

**Douglas Cable Advisory Committee
Douglas Municipal Center
Meeting Minutes**

Monday September 8, 2014

Mitch Cohen called the meeting to order at 7:05pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Bob Werme

Excused Absence: Chris Menn

Unexcused Absence: Mike Belleville

Staff: Pat Aldrich

Approved
10/27/14
online 11/16/14

1. **Financials:** Thru 7/14: F/T Wages: MTD: \$1,973.70, P/T Wages: MTD: \$510.35, Repairs and Maintenance: MTD: \$85.45, Other Supplies: MTD: \$86.19, Total MTD: \$2,655.69. Thru 8/14: F/T Wages: MTD: \$2,111.40, P/T Wages: MTD: \$415.65, Repairs and Maintenance: MTD: \$85.45, Other Supplies: MTD: \$480.65, Total MTD: \$3,093.15. YTD: \$5,748.84. There was an issue on the reports where an extra line item was throwing off the number, Pat was asked to clarify with Jeanne.
2. **Correspondence:** Legal notice from T&G, Bylaw change: "Member of appointed boards who miss (4) consecutive meetings unexcused are considered to have resigned", Charter billing statement - "Broadcast TV" surcharge line item raise, Charter channel lineup change - going "all-digital" with information about the transition. PEG Channel changes: Public from channel 11 - 191, Government from channel 12 - 192, and Education from 13 - 194. Mitch was going to ask if we could have 193 so it remains sequential. Some discussion of the details. Mitch asked Pat to create a page on the Town website with the information for residents.
3. **Meeting Minutes:** 7/21/14: Tom motioned to accept as presented, Bob 2nd, unanimous favor. Pat updated the Committee on the Google Drive space situation from that meeting.
4. **Coordinator Review:** Next Meeting, all members were not present.
5. **Coordinator's Report:** Pat submitted July & August 2014 meetings report, as well as a public submissions list of programs on the Public channel. Pat detailed the Public Events and Recordings to date. A Tumblr blog has been set up for general updates, as well as Digital Video Fundamentals course info. Upcoming conferences were submitted for consideration, but they were out of state, so the policy is unclear. Mitch said he would have a discussion with Mike G. about it, but Pat could attend a day at the NH conference and a News Director's meeting at Arlington Access. Pat submitted a recommendation to upgrade the Douglas High School meeting room recording equipment: (6) Shure VP64 Microphones \$431.82,

(6) table stands and microphone clips \$66.00, Gooseneck podium mic \$87.78, SCM-810 Automated mixer \$1,230.63, Hosa 8-Channel snake \$83.93 for a total of \$1,900.18. Some discussion about possible additions to this list.

6. **Equipment:** Tom motioned not to exceed \$2,500.00 for Douglas High School Meeting Room 208 audio equipment in order to improve the quality of broadcast and recordings, Bob 2nd, unanimous favor.
7. **Other Business:** Pat gave a quick update on the Octoberfest 2014 setup plans.
8. **Next Meeting:** October 20, 2014
9. **Adjourn:** Bob motioned to adjourn at 8:00pm, Tom 2nd, unanimous favor.

Douglas Cable Advisory Committee
Douglas Municipal Center
Agenda
Monday September 8, 2014

- **Call to order:**
- **Financials:**
- **Correspondence:**
- **Meeting Minutes:**
- **Coordinator Review:**
- **Coordinator's Report:**
- **Equipment:**
- **Other Business:**
Open session for topics not reasonably anticipated 48 hours in advance of meeting.
- **Next Meeting:**
- **Adjourn:**

Handwritten signature
J. [unclear]
[unclear]

FOR 2015 01

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

2836951 CABLE ADVISORY REVOLVING FUND							

2836951 51110 F/T WAGES	0	.00	1,973.70	1,973.70	.00	-1,973.70	100.0%
2836951 51200 P/T Wages	0	.00	510.35	510.35	.00	-510.35	100.0%
2836951 52400 REPAIRS AND MAINT AG	0	.00	85.45	85.45	.00	-85.45	100.0%
2836951 55800 OTHER SUPPLIES	0	.00	86.19	86.19	.00	-86.19	100.0%
TOTAL CABLE ADVISORY REVOLVING	0	.00	2,655.69	2,655.69	.00	-2,655.69	100.0%
TOTAL CABLE ADVISORY COMMITTEE	0	.00	2,655.69	2,655.69	.00	-2,655.69	100.0%
TOTAL TOWN REVOLVING FUNDS	0	262.50	2,661.72	2,661.72	.00	-2,399.22	1014.0%
TOTAL EXPENSES	0	262.50	2,661.72	2,661.72	.00	-2,399.22	

Jeanne
Email ?

09/03/2014 10:11 | Town of Douglas
9824jlov | FY15 AUG 14 EXPENDITURE REPORT

| P 109
| glytdbud

FOR 2015 02

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

2836951 CABLE ADVISORY REVOLVING FUND							

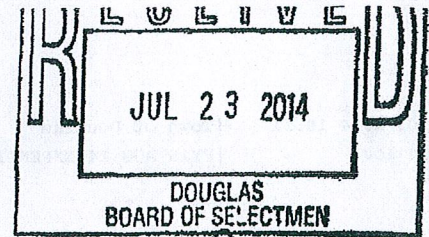
2836951 51110 F/T WAGES	0	.00	4,085.10	2,111.40	.00	-4,085.10	100.0%
2836951 51200 P/T Wages	0	.00	926.00	415.65	.00	-926.00	100.0%
2836951 52400 REPAIRS AND MAINT AG	0	.00	170.90	85.45	.00	-170.90	100.0%
2836951 55800 OTHER SUPPLIES	0	.00	566.84	480.65	.00	-566.84	100.0%
TOTAL CABLE ADVISORY REVOLVING	0	.00	5,748.84	3,093.15	.00	-5,748.84	100.0%
TOTAL CABLE ADVISORY COMMITTEE	0	.00	5,748.84	3,093.15	.00	-5,748.84	100.0%
TOTAL TOWN REVOLVING FUNDS	0	354.50	7,804.87	5,143.15	.00	-7,450.37	2201.7%
TOTAL EXPENSES	0	354.50	7,804.87	5,143.15	.00	-7,450.37	

Email Jeanne

telegram.com

A Halifax Media Group Company

July 21, 2014



Dear Legal Notice Customer:

Effective July 23, 2014, all **legal notice advertisements** will be processed at the Telegram & Gazette, Worcester, MA facility. With our ownership change in June to Halifax Media Group, we are very pleased to announce that we have hired additional staff to accommodate processing your legal notices at our main facility. It is our sincere pleasure to once again serve your needs locally.

