

**Douglas Cable Advisory Committee**

**Douglas Municipal Center**

**Meeting Minutes**

**Monday May 8, 2017**

Tom Devlin called the meeting to order at 7:07pm

**Attendance:**

**Committee:** Tom Devlin, Bob Werme, Chris Menn

**Staff:** Pat Aldrich, Kay Bowen

1. **Vacancy:** There are two openings on the Committee, email cable@douglasma.org or call 508-476-4000 ext 122 if interested.
2. **Financials:** *Report from Town Finance Director Attached.*
3. **Expenditures:** Voucher 4/24/17 with office supplies.
4. **Meeting Minutes:** *Bob Werme moved to accept the minutes of the 4/10/17 meeting as written, Chris 2nd, unanimous favor.*
5. **Correspondence:** Charter channel changes, Memorial Day parade and ceremonies schedule for 2017.
6. **Coordinator's Report:** Meetings report for April 2017. Upcoming Event: Memorial Day Parade 5/28/17. Tightrope CableCast and Carousel software has been updated. Annual Town Meeting 5/1/17 was recorded and is broadcasting, online. ZBA 5/3/17 was not recorded due to my scheduling mistake, all cases were continued to the next meeting, and the minutes were salvaged from meeting notes.
7. **Equipment:** Aja Ki Pro Rack Quote from Integrated Solutions, postponed until next meeting while Pat explores another option. Discussion about various equipment details in relation to our recording capabilities.
8. **Next Meeting:** Monday, June 12, 2017 @ 7pm
9. **Adjourn:** *Bob motioned to adjourn at 7:33pm, Chris 2nd, unanimous favor.*