input type="text"/>
Description	<input type="text"/>		Debt Exclusion Funds	<input type="text"/>
			Grant Funds	<input type="text"/>
			Other Funds	<input type="text"/>
			Useful Life	<input type="text"/>
State/Federal Deadlines/Requirements	<input type="text"/>			
Related documents	<input type="text"/>			
Funding impact	<input type="text"/>			
Comments	<input type="text"/>			
Capital Improvement Committee Ranking	<input type="text"/>	Original Request Yr.	<input type="text"/>	
Comments	<input type="text"/>			
Current status	<input type="text"/>			

Capital Improvement Committee –Project Request Form

Department	Project Title	Year	Project Cost	Dept. Priority
Cable	Studio build-out	2016	50,000	1

Requestor

Project Manager

Description

This will fund the "build-out" of the new Cable Studio on the second floor of the Municipal Center. This project will include permanent studio cameras, lights, curtains, and editing equipment.

This is contingent on any renovations that may be required to prepare the second floor for occupancy. (Cable funding is available for Cable's portion of that project as well.)

Submittal or Revision Date

Town Meeting Funds

Debt Exclusion Funds

Grant Funds

Other Funds

Useful Life

State/Federal Deadlines/Requirements

Related documents

Funding impact

Comments

Capital Improvement Committee

Ranking

Original Request Yr.

Comments

Current status

From: **Mguzinski** mguzinski@douglasma.org
Subject: Fwd: Cable request
Date: December 19, 2014 at 1:30 PM
To: Mitchell S. Cohen mcohen@proactiveinteractive.com, Aldrich Patrick cable@douglasma.org

Good afternoon,
FYI. We may want to discuss the options in regards to this. I'll contact you on Monday.
Thanks.
Have a good weekend!

Mike

Sent from Mike Guzinski's iPhone

Begin forwarded message:

From: Suzanne Kane <skane@douglasma.org>
Date: December 19, 2014 at 11:47:47 AM EST
To: pholmes108@charter.net
Cc: Michael Guzinski <mguzinski@douglasma.org>
Subject: RE: Cable request

I'll will Pam. Have a nice weekend. - Suzanne

From: pholmes108@charter.net [mailto:pholmes108@charter.net]
Sent: Friday, December 19, 2014 10:41 AM
To: Michael Guzinski; Suzanne Kane
Subject: Cable request

Hi Mike,

I attended the BVT School Committee meeting last evening to follow up on a request that was made during the Finance Committee budget review meetings. (4/17/14) The request was for BVT to tape and post School Committee meetings to the BVT website. Also requested was a posting of minutes to their website. The School Committee indicated that this would need to be brought before the Policy Committee; taking about 60 days. This whole discussion was an agenda item scheduled for 6:15 and ended at appx. 7:30. I left the meeting and Mr. Schofield sent a message to me that some conversation occurred after this that involved my comments that our Cable group may be able to attend the next meeting and are fully capable of taping in similar areas with no camera connections, microphones, etc.. Dr. Fitzpatrick welcomed the idea of our Cable group beginning the taping process next month. The meetings are held in the Four Seasons Restaurant that is run by the culinary students.

I would love to have our Cable committee take on this challenge and tape the next meeting of the BVT School Committee. (January 22, 2015 at 6:00 pm.) We could share the tape or give out the web address so that the other 12 towns can view. Understanding that other communities also have this technical capability, it is my hope that a shared arrangement would be the most desirable outcome if BVT cannot provide this service. I believe, as I stated at the meeting, that "these initiatives regarding openness will improve community/school relationships."

If possible, could you please forward this to the Chairman of the Cable Committee, Mitch Cohen? I would also appreciate any assistance that you can provide with this endeavor.

PAM H DOUGLAS FINANCE COMMITTEE —

School Committee Members

Joseph M. Hall, Bellingham
William J. Pontes, Blackstone
John C. Lavin, III, Douglas
Anthony M. Yitts, Grafton
Paul M. Yanovitch, Hopedale
Dennis P. Braun, Mendon
Arthur E. Morin, Jr., Milford
Chester P. Hanratty, Jr., Millbury
Gerald M. Finn, Millville
Jeff T. Koopman, Northbridge
Mitchell A. Intinarelli, Sutton
Kenneth M. Pedersen, Jr., Upton
James H. Ebbeling, Uxbridge



Dr. Michael F. Fitzpatrick
Superintendent-Director

Blackstone Valley Vocational Regional School District

65 Pleasant Street
Upton, Massachusetts 01568-1499

(508) 529-7758

Fax # (508) 529-3079

E-mail: mfitzpat@valleytech.k12.ma.us

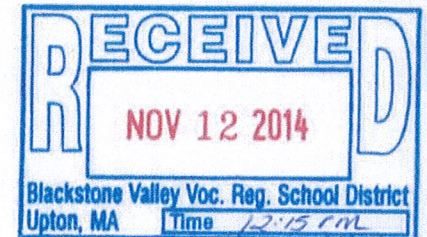
SCHOOL COMMITTEE MEETING CALENDAR

FROM: Dr. Michael F. Fitzpatrick
Superintendent-Director

Please Post

RE: 2015 School Committee Monthly Meeting Calendar

DATE: November 12, 2014



The Blackstone Valley Vocational Regional District School Committee holds its regular meetings on the third Thursday of each month, commencing at 6:00 P. M., in the Three Seasons Restaurant at the school, 65 Pleasant Street, Upton, Massachusetts.