The transition back to our Worcester location will be seamless, as our website self-service portal; email; fax and phone lines all remain the same.

For ease of placement:

1. Web based portal for placement of your notice: www.telegram.com/legal
2. Email your notice: legalnotices@telegram.com
3. Fax your notice: 508-793-9315
4. Telephone: 508-793-9203 (option 3)

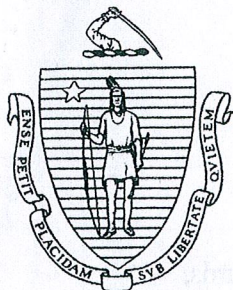
Also, we have expanded our business hours for legal notices, which are now Monday-Friday, 8:30-5:00. There are no changes in deadlines.

If additional information is needed regarding placement of your notice, please contact Supervisor, Terri Hwalek at Terri.Hwalek@telegram.com or 508-767-9501.

We greatly appreciate your business and look forward to continuing to meet your future needs.

Sincerely,

Ed Bauer
Classified Advertising Manager



MARTHA COAKLEY
ATTORNEY GENERAL

THE COMMONWEALTH OF MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL

CENTRAL MASSACHUSETTS DIVISION

10 MECHANIC STREET, SUITE 301

WORCESTER, MA 01608

(508) 792-7600
(508) 795-1991 fax
www.mass.gov/ago

July 29, 2014

Christine E.G. Furno, Town Clerk
Town of Douglas
29 Depot Street
Douglas, MA 01516

RE: Douglas Annual Town Meeting of May 5, 2014 - Case # 7195
Warrant Article # 12 (Zoning)
Warrant Article # 10 (General)

Dear Ms. Furno:

Articles 10 and 12 - We approve Articles 10 and 12, and the map adopted under Article 12, at the May 5, 2014 Douglas Annual Town Meeting. We will return the approved map to you by regular mail.

Note: Pursuant to G.L. c. 40, § 32, neither general nor zoning by-laws take effect unless the Town has first satisfied the posting/publishing requirements of that statute. Once this statutory duty is fulfilled, (1) general by-laws and amendments take effect on the date these posting and publishing requirements are satisfied unless a later effective date is prescribed in the by-law, and (2) zoning by-laws and amendments are deemed to have taken effect from the date they were approved by the Town Meeting, unless a later effective date is prescribed in the by-law.

Very truly yours,

MARTHA COAKLEY
ATTORNEY GENERAL

Nicole B. Caprioli

By: Nicole B. Caprioli
Assistant Attorney General
Municipal Law Unit
10 Mechanic Street, Suite 301
Worcester, MA 01608
(508) 792-7600 ext. 4418
nicole.caprioli@state.ma.us

cc: Town Counsel Richard Bowen

General Bylaw - Article 2, Section 4.

Non-Attendance by Members of Appointed Boards and Committees

2.4.1 Purpose and Scope:

The business of the Town requires the active participation of the members of its appointed boards, committees, and commissions (hereinafter collectively referred to as "board").

2.4.2. Excused and Unexcused Absence Defined:

An "excused absence" is defined as one where the absent board member gives the board chairperson notice prior to the meeting that he or she will be absent from that meeting. An "unexcused absence" is defined as one where the absent member fails to notify the chairperson of the board prior to the meeting from which the member will be absent. The chairperson is not required to do anything other than to report to the board at its meeting whether a prior notice of absence was or was not given by the absent member.

2.4.3. Minutes Requirements:

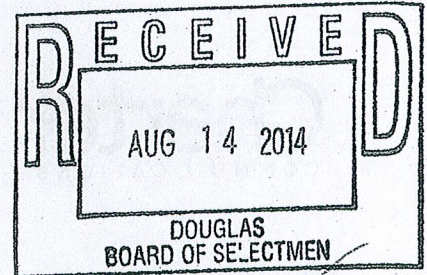
Each board to which this bylaw applies shall list membership attendance in its minutes for each meeting by identifying the members present and absent. For each absent member, the minutes must state whether the member absence was "excused" or "unexcused".

2.4.4. Automatic Removal:

A member with four (4) consecutive unexcused meeting absences during any fiscal year shall be deemed to have resigned. Written notice will be given by the board chairperson to the former member with copies to the Town Clerk, Board of Selectmen, and appointing authority.

2.4.5. Exceptions:

The provisions of this bylaw shall not apply where law has otherwise specified a mechanism for the removal of a member." Or take any other action relative thereto.



August 13, 2014

Mr. Michael Guzinski
Town Administrator
Town of Douglas
29 Depot Street
Douglas, MA 01516

Dear Mr. Guzinski:

Charter Communications is committed to improving the overall experience for customers in your community and is delivering more value with new and existing products & services. This letter is to inform you about upcoming changes to our customer pricing.

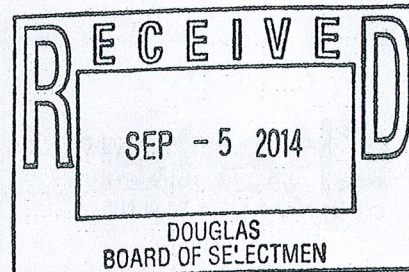
We work hard to manage our business expenses, however, at this time we find it necessary to make adjustments to our pricing that reflect cost changes in the marketplace. Upcoming customer statements will reflect adjustments made to pricing for customers in your community.

- Due to rising programming costs, effective with your next billing statement on or after September 15, 2014, pricing will be adjusted for the Broadcast TV Surcharge from \$3.50 to \$5.00. This reflects charges assessed to Charter by broadcast TV stations.

If you have any questions about these or any other changes, please contact me at 508-595-5457 or via email at Tom.Cohan@charter.com.

Sincerely,

Thomas P. Cohan
Director of Government Affairs



cc: Cable ✓

September 4, 2014

Mr. Michael Guzinski
Town Administrator
Town of Douglas
29 Depot Street
Douglas, MA 01516

Re: Charter Communications -Notice of Channel Lineup Change

Dear Mr. Guzinski:

This is to inform you that Charter is making some exciting changes for our customers in Douglas. We're going "all-digital", and we're adding **more than 80 new high definition (HD) channels to our lineup**.

