

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday June 12, 2017

Tom Devlin called the meeting to order at 7:04pm

Attendance:

Committee: Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich, Angela Coe

1. **Re-Organization:** Bob nominated Tom Devlin as chair, Chris 2nd, unanimous favor. Chris nominated Bob Werme as Vice Chair, Bob 2nd, unanimous favor.
2. **Vacancy:** There are two openings on the Committee, email cable@douglasma.org or call 508-476-4000 ext 122 if interested.
3. **Financials:** *Report from Town Finance Director Attached.*
4. **Meeting Minutes:** *Bob Werme moved to accept the minutes of the 5/8/17 meeting as written, Chris 2nd, unanimous favor.*
5. **Correspondence:** Charter channel changes 5/19/17. Re-Appointment letters from Selectmen for Tom and Bob, 3 year terms.
6. **Selectmen Update FY18:** Tom will be delivering an update to the Board at their next meeting, scheduled: 6/20/17
7. **Coordinator's Report:** *Coordinator's Report Attached*
8. **Equipment:** Integrated Solutions Quote: Aja Ki Pro Rack digital recording unit. *Bob motioned to allow us to spend not more than \$8,500 for (3) Aja Ki Pro Rack digital recording systems as quoted, 2nd by Chris, unanimous favor.* Apple Quote: Apple Airport Time Capsule. *Bob motioned to purchase the Airport Time Capsule, up to \$400, Chris 2nd, unanimous favor.* B&H Quote: Sony PXW-X70 Camcorder kit for Octoberfest. *Bob motioned to purchase the cameras and associated equipment from B&H not to exceed \$3,200.00, Chris 2nd, unanimous favor.*
9. **Next Meeting:** Monday, September 11, 2017 @ 7pm
10. **Adjourn:** *Bob motioned to adjourn at 7:30pm, Chris 2nd, unanimous favor.*