Following is the monthly meetings schedule for the Calendar Year 2015:

January 22, 2015	-	6:00 P. M.	
March 5, 2015	-	6:00 P. M.	(responds to District budgetary informational needs)
April 16, 2015	-	6:00 P. M.	
May 21, 2015	-	6:00 P. M.	
June 18, 2015	-	6:00 P. M.	
August 20, 2015	-	6:00 P. M.	
September 17, 2015	-	6:00 P. M.	
October 15, 2015	-	6:00 P. M.	
November 19, 2015	-	6:00 P. M.	
December 17, 2015	-	6:00 P. M.	

*Any changes to the above
schedule and/or notices of special
meetings will be forwarded for
posting should they occur.*

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday November 24, 2014

Mitch Cohen called the meeting to order at 7:05pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Bob Werme, Chris Menn

Unexcused Absence: Mike Belleville

Staff: Pat Aldrich, Sarah Guimond

1. **Membership:** Mike Belleville has (4) unexcused absences, which automatically removes a member from the Committee as per the new Town Bylaw. Mitch will report to the Clerk and seek a new member.
2. **Financials:** Thru 10/12: F/T Wages MTD: \$3,194.64, P/T Wages MTD: \$1,329.25, Repairs MTD: \$84.45, Training MTD: \$75.00, Other Supplies MTD: \$57.52, Education MTD: \$79.53, Dues MTD: \$250.00, Total MTD: \$5,071.39, Total YTD: \$13,658.14. Mitch mentioned that the Resource Room cameras have been replaced after a 10 year run, will be a capital expense.
3. **Correspondence:** Mitch emailed Mike Guzinski about the recent clearing of the Resource Room, which means the current production equipment is being stored on the 2nd floor of the Municipal Center in the room that will eventually become the new Cable Studio. This complicates production, as Pat will have to now bring the equipment down from the 2nd floor to set up and then break down and bring back up to storage every time there is a production. In the email to Mike, Mitch asked if we could begin to use the upstairs area for occasional studio use in order to avoid these complications. There are no additional expenses involved in this process. Charter sent their annual liability insurance information, as mandated by the license. Charter notice of price adjustment: "Broadcast TV" surcharge fees, will be going up 25 cents.
4. **Charter Encryption:** The school department has not been able to watch TV at all since the Charter Digital Encryption 10/07/14. The Town previously invested in an expensive Video Distribution System which serves all schools. The encryption by Charter rendered this equipment useless. Mitch, Donna Souza from the school dept, and Charter representatives had a conference call regarding how Charter can fix this. They will be meeting at the schools on 11/25/14 to review the situation in person. As part of the license, Charter is responsible for ensuring boxes at "All viewing locations" which are numbered at about 120 locations. Once the financial cost is established, Charter may decide to reimburse the Town for the cost of the equipment to upgrade. Mitch has told

Charter that they should be covering all costs related to fixing this issue, as per the license agreement. Mitch also mentioned that this would be the appropriate time to tie the High School in so all the schools are connected on one video distribution system.

5. **Meeting Minutes:** 10/27/14: Tom motioned to accept as presented, Bob 2nd, unanimous favor.
6. **Coordinator's Report:** October 2014 Meetings Report submitted. Late notification policy has been helpful with cancelled meetings. Pat has been trying to cover afternoon meetings and Mitch has had to cover one as well (unpaid). Pat will advertise to seek help covering mornings and afternoons. Public Channel Submissions include: "Worcester Lunch Cars" 2 Part series submitted by resident, Senior Center Halloween Party 2014 submitted, edited, online, broadcast, Veteran Monument Dedication 2014 recorded, edited, online, broadcast, and the Octoberfest 2014 edits have begun, online and broadcast. Issue with Sony HDR-SR11 #1, camcorder for travel and public production has been having strange audio issues. Pat will look at replacements for the SR-11's. Mitch mentioned that perhaps it has something to do with the power cable. Community Room DVDR Failure caused issues with PB 11/12 meeting recording. After testing, unit seems fine, but we should look into replacement recording media. Pat updated the Committee on Camera research. Some discussion on the possible upgrade to HD. Pat will put together a proposal for new equipment next meeting. No word from Charter on Hayward Landing issues as of 11/21/14. Every time a cable repairman shows, says he needs to call a lineman. No lineman has contacted them as of yet. Mitch will follow up with Charter about this situation.
7. **Other Business:** Tom asked about the audio equipment for the School Committee, Mitch will issue a PO for that purchase.
8. **Next Meeting:** Monday, January 12, 2014
9. **Adjourn:** Tom motioned to adjourn at 7:42pm, Bob 2nd, unanimous favor.