On or after October 7, 2014, Charter will begin removing the analog format of every channel from our lineup and delivering only high-quality digital signals to each television outlet in the home. Many channels will move as fully detailed in the attached customer notification. The following Public, Educational and Government (PEG) Access channels will move and are listed below for your reference:

<u>Programming Service</u>	<u>Current Channel</u>	<u>New Digital Channel</u>
Public Access	11	191
Government Access	12	192
Educational Access	13	194

Over time, television technology has transitioned from low-tech analog to the high-quality digital format. As we move to all digital, we will be significantly increasing our HD lineup, up to 200 channels. We are enhancing our Video On Demand (VOD) offering with 2,500 additional titles, providing more than 10,000 VOD options. There is no additional fee for the new HD channels for customers already subscribing to Charter HD services.

Over 90 percent of Charter's customers are already using digital equipment from Charter to view their favorite channels. For customers without a Charter issued set top

box or a CableCard device connected to their televisions, this change will require each TV to be installed with Charter Digital equipment to continue viewing favorite programming.

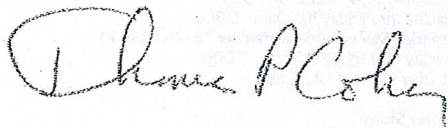
To ensure a smooth transition for non-digital households, Charter is providing free digital equipment to customers for a specified period of time depending on eligibility. These offers will vary based on a customer's current level of service and are described in greater detail in the attached customer notification. Applicable standard equipment rate card pricing will apply upon expiration of those offers.

Concurrent with the move to all digital, we will be encrypting our basic tier of service. For customers without digital equipment, free equipment offers are being made available based on a customer's eligibility and the tier of service to which they currently subscribe. Encryption of the basic tier will ultimately result in a more secure network and free up necessary bandwidth for increased Internet speeds and other advanced services.

In the coming weeks, Charter will actively communicate with customers about how to make the move to all digital. Customer notification efforts will include first class letters, phone calls, telemarketing efforts and an informational website (www.charter.com/digitalnow). Please note, the sample customer letter and box offer that is enclosed is for Basic Service customers.

Please contact me with any questions or comments you may have at 508-595-5457 or Tom.Cohan@charter.com. If any of your residents require assistance please direct them to our customer care group at 1-888-GET CHARTER (1-888-438-2427).

Sincerely,



Thomas P. Cohan
Director of Government Affairs

Attachment: Customer Notification



Charter TV* is going 100% digital!

Have your set-top boxes shipped directly to your home.

Dear Charter Customer,

Charter is committed to provide you with the very best products, at the very best value. We have invested over two billion dollars in our fiber rich network to enable us to bring you the highest level of performance and innovation. To deliver even more value to you, we are implementing Charter TV* in a 100% All-Digital format.

Once this conversion is complete you will have the opportunity to enjoy over 200 channels of high definition TV. This is more than any other provider can deliver. We will also be significantly raising our internet data speeds. Combined with our reliable, full featured voice service, Charter will have upgraded your area to our highest level of service, Charter Spectrum.

In order to take advantage of all this, **you will be required to have a Charter-issued set-top box on each TV in your home by October 7, 2014. To help with this transition, we will supply you with 2 digital set-top boxes or 2 HD set-top boxes or 2 CableCARDS at no cost for 24 months.***

By adding a Charter set-top box to every TV in your home, you will have access to Charter On Demand, where you can choose from a library of over 10,000 movies and shows, 2,000 in HD, to watch instantly on your schedule. Charter TV* in HD features breathtaking clarity with up to 6x sharper resolution than standard TV. And with Charter DVR* you can pause and rewind live TV, even create your own instant replays.

What should I do?

To get your set-top box and self-installation kit, call 1-877-961-8517. We'll ship directly to your home at no additional cost, so you can install it on your schedule. You don't even have to leave the house. Or if you'd prefer, you can also pick one up from a nearby Charter Store. You'll find all the equipment your TVs need to be 100% digital ready, plus simple step-by-step instructions...no technician necessary. Order by September 30, 2014 to avoid interruption of your service.

What about my TV channels?

Some of your current channels will be moving to a new location. These changes will allow us to offer you a more expansive channel offering and exciting new products and services that we are sure you will enjoy. For your convenience, please find your new channel lineup on the following pages. It outlines the changes and will serve as a handy reference guide so you can easily find all of your new channels.

What will it cost to upgrade?

We will supply you with **2 digital set-top boxes or 2 HD set-top boxes or 2 CableCARDS at no cost for 24 months.***

Questions?

Visit charter.com/digitalnow or call 1-877-961-8517 for more detailed instructions and answers to frequently asked questions. Or **turn to channel 16** for a helpful video that explains it all.

Call 1-877-961-8517 to order your set-top box and self-installation kit. We'll ship directly to your home at no additional cost.

Sincerely,

Peter Cirelli
Vice President of Marketing

P.S. The sooner you order your digital set-top box, the sooner you can enjoy all the benefits digital TV has to offer!

IMPORTANT NOTICE

To get your set-top box and self-installation kit, call 1-877-961-8517. We'll ship directly to your home at no additional cost, so you can install it on your schedule. You don't even have to leave the house. Or if you'd prefer, you can also pick one up from a nearby Charter Store. Order by September 30, 2014 to avoid interruption of your service.

Temporary Store: September 15 - October 10
Charter Store
71 Main St., Sturbridge, MA 01566
Monday thru Friday 9:00am - 7:00pm
Saturday 9:00am - 5:00pm
Digital equipment distribution only

Charter Store
131 E Main St., Webster, MA 01570
Monday thru Friday 10:00am - 6:00pm
Expanded Store Hours: September 22 - October 10
Monday thru Friday 9:00am - 7:00pm
Saturday 9:00am - 2:00pm

Charter Store
95 Higgins St., Worcester, MA 01606
Monday thru Friday 9:00am - 7:00pm
Saturday 9:00am - 2:00pm
Expanded Store Hours: September 22 - October 31
Monday thru Friday 9:00am - 7:00pm
Saturday 9:00am - 5:00pm

Coming soon!
Stay tuned for more information.



© 2013 Charter Communications, Inc. Offer expires February 4, 2015. Offer valid to qualified residential customers who have no outstanding obligation to Charter. *Standard rates apply after promotional period ends. Standard rates will apply for installation, taxes, fees, surcharges and additional equipment. On Demand programming varies by level of service, pricing, ratings and scheduling are subject to change. Charter HD set-top box required to receive HD programming. TV must be HD capable; HD programming may vary. Additional Charter DVR service rates may apply. Service is subject to all applicable service terms and conditions, which are subject to change. Services not available in all areas. Restrictions may apply. Call for full details.

