

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday November 9, 2015

Mitch Cohen called the meeting to order at 7:03pm

Attendance:

Committee: Mitch Cohen, Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich

1. **Vacancy:** There is an opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 122 if interested.
2. **Financials:** *Report from Town Finance Director Attached.*
3. **Correspondence:** DPD bill was for an extra cable box. Division of Local Services letter about cable enterprise account which will force towns to adopt the State Law officially at Town Meeting, legal counsel is supportive. Charter channel lineup change and price adjustments. Town of Douglas full warrant for Town Meeting, article 11, named "MGL Ch. 44 section 53F3/4 - PEG Access and Cable Related Fund" is cable account change. Morris email about installation issues & Mitch's response, Charter will temporarily provide cable service until they can work out an install. Mitch draft press release "Douglas TV App" will be available on Apple TV App Store, press release will go on website and to local media.
4. **Meeting Minutes:** *Tom motioned to accept the minutes of 7/27/15 as presented, Bob 2nd, unanimous favor.*
5. **Cable Policy Review:** Held for next meeting, Pat will email out copies with notations previous to the next meeting.
6. **Coordinator's Report:** *Pat's Report Attached.*
7. **Other Business:** A few meetings recently in the Community room were almost lost. Pat solved the problem using a new digital conversion protocol and saved the meetings. A large TV in the Resource room was suggested for presentation purposes, Cable Committee is supportive, will contact an installer for an upcoming meeting, as well as checking with Mike Guzinski. Mike Guzinski is planning to go before a State appeals board regarding fire suppression code issues for the 2nd floor of the Municipal Center. If he can get a waiver, an article could be on next May town meeting warrant for renovation funding, and we could start building studio space there.
8. **Next Meeting:** 12/14/15
9. **Adjourn:** *Tom motioned to adjourn at 7:47pm, Bob 2nd, unanimous favor.*