Date	Day	Time	Meeting	Room	Staff	Paid	Canc	Wages	Notes
11/3	MON	7pm	ConCom	COM	they do	0	0	\$0.00	
11/5	WED	7pm	ZBA	COM	Sarah Guimond	1	0	\$45.25	
11/5	WED	7pm	SC	DHS	they do	0	0	\$0.00	
11/6/2	THU	9am	Historical	RES	Kay Bowen	0	1	\$0.00	LNC
11/6	THU	7pm	Sewer	SEW	Sarah Guimond	1	0	\$45.25	
11/6	THU	2pm	StBudgCom	COM	Kay Bowen	0	1	\$0.00	LNC
11/10/	MON	615pm	COA	SR	Sarah Guimond	1		\$45.25	
11/10	MON	7pm	EDC	RES	Arthur Griffin	1	0	\$49.45	
11/12	WED	7pm	PB	COM	Tess Werme	1	0	\$49.45	
11/13	THU	7pm	OGSDC	RES	Kay Bowen	1	1	\$45.25	No Quorum
11/17	MON	7pm	STM	DHS	Arthur Griffin	1	0	\$49.45	
11/17	MON	7pm	STM	DHS	Sarah Guimond	1	0	\$45.25	
11/18	TUE	7pm	BOS	RES	Sarah Guimond	1	0	\$45.25	
11/18	TUE	7pm	Octoberfest	COM	Cancelled	0	1	\$0.00	LNC
11/19/	WED	7pm	Building	RES	Sarah Guimond	0	1	\$0.00	LNC
11/19/	WED	6PM	SC	DHS	they do	0	0	\$0.00	
11/19/	WED	7pm	Sewer	SEW	Arthur Griffin	1	0	\$49.45	
11/20/	THU	2pm	StBudgCom	RES	Mitch Cohen	0	0	0	
11/20/	THU	7pm	SBC	RES	Cancelled	0	1	\$0.00	LNC
11/24/	MON	7pm	Cable	RES	Sarah Guimond	1	0	\$45.25	
						Paid	Canc	Wages	
						11	6	\$514.55	

MON	6
TUE	2
WED	6
THU	6
FRI	0
TIME	
9am-12noon	1
12noon-5pm	2
6pm-7pm	17
ROOM	
BOH	0
COM	5
RES	8
SEW	2
KIT	0
DHS	4
SEL	0
SR	1
STAFF	
Recorded	11
Not R/Paid	1
Don't Do	3
Cancelled	5
MEETINGS	20

11/11 TUE 3pm Memorial COMM Pat Covers

[illegible]

2014 Meetings	TOTAL	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MON	78	5	6	9	10	7	9	4	4	5	9	6	4
TUE	106	14	11	11	9	12	8	6	5	12	9	2	7
WED	57	4	4	8	6	5	4	3	4	4	6	6	3
THU	71	9	8	9	5	6	5	5	2	6	5	6	5
FRI	8	0	1	1	3	0	0	0	1	2	0	0	0
TIME													
9am-12	11	1	1	0	2	2	1	1	0	1	0	1	1
12-5pm	44	4	6	11	2	4	3	3	0	1	3	2	5
6pm-7pm	266	27	23	27	29	25	22	14	16	26	27	17	13
ROOM													
BOH	16	2	2	2	1	1	2	2	1	1	1	0	1
COM	125	13	12	12	10	13	12	6	7	13	9	5	13
RES	92	8	8	11	11	8	7	5	6	4	13	8	3
SEW	13	1	1	1	2	1	1	1	1	1	1	2	0
KIT	14	2	1	1	2	2	0	0	0	4	2	0	0
DHS	23	2	2	2	2	1	3	1	1	2	1	4	2
SEL	7	1	1	1	0	1	0	0	0	1	2	0	0
SR	7	0	0	1	1	1	1	0	0	1	1	1	0
STAFF													
Recorded	193	16	16	21	18	20	14	13	9	18	22	11	15
NotR/Paid	14	3	1	1	1	2	2	0	2	1	0	1	0
Don't Do	55	7	4	11	7	3	5	3	2	4	3	3	3
Cancelled	60	6	9	6	7	6	5	1	3	6	5	5	1
MTGS	322	32	30	38	33	31	26	18	16	29	30	20	19