Your new HD channel lineup. Effective October 7, 2014.

Basic/Charter TV Select HD			756 Cartoon Network HD		Latino View HD, TV Japan HD,
780 WBPX - ION HD			870 Univision Deportes HD		South Asian View HD, French View HD
782 WGBH - PBS HD			Charter TV Select HD		875 ONE World Sports HD
783 WBZ - CBS HD			656 IndiePlex HD	New!	TV Japan HD
784 QVC HD			657 RetroPlex HD	New!	890 TV Japan HD
785 WCVB - ABC HD	New!		658 MoviePlex HD - East	New!	South Asian View HD
786 WFXT - FOX HD			755 Disney Jr. HD		891 TV Asia HD
787 WHDH - NBC HD			Digital View/Charter TV Select HD		892 ZEE TV HD
788 WSBK - IND HD			707 Hallmark Movie Channel HD		893 ZEE Bollywood HD
789 WLVI - The CW HD			834 Bloomberg HD	New!	894 SET Asia HD
802 Jewelry Television HD			Digi Tier 1 HD		895 STAR India PLUS HD
804 HSN HD	New!		819 Daystar HD	New!	French View HD
809 ShopHQ HD	New!		820 FamilyNet HD	New!	897 TV5MONDE HD
810 TV Guide Network HD	New!		Digital View/Digi Tier 1 HD		HD Premium
818 INSP HD	New!		702 Bravo HD		501 HBO HD - East
822 TBN HD	New!		715 Science Channel HD		502 HBO HD - West
823 EWTN HD	New!		716 American Heroes Channel HD	New!	503 HBO2 HD - East
835 C-SPAN HD	New!		750 WE tv HD		504 HBO2 HD - West
836 C-SPAN2 HD	New!		807 Destination America HD	New!	505 HBO Signature HD - East
837 C-SPAN3 HD	New!		808 DIY Network HD	New!	506 HBO Signature HD - West
791, 866 WNEU - Telemundo HD			811 ReelzChannel HD	New!	507 HBO Family HD - East
792, 877 WUNI - UNV HD			824 Nick Jr. HD	New!	508 HBO Family HD - West
793, 879 WUTF - UniMás HD			825 Nicktoons Network HD	New!	509 HBO Comedy HD - East
Charter Digital Home/Charter TV Select HD			826 Sprout HD	New!	510 HBO Comedy HD - West
701 LMN HD			827 The Hub Network HD	New!	511 HBO Zone HD - East
705 AMC HD			828 Nat Geo Wild HD	New!	512 HBO Zone HD - West
706 TCM HD			882 Fusion HD		513 HBO Latino HD - East
708 TV Land HD			Digital View Plus/Digi Tier 1 HD		514 HBO Latino HD - West
709 GSN HD			703 IFC HD		531 Cinemax HD - East
711 MTV2 HD			710 Fuse HD		532 Cinemax HD - West
712 MTV HD			718 CMT HD		533 MoreMAX HD - East
713 VH1 HD			739 H2 HD		534 MoreMAX HD - West
714 BET HD			741 fyi HD	New!	535 ActionMAX HD - East
717 Comedy Central HD			803 BBC America HD	New!	536 ActionMAX HD - West
719 Spike HD			805 Cooking Channel HD	New!	537 ThrillerMAX HD - East
720 Syfy HD			812 SundanceTV HD	New!	538 ThrillerMAX HD - West
721 truTV HD			813 FX Movie Channel HD	New!	539 5StarMAX HD - East
723 CNBC HD			Digital View/Digi Tier 1 HD,		541 MovieMAX HD - East
724 Investigation Discovery HD			Sports View/Digi Tier 2 HD		543 OuterMAX HD - East
725 The Weather Channel HD			759 ESPN HD		545 MAX Latino HD - East
726 FOX News Channel HD			778 FOX Sports 2 HD	New!	561 Showtime HD - East
727 msnbc HD			Digital View Plus/Digi Tier 1 HD,		562 Showtime HD - West
728 CNN HD			Sports View/Digi Tier 2 HD		563 Sho 2 HD - East
729 HLN HD			762 NFL Network HD		564 Sho 2 HD - West
730 Animal Planet HD			Digi Tier 2 HD		565 Showtime Showcase HD - East
731 TLC HD			832 BBC World News HD	New!	566 Showtime Showcase HD - West
732 Food Network HD			Digi Tier 2 HD, Latino View HD		567 Sho Beyond HD - East
733 HGTV HD			878 Galavisión HD		569 Showtime Extreme HD - East
734 A&E HD			Digi Tier 2 HD, South Asian View HD		570 Showtime Extreme HD - West
735 HISTORY HD			889 Willow TV HD	New!	571 Sho Women HD - East
736 National Geographic HD			Digital View Plus/Digi Tier 2 HD		573 Sho Next HD - East
737 Discovery Channel HD			799 GAC HD	New!	591 The Movie Channel HD - East
738 Travel Channel HD			821 UP HD	New!	592 The Movie Channel HD - West
740 Hallmark Channel HD			Sports View/Digi Tier 1 HD		593 The Movie Channel Xtra HD - East
742 FX HD	New!		772 CBS Sports Network HD		594 The Movie Channel Xtra HD - West
743 USA Network HD			Sports View/Digi Tier 2 HD		606 Starz HD - East
744 TNT HD			722 Mav TV HD	New!	607 Starz HD - West
745 TBS HD			761 NFL RedZone HD		608 Starz in Black HD - East
746 FX HD			764 BTN HD		610 Starz Comedy HD - East
747 Oxygen HD			765 The Tennis Channel HD	New!	612 Starz Cinema HD - East
748 Lifetime HD			769 Outdoor Channel HD	New!	614 Starz Kids & Family HD - East
749 OWN HD			775 ESPNews HD	New!	616 Starz Edge HD - East
751 E! HD			776 Sportsman Channel HD	New!	631 Encore HD - East
752 Esquire Network HD			777 WFN HD	New!	632 Encore HD - West
753 Disney Channel HD			779 NHL Network HD	New!	633 Encore Action HD - East
757 Nickelodeon HD			794 ESPN Goal Line/Buzzer Beater HD		635 Encore Classic HD - East
758 ABC Family HD			Sports View/Digi Tier 2 HD, Latino View HD		637 Encore Suspense HD - East
760 Regional Sports Extra Games HD			873 FOX Deportes HD		639 Encore Black HD - East
763 FOX Sports 1 HD			HD Ultra View/Digi Tier 2 HD		671 EPIX HD - East
766 MLB Network HD			795 Universal HD		672 EPIX HD - West
767 NBC Sports Network HD			797 Smithsonian Channel HD		968 Playboy TV HD
768 Golf Channel HD			798 Palladia		HD Pay-Per-View
770 Comcast SportsNet New England HD			Latino View HD		952 HD Pay-Per-View
771 ESPN2 HD			871 GOL TV HD		
773 ESPN HD			872 ESPN Deportes HD		
774 New England Sports Network HD			874 EWTN en Español HD		
796 Velocity			876 TeleFórmula HD		
833 FOX Business Network HD	New!		880 Azteca América HD		
Charter Digital Home/			881 FOROTV HD		
Charter TV Select HD, Latino View HD					
754 Disney XD HD					