Douglas Cable Inventory 2015

Resource Room	\$9,889.76
Community Room	\$4,209.35
Broadcast Rack	\$7,680.98
Traveling Kits	\$2,069.65
Loan Library	\$5,729.01
CPI Long Term Loans	\$2,159.45
Production Studio	\$4,090.38
Events	\$1,034.61
Office	\$19,232.74
Total Inventory Value 2015	\$56,095.93

Douglas Cable Inventory 2015

Resource Room

Name	Type	Serial	Purchase Date	Cost
Sony EVI-D90	PTZ	S013100072	10/29/2014	\$900.62
Sony EVI-D90	PTZ	S013100081	10/29/2014	\$900.62
Sony EVI-D90	PTZ	S0131000853	10/29/2014	\$900.62
Shure VP64	Microphone	Resource Room		\$72.00
Shure VP64	Microphone	Resource Room		\$72.00
Shure VP64	Microphone	Resource Room		\$72.00
Shure VP64	Microphone	Resource Room		\$72.00
Shure VP64	Microphone	Resource Room		\$72.00
Sannheiser	Headphones		11/18/2009	\$24.95
Numark VM03 3xLCD	Monitor	10/19/2009	10/19/2009	\$899.00
JBL Control 24C (6)	PA Speakers	12/12/2012	5/2/2008	\$594.00
Yamaha P2500S AMP	PA Amplifier	12/12/2012	5/2/2008	\$400.00
DBX 131 Single Band	PA Equalizer	12/12/2012	5/2/2008	\$159.00
Shure SCM268	Wireless Mic	12/12/2012	7/30/2008	\$299.00
JVC SR-MV45 DVR	Recording Media	8100000000000	9/26/2007	\$389.95
JVC Pro DV Recorder		179H0144	9/23/2005	\$847
Roland VR-3	Video Switcher		9/24/2012	\$1,995.00
Shure SCM810 Mixer	Auto-Mixer		11/18/2009	\$1,220.00

\$9,889.76

Douglas Cable Inventory 2015

Community Room

Name	Type	Serial	Purchase Date	Cost
Sony EVI-D90	PTZ		11/6/2012	\$1,010.00
Sony EVI-D90	PTZ		11/6/2012	\$1,010.00
Vaddio Wall Mount				\$55.00
Vaddio Wall Mount				\$55.00
Shure SCM 410	Audio Mixer		11/6/2012	\$665.00
Shure MX202WPC	Microflex Mic	Ceiling Mounted	11/6/2012	\$190.50
Shure MX202WPC	Microflex Mic	Ceiling Mounted	11/6/2012	\$190.50
Shure MX202WPC	Microflex Mic	Ceiling Mounted	11/6/2012	\$190.50
Shure MX202WPC	Microflex Mic	Ceiling Mounted	11/6/2012	\$190.50
Headphone Amp				\$57.50
JVC SR-MV45 DVR			9/26/2006	\$389.95
Samsung 20" Flatscreen	Monitor	390L3CAXA00327E		\$179.95
Sannheiser	Headphones	Community Room	11/18/2009	\$24.95

\$4,209.35

Douglas Cable Inventory 2015

Broadcast Rack

Name	Type	Serial	Purchase	Cost	Tuneup 9/10/12
Leightronix Nexus	Equipment	00E0FB0300A0	8/1/2005	\$5,549.00	
Numark VM03 3xLCD	Monitor	3068777	10/19/2009	\$899.00	
JVC HR-S5902 VHS		070C0143	5/13/2005	\$139.95	
JVC Pro DV Recorder			9/20/2005	\$797	
Panasonic VHS/DVD		B51A48333	9/20/2005	\$119	
Hitachi 13" TV	Monitor	F1K06987	11/30/2001		
Kramer VS-41AV	Channel Switch	Live/Tape Switcher	4/1/2014	\$177.03	

\$7,680.98

Douglas Cable Inventory 2015

Traveling Kits

Name	Type	Serial	Purchase Date	Location	Cost
Sony HDR-SR11 #2	Hard Drive	S0101282199	5/1/2008	Travel Kit	\$1,199.00
Sony ACC-FH70	Accessory Kit		5/1/2008	Travel Kit	\$69.95
Raynox 0.5X	Wide Lens		5/1/2008	Travel Kit	\$89.95
Sony Grip #2 VCT-60AV	Tripod	click shoe #328	11/18/2009	sony parts	\$63.95
Sony Grip #1 VCT-D680R	Tripod	click shoe #328	11/18/2009	239-768-7691	\$63.95
Sannheiser	Headphones		11/18/2009		\$24.95
Video Innovators	Super Pro Bag		11/18/2009		\$89.95
Shure VP64	Microphone	Travel Kit	Price from B&H.com		\$72.00
Canon FS200 CPI #16	Flash Card	952900576431	1/8/2010	For DHS kit	\$395.95