On October 7, 2014, Charter will start encrypting the Basic Service Tier offering on your cable system. If you have a set-top box, digital transport adapter (DTA), or a retail CableCARD device connected to each of your TVs, you will be unaffected by this change. However, if you are currently receiving the Basic Service Tier offering on any TV without equipment supplied by Charter, you will lose the ability to view any channels on that TV. If you are affected, you should contact Charter to arrange for the equipment you need to continue receiving your services. In such case, you are entitled to receive equipment at no additional charge or service fee for a limited period of time. The number and type of devices you are entitled to receive and for how long will vary depending on your situation. If you are a Basic Service Tier offering customer and receive the service on your TV without Charter-supplied equipment, Charter will provide you up to two devices for two years (five years if you also receive Medicaid). If you subscribe to a higher level of service and receive the Basic Service Tier offering on a secondary TV without Charter-supplied equipment, Charter will provide you one device for one year. You can learn more about this equipment offer and eligibility at charter.com/digitalnow or by calling 1-877-961-8517. To qualify for any equipment at no additional charge or service fee, you must request the equipment between October 7, 2014 and February 4, 2015 and satisfy all other eligibility requirements.

©2013 Charter Communications, Inc. Programming may vary. Channels, Tiers and Packaging subject to change. Services not available in all areas. Charter issued digital set-top box or CableCARD required to view programming channels. Charter issued digital set-top box required to view PPV and On Demand programming (where available). HD capable equipment required to view HD programming (where available). All programming may not be available to CableCARD customers. All service levels may contain channels with some R-rated programming, which can be blocked using the Parental Control feature on your on-screen program guide.

BGS-9-139-JA 9/4/2014 P-1

523629 - DM #1 - RESI ENG, LBASIC W/D STB - NE-AD CUT 6 UXBRIDGE

Charter
COMMUNICATIONS



New channel lineup. Effective October 7, 2014.

NE UX3PICG

THE PREGO

523629 - DN #1 - RESI ENG. LBASIC W/O STB - NE-AD CUT 6 UXBRIDGE

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday July 21, 2014

Mitch Cohen called the meeting to order at 7:03pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich

1. **FY15 Re-organization:** Tom nominated Mitch Cohen for Chair, Bob 2nd, unanimous favor. Bob nominated Tom Devlin for Vice Chair, Chris 2nd, unanimous favor.
2. **Financials:** Thru 6/14: F/T Wages: YTD: \$7,218.68, P/T Wages: YTD: \$21,243.15, Repairs and Maintenance: YTD: \$434.44, Advertising: YTD: \$117.90, Legal: YTD: \$7,745.00, Engineering/Architecture: YTD: \$337.50, Office Supplies: YTD: \$891.11, Other Supplies: YTD: \$49.98, In-state Travel: YTD: \$160.40, Dues and Membership: YTD: 600.00, Equipment: YTD: \$2,447.50. Total YTD: \$41,245.66. Pat went through End of FY14 spreadsheet.
3. **Correspondence:** Charter sample bill, Open Meeting Checklist, Bob and Tom reappointment letters, Comcast/Charter transfer notices. Mitch explained the ComCast takeover of Central MA from Charter. He spoke to Atty Solomon and Tom Cohan of Charter and both said the newly signed license will transfer as-is to Comcast. The Town has a right to an open hearing about the matter to discuss possible issues, but Atty Solomon said that would be unnecessary, as Comcast can clearly maintain service appropriately to Douglas and abide by the current contract. Mitch will pass the recommendation to *not hold a public hearing* on to the Board of Selectmen, as they have this issue listed on their Agenda.
4. **FY16 Revenue:** The Board of Selectmen approved the FY16 revenue request of a 3% increase, to be received in March 2015. A discussion about the fiber lines to be installed in accordance with the new license, how they will be laid out at the Municipal Center, and any new equipment that is to be installed.
5. **Meeting Minutes:** 5/12/14: Tom motioned to accept as presented, Bob 2nd, unanimous favor.
6. **Job Description "Cable Coordinator":** The Coordinator position was changed from part time to full time, and the Personnel Board wanted the DCAC to take another look at the current job description. Tom motioned to approve the Cable Coordinator job description as written with one change from "Part time" to "Full time", Bob 2nd, unanimous favor. Mitch will forward to the Personnel Board.
7. **Cable Coordinator Benefits:** Pat explained a sheet from Jeanne explaining the

calculations of the new benefits attached to the full time Coordinator position, including how she calculates sick, vacation, and personal days. Pat also submitted a memo to the Town describing his wish to surrender all holidays except for the "big four" holidays: New Years, July 4th, Thanksgiving, and Christmas - in order to have optimal flexibility. Tom motioned to appoint Mitch Cohen to sign off on the presented time off and holiday provisions for Cable Coordinator "full time" benefits as presented, Chris 2nd, unanimous favor.

8. **Coordinator Review:** Placed on the Agenda for next meeting.
9. **Coordinator's Report:** Pat submitted May & June 2014 meetings report. Pat acknowledged that he needs to go back through and take out "public" events from the meeting report and create a Public sheet as well. Douglas Cable Access has been "Google Verified" in business listings. Memorial Day 2014 video was good, stickypod was great, shotgun mics worked well. Video is on YouTube and Channel 11. YouTube archive has been completely transferred to the new YouTube account: <http://www.youtube.com/DouglasCableAccess>. New programs: Skin Talk was submitted, KidMissing episode 6 is on YouTube and broadcast, Douglas Farmer's Market opening day video on YouTube and broadcast. Digital Video Training Summer 2014 has begun, students in production phase. Judged a video contest for ACM-NE, Video festival is in NH October 9-11, 2014. Pat visited the High School Room 208 to audit their equipment, will have some equipment recommendations. Pat submitted some equipment research for "field" production, and will narrow it down further. Some discussion about equipment needs.
10. **Equipment:** Bob motioned to spend up to \$300.00 for an EZ-Up tent, a folding table, and a couple folding chairs, Tom 2nd, unanimous favor.
11. **Other Business:** Need more space on GoogleDrive. Pat will email John Ducharme.
12. **Adjourn:** Bob motioned to adjourn at 8:07pm, Chris 2nd, unanimous favor.

Cable Coordinator's Report

9/08/14

Monthly Meetings Report: July & August 2014

Public Submissions:

- o Real Estate Round Table.
- o Valley Chapel Weekly Church Service.
- o North Uxbridge Baptist Weekly Church Service.
- o Physician's Focus Monthly
- o Talk Show With RJ Sheedy Weekly
- o All Politics is Local Weekly

Public Events & Recordings:

- o Producer Albert Galvin "A Haunted Calling" interview film with local paranormal investigator. Finished Summer Digital Fundamentals Course. Program is running on YouTube and Broadcast.
- o Lifelight Helicopter landing at the Douglas Fire Station 7/22/14 & Cub Scout sign-ups. Helicopter canceled. Program is up on YouTube and Broadcast.
- o Open Mic Night on the Gazebo 8/1/14 is up on YouTube and Broadcast.
- o Wallum Lake Press Conference with Charlie Baker 8/16/14 submitted by resident, up on Broadcast.
- o Lifelight Helicopter re-do 8/19/14 Helicopter cancelled again. No program.

Tumblr Blog:

- o DouglasCableAccess.Tumblr.Com free blogging.
- o Takes place of Googlesite I was using, already connected to Town Site.
- o Details for Digital Video Fundamentals Course.
- o Easy for sharing, keep updated.
- o Mobile and Tablet ready.

*Douglasma.org/cable
make part of
eventually.*

Upcoming Conferences:

ACM-NE Trade Show, Conference, & Video festival Oct 9-11 Nashua, NH

\$195.00 Registration, \$214.00 for 1 night stay, \$80 mileage = \$489.00

NAB CCW Expo, November 12-13 Javitz Center, NYC

Free Expo, \$354 Train, \$259.00 Hotel 1 Night = \$613.00

DHS Meeting Room 208 Recommendation:

- o Shure VP64 Cardioid Microphones \$71.97 x (6) \$431.82
- o Table Mic Stands + Mic Clips \$11.00 x (6) \$66.00
- o Gooseneck Podium Microphone \$87.78
- o SCM-810 Automated Mixer \$1,230.63
- o Hosa 8-Channel 50' Mic Snake \$83.93
- o Total: \$1,900.18

July 2014

Date	Day	Time	Meeting	Room	Staff	Paid	Canc	Wages	Notes
7/2	WED	7pm	ZBA	COM	Arthur Griffin	1	0	\$49.45	
7/3	THU	5pm	SC	DHS	they do	0	0	\$0.00	
7/8	TUE	7pm	BOS	RES	Sarah Guimond	1	0	\$45.25	
7/8	TUE	7pm	PB	COM	Jeff Ellis	1	0	\$45.25	
7/8	TUE	7pm	Sewer	SEW	Arthur Griffin	1	0	\$49.45	
7/10	THU	6pm	Assessors	ASSR	don't do	0	0	\$0.00	
7/10	THU	7pm	OGSDC	COM	Kay Bowen	1	0	\$45.25	
7/14	MON	7pm	ConCom	COM	They Do	0	0	\$0.00	
7/14	MON	7pm	EDC	RES	Sarah Guimond	1	0	\$45.25	
7/16	WED	7pm	Building	COM	Arthur Griffin	0	1	\$0.00	
7/17	THU	7pm	SBC	RES	Kay Bowen	1	0	\$45.25	
7/21	MON	7pm	Cable	RES	Pat	0	0	\$0.00	
7/22	TUE	2pm	Personnel	COM	Kay Bowen	1	0	\$45.25	
7/22	TUE	7pm	Library	RES	Arthur Griffin	1	0	\$49.45	
7/22	TUE	530pm	Fire Station	DFS	Sarah Guimond	1	0	\$45.25	
7/23	WED	1130AM	BOH	BOH	Kay Bowen	1	0	\$45.25	
7/24/21	THU	7pm	Open Space	COM	Angie Coe	1	0	\$49.45	
7/28/21	MON	6pm	BOH	BOH	Kay Bowen	1	0	\$45.25	
						Paid	Canc	Wages	
						13	1	\$605.05	

MON	4
TUE	6
WED	3
THU	5
FRI	0
TIME	
9am-12noon	1
12noon-5pm	3
6pm-7pm	14
ROOM	
BOH	2
COM	6
RES	5
SEW	1
KIT	0
DHS	1
SEL	0
SR	0
STAFF	
Recorded	13
Not R/Paid	0
Don't Do	3
Cancelled	1
MEETINGS	18

Date	Day	Time	Meeting	Room	Staff	Paid	Canc	Wages	Notes		
8/4	MON	7pm	ConCom	COM	Them	0	0	\$0.00		MON	4
8/4	MON	7pm	EDC	RES	Sarah Guimond	1	0	\$45.25		TUE	5
8/5	TUE	7pm	Sewer	SEW	Arthur Griffin	0	1	\$0.00	LNC	WED	4
8/6	WED	7pm	SC	DHS	Them	0	0	\$0.00		THU	2
8/6	WED	7pm	ZBA	COM	Kay Bowen	1	0	\$45.25		FRI	1
8/11	MON	7pm	Cable	COM	Pat	0	0	\$0.00	Cancelled		
8/12	TUE	7pm	BOS	RES	Sarah Guimond	1	0	\$45.25		TIME	
8/12	TUE	7pm	PB	COM	Jeff Ellis	1	0	\$45.25		9am-12noon	0
8/13	WED	7pm	Building	RES	Arthur Griffin	0	1	\$0.00	Arthur saw cancellation	12noon-5pm	0
8/14	THU	7pm	OGSDC	RES	Kay Bowen	1	1	\$45.25	Missed cancellation	6pm-7pm	16
8/21	THU	7pm	SBC	RES	Angela Coe	1	0	\$49.45			
8/25	MON	6pm	BOH	BOH	Kay Bowen	0	1	\$0.00	LNC	ROOM	
8/26	TUE	7pm	Library	RES	Sarah Guimond	1	0	\$45.25		BOH	1
8/26	TUE	7pm	Cemetery	COM	Jeff Ellis	1	0	\$45.25	changed to 7pm late	COM	7
8/27/2	WED	7pm	Building	COM	Kay Bowen	1	0	\$45.25		RES	6
8/29	FRI	7pm	Octoberfest	COM	Arthur Griffin	1	1	\$49.45	No Quorum	SEW	1
										KIT	0
										DHS	1
										SEL	0
										SR	0
										STAFF	
										Recorded	9
										Not R/Paid	2
										Don't Do	2
										Cancelled/NP	3
										MEETINGS	16
						Paid	Canc	Wages			
						10	5	\$460.90			