\$2,069.65

Douglas Cable Inventory 2015

Loan Library

Name	Type	Serial	Purchase Date	Location	Cost
MacBook Pro 13 Retina C02LR0GQFH0			12/4/2013		\$1,899.00
Pelican Desert Grey Case			2/12/2014		\$177.49
MacBook 13.3/2.1/CTO 458451TY3VY			11/19/2012	Mat O 10/24/14	\$1,101.00
Canon FS200 #5	Flash Card	914321B00192AA21952852208538	6/16/2009		\$395.95
Canon FS200 #6	Flash Card	914321B00192AA21952852209388	6/16/2009		\$395.95
Canon FS200 #7	Flash Card	914321B00192AA21952852208539	6/16/2009		\$395.95
Canon FS200 #8	Flash Card	914321B00192AA21952852208551	6/16/2009		\$395.95
Canon FS200 #9	Flash Card	914321B00192AA21952852208542	6/16/2009	Mat O 10/24/14	\$395.95
Sunpak Tripod #1	Tripod		9/27/2010	Mat O 10/24/14	\$29.95
Sunpak Tripod #2	Tripod		9/27/2010		\$29.95
Vidpro Case #1	Bag		9/27/2010		\$27.95
Vidpro Case #2	Bag		9/27/2010		\$27.95
Shure VP64	Microphone			Mat O 10/24/14	\$72.00
Shure SM93	Microphone		6/15/2006		\$150.00
Shure SM58-LC	Microphone		11/17/2005		\$99.00
ATR55C shotgun	Microphone		12/1/2005		\$44.99
ATR55C shotgun	Microphone		12/1/2005		\$44.99
ATR55C shotgun	Microphone		12/1/2005		\$44.99

\$5,729.01

Douglas Cable Inventory 2015

CPI Long Term

Name	Type	Serial	Purchase Date	Location	Cost
Canon FS200 CPI	Flash Card	952900576432XJ	1/8/2010	Library CPI	\$395.95
Canon FS200 CPI	Flash Card	952900576437XJ	1/8/2010	1st Cong CPI	\$395.95
Canon FS200 CPI	Flash Card	952900576440XJ	1/8/2010	CMDART CPI	\$395.95
Canon FS200 CPI	Flash Card	952902407937XJ	4/20/2010	THE RIVER CPI	\$395.95
Canon FS200 CPI	Flash Card	952902407850XJ	4/20/2010	Sr Center CPI	\$395.95
6060 Sunpak CPI	Tripod				\$29.95
6060 Sunpak CPI	Tripod				\$29.95
6060 Sunpak CPI	Tripod				\$29.95
6060 Sunpak CPI	Tripod				\$29.95
6060 Sunpak CPI	Tripod				\$29.95
6060 Sunpak CPI	Tripod				\$29.95

\$2,159.45

Douglas Cable Inventory 2015

Production Studio

Name	Type	Serial	Purchase Date	Cost
Neweer 160 LED light			4/19/2012	\$40.94
Exclusively Expo Curtains				\$854.01
Green Screen Kit		amazon.com	12/28/2011	\$696.53
Videssence Lighting kit	Equipment	A625B	3/3/2006	\$1,667.95
Rapco 6 Channel	Drop Snake	12/12/2012	7/30/2008	\$159.00
Sennheiser G2 Combo		11069	3/14/2011	\$599.95
Shure VP64	Microphone	Extra		\$72.00

\$4,090.38

Douglas Cable Inventory 2015

Events

Name	Type	Serial	Purchase Date	Location	Cost
(2) Rubbermaid 2St	For Staging		9/3/2013		\$49.98
Intellistage Platform	4' x 4' x 24"	amazon.com w/accordion sup	10/10/2012	StageDrop	\$317.00
Intellistage Platform	4' x 4' x 24"	w/accordion sup	10/10/2012	StageDrop	\$317.00
10' x 10' EZ Up Tent	Octoberfest		8/19/2014		\$103.18
(4) Folding Chairs.	Octoberfest		8/19/2014		\$64.99
Folding Table	Octoberfest		8/19/2014		\$67.51
Rain Cape for Came	Octoberfest		7/15/2014		\$114.95
eXRS 2 Way Radios	Communication	TSX100-4SBP			