Public

8/1	FRI	7pm	Open Mic	EXT	Sarah	1		45.25			
8/19	TUE	630pm	LifeFlight	DFD	Arthur	1		49.45	No Heli- no Program		



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vp64

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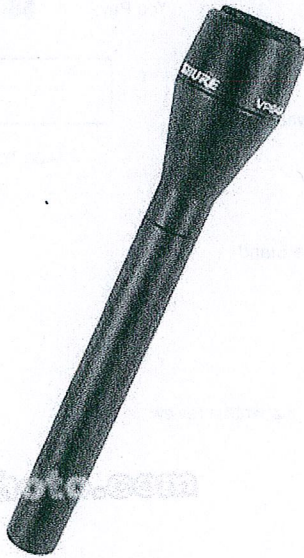
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Home Pro Audio ENG, EFP & Broadcast Handheld Shure VP64A

SHURE

Authorized Dealer



Q ZOOM

Shure VP64A - Omni-Directional Handheld Dynamic ENG Microphone

B&H # SHVP64A • Mfr # VP64A

In Stock

✓ Online, Phone & Store

Free Expedited Shipping ⓘ

You Pay: **\$71.97**

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Overview

Specifications

In the Box

Customer Reviews

Accessories

The **VP64A** and **VP64AL** are high-output omnidirectional handheld dynamic microphones designed for professional audio and video production. They combine exceptional performance and comfortable feel with a handsome on-camera appearance.

The **VP64A** and **VP64AL** are identical except for handle length. The 7 7/8" (200 mm) long **VP64A** is ideal for close-up use and can be used outside as well as indoors. The **VP64AL** is well-suited to location interviews, sports broadcasting, and other situations where the 9 5/8" (244 mm) length is an advantage.

The omnidirectional pickup pattern provides uniform pickup on or off axis, eliminating the need for critical microphone positioning. The **VP64A** series also features a tailored frequency response with an upper midrange presence rise that adds crispness and clarity to speech. The cartridge utilizes a neodymium magnet for higher output and increased signal-to-noise ratio.

The cartridge is housed in a rubber isolation mount for ruggedness and to minimize handling noise. It is protected by a water-resistant mesh that enables the microphone to be used during the most challenging weather conditions. For added wind and "pop" protection, use the supplied windscreen.

Essential Accessories

Cables

Show more >



Kopul - Studio Elite 4000 Series XLR M to XLR F Microphone Cable - 6' (1.8 m), Black
You Pay: **\$17.99**

Adapters

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Kopul - LMT100 - Low to High Impedance Matching Transformer (1.5')
You Pay: **\$19.95**

Wind Protection

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\$0.00

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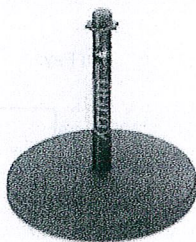
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Home Pro Audio Recording Mic Stands & Boom Arms Auray TT-6110

Item 4 of 94

auray™



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Auray TT-6110 Desktop Microphone Stand (Black)

B&H # AUTT6110 • Mfr # TT-6110

In Stock

✓ Online, Phone & Store

Free Shipping for This Item ⓘ

Free Expedited Shipping on Orders over \$49



Savings Available:

Save \$5 On Auray iPad Microphone Stand Adapter

[View All Savings](#)You Pay: **\$8.95**

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Product Highlights

- Weighted Round Base
- Non-Slip Rubber Feet
- Fixed Height for Desktop Use
- Durable Steel Construction
- Compact Design

Overview

Specifications

In the Box

Customer Reviews

Accessories

The black Auray TT-6110 Desktop Microphone Stand features durable, steel construction. Its fixed 5.3" height makes it an ideal desktop stand. The weighted round base and non-slip rubber feet keep it firmly in place.

Essential Accessories

Microphone Clips

[Show more >](#)

QuikLok • MP892 Small Mic Clip

You Pay: **\$1.99**

Pop Filters

[Show more >](#)

Auray - PFN-6 Nylon Pop Filter with Gooseneck (6")

You Pay: **\$18.95**

Cases & Protection



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\$0.00

Wish List | Track Order

small microphone clip

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Home | Pro Audio | Recording | Microphone Clips | QuikLok MP892

QUIK LOK



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QuikLok MP892 Small Rubber Mic Clip for Wired Microphones

B&H # QUMP892 • Mfr # MP-892

In Stock

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Free Expedited Shipping on Orders over \$49



You Pay: **\$1.99**

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Overview

In the Box

Customer Reviews

Accessories

Quik-Lok's MP892 Small Rubber Mic Clip for Wired Microphones lets you mount average-sized mics on a 5/8" (1.6 cm) threaded microphone stand, freeing your hands. The sturdy MP892 fits most common handheld dynamic mics and is a handy addition to anyone's recording kit. The rubbery material reduces friction noise when you pull the mic off its stand.

Fits Most Common Mics

The MP892 holds average-sized wired mics, such as handheld dynamics.

Rubber Clip

The softer rubber clip makes less noise than a hard plastic clip when placing or removing a mic from its stand. It also gives slightly to securely hold mics of varying diameter.

Rock Steady

Mount your mic on a stand and free your hands for clapping, gesturing or playing an instrument. The fixed-size mount holds tight, even if you angle your mic toward the floor.