\$1,034.61

Office

Name	Serial	Purchase Date	Cost
HP office jet printer	MY523C735Q	7/28/2005	\$299.00
Office Chair #1	OLD COLONY		\$99.99
Office Chair #2	OLD COLONY		\$99.99
Apple iMac	QP713123VUW	3/30/2007	\$1,805.00
Apple Mini Mac	G8611GDAU38	4/1/2006	\$624.00
Apple Mac Pro	H09223214PD	6/3/2013	\$2,720.44
I mac 2011		1/18/2012	\$2,897.96
Dell UltraSharp Wide Monitor	MX-068234-74262-955-1MWS	5/23/2013	\$540.60
I mac		1/18/2012	\$2,897.96
Apple TV		7/15/2014	\$92.95
640 GB	TBB0603C00Y6		
Lacie 250 GB	1R01051513907	7/28/2005	\$174.95
External hard drive 002	1R0151514264		
External hard drive	LGX-HD500-GT		
Lacie 250 GB Hard Drive	1023505124814C	7/28/2005	\$174.95
Lacie 250 GB Hard Drive	??	12/15/2006	\$174.95
APC Smart UPS	1PSUA1000	12/18/2012	\$389.95
Apple Time Capsule	S6F812BFBYZV	4/11/2012	\$298.95
Data 4 Bay USB 2.0 Robo Array 4 TB Kit with 4 W	WCASJ1202847; WCASJ1203479;	4/2/2012	\$1,419.95
Seagate Freeagent Mac 7200/1500/USB-FW	9JG3A8-570	4/2/2013	\$189.95
ATI Radeon 3870 Graphics Card	18083100218401	5/26/2013	\$203.50
Discmakers DVD Duplicator	R01V01FM0070301079	3/13/2007	\$259.00
Mitsubishi XD490U Projector	S0003067	3/6/2006	\$2,395.00
Lacie 500 GB Hard Drive	1189707265338F		\$119.95
Newertech 500 GB Hard Drive		12/15/2006	\$259.00
OWC MercuryAL FW800 Raid 640GB	2122054	4/26/2006	\$389.99
Brother P-touch label maker	U60278-F5J635952	11/20/2005	\$99.99
Focus Tview Gold		3/30/2006	\$169.57
IO Gear USB Hub	2061475	5/26/2006	\$56.95
Lasko 5591 Ceramic Heater	Amazon.com	12/19/2013	\$79.46
APC BE750 G Battery Backup		7/23/2013	\$79.99
Fantom 1TB Drive	Amazon.com	7/23/2013	\$100.24
Western Digital 3TB drive	Amazon.com	10/15/2013	\$118.56

\$19,232.74

Cable Coordinator's Report

1/12/15

Monthly Meetings Report: November & December 2014 Annual Meetings Report: 2014 Totals Inventory 2015

Ad for Recording Assistant posted to Craigslist for mornings/afternoons. Currently we have no availability.

Fiber jumper has been installed 1/9/15 from cable office to 2nd floor.

Resource Room Cameras adjusted 12/1/14

Cameras 1 & 3 were transposed on the switcher, now back to normal. Camera 1 & 3 were adjusted to be closer to the ceiling and their cords hidden better.

Sony HDR-SR11 Camera #1 problem has been identified, the power input is faulty, rendering an external microphone useless while plugged in. Cannot be used for meetings or anything needing audio, but I have a few uses for the video portion of the camera. Need to replace (details in purchase kit).

Hayward Landing: The service issues at Hayward Landing have been addressed, a Lineman from Charter visited on Tues before Christmas and fixed the problem. He concurred that multiple apartments had been effected. The resident I spoke to was not pleased that she had had issues since the digital transition (10/27) and was only offered a \$20 discount on her current bill as a compensation, even though she had been having issues for approx. 3 months. I called the HL main office and gave them our phone number and email address and told them to let us know if there are any further issues.

All Octoberfest 2014 Videos are uploaded to YouTube and will be taking turns on Public Channel 191. Total of 19 individual videos.

YouTube videos from Octoberfest 2014 Stage B had **phase cancellation** issues when viewed on mobile devices. Audio is fine on computer speakers or headphones, but the mono mobile device speaker had issues. Placed a note on each video description to let people know.

KidMissing Episode 9 was shot 12/5/14, edited, broadcast, uploaded to Youtube. Used the Christmas Tree for a background instead of the green screen, the producer liked this and we may use Resource Room natural background until we get approval for using upstairs.

DHS Holiday Chorus @ Sr. Center shot, edited, broadcast, uploaded to YouTube.

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MFR# HYPERDST2

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**Overview** Specifications In the Box Reviews Accessories Q&A

Inputs/Outputs	Input Connectors: composite (TV), S-video, component, HDMI Output Connectors: HDMI Audio Connections: analog L/R, input and output
Bandwidth	Digital Video Amplifier Bandwidth: 165MHz
Resolution	Single Link Range: 1080i/1920 x 1200
Input	Input DDC Signal: 5Vp-p (TTL) Input Video Signal: 1.2Vp-p
Control	Infra-red remote control, handheld type
Power	Power Consumption: 20W (maximum)
Dimensions (HxWxD)	2.1 x 6.9 x 6.9" (5.33 x 17.53 x 17.53cm)
Weight	5 lbs (2.27kg)

Recommended Accessories

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Connect your recorder to a camera or an external monitor.

**KanexPro** - High Resolution HDMI Cable (25')You Pay: **\$29.99**[Add to Cart](#) | [Add to Wishlist](#)

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**Kopul** - 2 RCA Male to 2 RCA Male Stereo Audio Cable (10 ft)You Pay: **\$16.95**[Add to Cart](#) | [Add to Wishlist](#)

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Branded DVD-RW 200k



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Product Information

Technical Details

Brand Name	Magnavox
Item Weight	7.3 pounds
Product Dimensions	11.5 x 16.6 x 2.4 inches
Item model number	MDR557H/F7
Batteries:	2 AA batteries required. (included)

Additional Information

ASIN	B00JQOQCD0
Customer Reviews	★★★★☆ <input checked="" type="checkbox"/> 57 reviews 4.0 out of 5 stars
Best Sellers Rank	#1,636 in Electronics (See top 100) #65 in Electronics > Computers & Accessories > Networking Products > Streaming Media Players
Shipping Weight	10.4 pounds (View shipping rates and policies)
Shipping	This item is also available for shipping to select countries outside the U.S.
Shipping Advisory:	This item must be shipped separately from other items in your order. Additional shipping charges will not apply.
Date First Available	April 1, 2014

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Product Highlights

- Full HD 1080/24/60p, 24.1MP Stills
- 1/2.88" Exmor R CMOS Sensor
- BIONZ Image Processor
- Carl Zeiss 10x Vario-Sonnar T* Zoom Lens
- Balanced Optical SteadyShot
- 3.0" Xtra Fine LCD Display and Color EVF
- AVCHD and MP4 Recording Modes
- 96GB Flash Memory, Dual Memory Card Slot
- Intelligent Auto Mode
- Direct Copy and Highlight Playback

Overview

Specifications

In the Box

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Camera

Sensor

1x 1/2.88" CMOS Sensor

Recommended Accessories

Media

[Show more >](#)**SanDisk** - 8GB Extreme Plus UHS-I SDHC Memory Card (Class 10)You Pay: **\$19.15**

Backside Illumination	Yes
Color Filter	ClearVid array
Pixel Gross	6,650,000
Effective Pixels	6,140,000 @ Video 16:9 6,140,000 @ Photo 16:9

Optics

Focal Length	3.8 - 38 mm
35mm Equivalent Focal Length	26 - 260 @ Aspect Ratio: 16:9 Video Mode 31.8 - 318 @ Aspect Ratio: 4:3 Video Mode 26 - 260 @ Aspect Ratio: 16:9 Photo Mode 31.8 - 318 @ Aspect Ratio: 4:3 Photo Mode
Maximum Aperture	f/ 1.8 - f/ 3.4
Lens Elements	Not Specified By Manufacturer
Focusing Distance	0.4" / 1.0 cm
Angle of View	Not Specified By Manufacturer
Zoom	Optical: 10x Extended: 17x Digital: 120x
Filter Size	52 mm

Recording

System	NTSC
Recording Media	Internal Flash Memory 96GB Video/Image Memory Stick PRO-HG Duo, Memory Stick Pro Duo (Mark 2), Memory Stick XC-HG Duo, SD/SDHC/SDXC
Recording Time	Internal Flash Memory 96 GB 7 hr 30 min, HD PS 8 hr 50 min, HD FX 12 hr 10 min HD FH 21 hr 35 min HD HQ 37 hr 50 min HD LP
Video Format	High Definition AVCHD Progressive 1920 x 1080p / 60 fps (28Mbps) 1920 x 1080i / 60 fps (24Mbps) 1440 x 1080i / 60 fps (9Mbps) High Definition MPEG4 1280 x 720p / 30 fps Standard Definition 720 x 480i / 60 fps
Aspect Ratio	16:9 4:3
Still Image Resolution	JPEG: 24.1 Megapixel, 6554 x 3680 (16:9) JPEG: 18.1 Megapixel, 4912 x 3680 (4:3)
Channels	2.0-Channel Stereo
Audio Format	AAC-LC Dolby Digital 2ch Dolby Digital 5.1
Sampling Frequency	Not Specified By Manufacturer

Display

Display Type	LCD
Touchscreen	Yes
Screen Size	3.0"
Pixel Count	921,000

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You Pay: **\$77.50**

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Raynox - HD2205 37mm 2.2x Telephoto Converter Lens
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Vello - CB-510 Dual Shoe Bracket with Silicon Rubber Grip
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On-Location Tools

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Resolution	Not Specified By Manufacturer
Aspect Ratio	16:9
Rotation	Opening Angle: 90° Turning Angle: 270°

2nd Display

Display Type	Viewfinder
Screen Size	.2"
Pixel Count	201,600
Resolution	Not Specified By Manufacturer

Projector

Native Resolution	WVGA - 800 x 480
Brightness	High Brightness Mode: 35 Lumens
Throw Distance	2' (0.5 - 3.0 m)
Projection Size	Max Diagonal: 100" / 254.00 cm