Essential Accessories

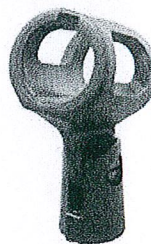
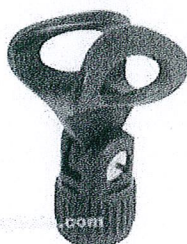
Stands & Support

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Auray - MS-5130 Round Base Microphone Stand

You Pay: **\$19.50**

CUSTOMERS WHO VIEWED THIS ITEM ALSO VIEWED





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gooseneck podium mic

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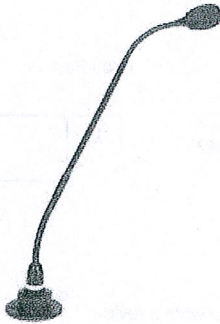
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Home Pro Audio Installation Sound Gooseneck Peavey PM 18S

Item 23 of 81



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Peavey PM-18S Podium Gooseneck Microphone (Black)

B&H # PEPM18SB • Mfr # 00577990

Usually ships in 7-14 business days

Free Standard Shipping ⓘ

Not eligible for free Expedited Shipping

You Pay: \$87.78

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Overview

Specifications

In the Box

Accessories

This black Peavey PM 18S Gooseneck Microphone from Peavey is a podium microphone. The dual-flex tubing allows for nearly infinite positioning choices. The specially designed back electret condenser capsule offers a tailored, smooth frequency response with a cardioid pickup pattern and high gain performance before feedback.

Back-electret condenser element

Smooth frequency response

High gain before feedback

Collet-type mounting flange with mechanical isolation system

Security locking system to prevent unauthorized removal

Operational from 9-52 V DC phantom power source

LED power indicator

Essential Accessories

Cables

Show more >

Add interconnectivity options for your equipment.



Kopul - Studio Elite 4000 Series XLR M to XLR F Microphone Cable - 6' (1.8 m), Black

You Pay: \$17.99

[View all Accessories](#)

CUSTOMERS WHO VIEWED THIS ITEM ALSO VIEWED



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Shure SCM810 8-Channel Microphone Mixer

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6 months No Payments

You Pay: **\$1,230.63**

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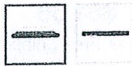
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Ratings:

2 reviews + write a review

Q ZOOM



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Product Highlights

- Rackmnt. Microphone Mixer
- For Sound Reinforcement
- 8 Mic Line Level Inputs
- Provides 48V Phantom Power
- Accepts Dynamic or Condenser
- 8 Direct Outputs
- Individual Input Level Control
- Noise-Adaptive Thresholds
- Euroblock Connectors

Overview

Specifications

In the Box

Customer Reviews

Accessories

Essential Accessories

Cables

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Hosa Technology - HSS-005 Balanced
1/4" TRS Male to 1/4" TRS Male Audio
Cable (5')

You Pay: **\$4.04**

Bulk Raw Cable

[Show more >](#)

Canare - L-4E6AT Star Quad Microphone
Cable

You Pay: **\$249.95**

Usually ships in 3-7 business days

Adapters

Shure - MIXER CABLE

You Pay: **\$7.99**

Usually ships in 7-14 business days

Inputs	8 - Removable Block Connectors, balanced microphone or line level input
Output	8 - Direct Outputs (ch 1-8) 1/4" Phone jacks
Monitor/Headphone Out	1 - 1/4" TRS Phone jack (Headphone)
ALT I/O	1 - AUX line input 1/4" Phone (front panel) 1 - Microphone Logic connection DB25 male connector
Link Input/Output	2 - Link In / Link Out 1/4" Phone jacks
Impedance	Input
	MIC: Designed for use with 19-600 ohm load, 1.6k ohms actual, -15dBV clipping level
	LINE: Designed for use with - / < 2k ohm load, 10k ohms actual, +22dBV clipping level
	AUX: Designed for use with - / < 2k ohm load, 10k ohms actual, +22dBV clipping level
	SEND/RETURN: Designed for use with - / < 2k ohm load, 10k ohms, +18dBV
Output	LINE: Designed for use with >600 ohm load, 60 ohms actual, +18dBV clipping level
	HEADPHONES: Designed for use with 8-200 ohms, 60 ohm recommended, 300 ohms actual, +12dBV clipping level
	DIRECT OUT: Designed for use with > 2k ohm load, 1k ohms actual

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microphone snake

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Bass

Keyboards

Drums

DJ & Lighting

Recording

Live Sound

Band & Orchestra

Accessories

Musical Instruments > Live Sound & Stage > Stage & Studio Cables > Microphone Cables



Hosa Cable Pro Conex Little Bro Sub Audio Snake - 50 Foot

by Hosa

32 customer reviews

List Price: \$170.40

Price: **\$83.95 & FREE Shipping.** Details

You Save: \$86.45 (51%)

Only 2 left in stock.

Sold by AGI Pro AV and Fulfilled by Amazon. Gift-wrap available.

Want it tomorrow, Sept. 9? Order within 1 hr 20 mins and choose **One-Day Shipping** at checkout. Details

Size: **50-Foot**

25-Foot

50-Foot

- Perfect for the stage or studio
- Compact and pro-quality
- Provides 8 XLR channels with no returns
- One simple connection to hook up 8 XLR balance lines to your mixer or recorder
- Made by Hosa

9 new from \$79.27 1 used from \$75.19

Click to open expanded view

Special Offers and Product Promotions

Size: **50-Foot**

- **Buy Used and Save:** Buy a Used "Hosa Cable Pro Conex Little Bro Sub Audio Snake - ..." and save 55% off the \$170.40 list price. Buy with confidence as the condition of this item and its timely delivery are guaranteed under the "Amazon A-to-z Guarantee". See all Used offers.
- Your cost could be **\$53.95 instead of \$83.95!** Get the **Amazon.com Rewards Visa** card and you'll **automatically get \$30.00** off instantly as a gift card. Apply now.

Frequently Bought Together



Price for all three: **\$173.93**

Show availability and shipping details

- ✓ **This item:** Hosa Cable Pro Conex Little Bro Sub Audio Snake - 50 Foot \$83.95
- ✓ GLS Audio 12ft Mic Cable Patch Cords - XLR Male to XLR Female Black Cables - 12' Balanced Mike Snake ... \$49.99
- ✓ GLS Audio 6ft Patch Cable Cords - XLR Male To XLR Female Black Cables - 6' Balanced Snake Cord - 6 ... \$39.99

Customers Who Bought This Also Bought

Customers Also Considered



XSPRO 12 X 4 Channel 50' Pro Audio Low Profile Snake

23

\$99.99

Share

Buy new: \$83.95

Qty: **(1)**

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Buy used: \$75.19

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\$81.68

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+ Free Shipping

Sold by: Alto Music

\$86.58

Add to Cart

& **FREE Shipping.** Details

Sold by: Amazon.com

\$79.27

Add to Cart

+ \$7.99 shipping

Sold by: PitbullAudio

10 used & new from \$75.19

Have one to sell?

Sell on Amazon