Features

Image Stabilization	Optical
Scene Modes	Preset: Yes
Shockproof Rating	Not Specified By Manufacturer
Dustproof Rating	Not Specified By Manufacturer
Lux	6 (Standard 1/60 Shutter Speed) 3 (Low 1/30 Shutter Speed) 0 (Night Shot)
Interval Recording	Not Specified By Manufacturer
Shutter Speed	1/60-1/10000sec 1/250-1/10000sec
White Balance Modes	Auto Daylight Incandescent
Built-in Mic	Yes
Built-in Speaker	Yes
Built-in Light/Flash	Light - No Flash - Yes
Wi-Fi	Optional
Accessory Shoe	Multi Interface Shoe
Tripod Mount	1/4" - 20

Input/Output Connectors

Inputs	1x HDMI Projector input only (HDMI micro)
Outputs	1x HDMI D (Micro) 1x Composite Video (out) Requires AV Cable (sold separately) 1x USB 2.0 Type A 1x USB Micro-AB
Microphone Input	Yes
Headphone Jack	Yes

General

Languages	Brazilian Portuguese Canadian French English Simplified English
-----------	--------------------------------------------------------------------------



Sony - RDP-CA2 Portable Camcorder
Speaker
You Pay: **\$29.00**

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System Requirements	Mac OS X 10.5-10.7
	Windows XP (SP3) Vista (SP2) 7
Battery	Rechargeable Lithium-Ion Battery Pack, 6.8-7.2VDC
Charging Method	AC Adapter USB
Charging Time	Not Specified By Manufacturer
Power Adapter	8.4-VDC
Power Consumption	Operating: 3.2 W
Dimensions (WxHxD)	3.0 x 3.3 x 5.5" / 7.6 x 8.4 x 14.0 cm <i>Including Lens Hood (dimensions approximate)</i>
Weight	1.27 lb / 575 g <i>Camcorder only (weight approximate)</i>
	1.5 lb / 680 g <i>Camcorder plus supplied NP-FV50 Battery (weight approximate)</i>
	1.58 lb / 720 g <i>Camcorder plus optional NP-FV70 Battery (weight approximate)</i> 1.80 lb / 819 g <i>Camcorder plus optional NP-FV100 Battery (weight approximate)</i>

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6 months No Payments

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Product Highlights

- 5.6Mp ClearVid CMOS Sensor
- Carl Zeiss Vario-Sonnar T Lens
- 12x Optical Zoom
- Super SteadyShot Image Stabilization
- Color Wide Viewfinder
- HDMI Bravia Sync
- 3.2" Touch Panel XtraFine LCD
- 60GB Hard Disk Drive
- Memory Stick Media Slot

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Overview Specifications In the Box Reviews Accessories Q&A

Go To

Optics

Sensor	1/3" ClearVid CMOS sensor with Exmor technology
Lens	Carl Zeiss Vario-Sonnar T f-stop/1.8-3.1 Focal Length=4.9-58.8mm 12x Optical

Recommended Accessories

Batteries & Power

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Don't get caught without power, always have a spare battery.



Sony - NP-FH70 H Series Info-Lithium Battery Pack

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Zoom	150x Digital
Filter Size	37mm

Recording

System	NTSC
Format	Video: HD: MPEG-4 AVC/H.264 SD: MPEG-2 Still: JPEG
Audio	Dolby Digital 5.1
Image Stabilization	SteadyShot Optical Image Stabilization (OIS)
Lux	5 lux
Line In Recording	No
A/V Dubbing	No
Tape Loading	N/A

Display

Display Type	Wide touch panel Xtra Fine LCD (921k pixels)
Display Size	3.2"
Viewfinder	Color wide 16:9 (123k pixels)

Camera Features

Manual Controls	Focus
Built-in Speaker	Yes
Built-in Mic	Yes
Accessory Shoe	Active Interface Shoe
Fade Resistance	Yes
Effects	Yes
Built-in Light/Flash	Yes - flash

Digital Still Mode

Still Recording Media	Memory Stick PRO Duo
Resolution	10.2Mp

Input/Output Connectors

Inputs	Mic input Hi-speed USB (2.0 compliant) Digital A/V (via USB) HDMI (mini)
Output	Headphone jack Component Video: RCA via A/V breakout cable Analog Audio L/R: RCA via A/V breakout cable Composite Video: RCA via A/V breakout cable
Microphone Input	Yes
Headphone Jack	Yes

General

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Carry, store, and protect all your equipment with a bag or case.

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<input type="checkbox"/>		Watson NP-F550 Lithium-Ion Battery Pack (7.4V, 2200mAh) B&H #WANPF550 • Mfr #B-4203 Free Expedited Shipping on Orders over \$49 ⓘ	3 Update	\$34.95 x
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