

## **Douglas Cable Advisory Committee**

### **Douglas Municipal Center**

### **Meeting Minutes**

**Monday, April 9, 2018**

Tom Devlin called the meeting to order at 7:04pm

#### **Attendance:**

**Committee:** Tom Devlin, Bob Werme, Chris Menn, Fred Fontaine

**Staff:** Pat Aldrich

1. **Committee Vacancies:** Tom welcomed Fred Fontaine back to the Committee. There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.
2. **Financials:** *Town Finance Director's report attached in "Meeting Packet".*
3. **Expenditures:** Vouchers signed by Tom Devlin - 2/7/18, 3/14/18, 3/22/18
4. **MM:** *Bob motioned to accept the meeting minutes of 2/26/18 as presented, Fred 2nd, unanimous favor.*
5. **Correspondence:** 2/14/18 Charter Annual Franchise Fee received, \$1,192.00 paid based on 2,384 Charter Cable subscribers. Check goes into the Town's general fund. Pat noted that folks had been complaining about an increase of their fee based on subscribers "cutting the cord" but Charter Cable subscribers are increasing, not decreasing. 3/16/18 Charter lineup changes. 4/2/18 Douglas Meeting schedule update, 4/9/18 Selectmen's letter that Fred Fontaine has been appointed to the Cable Advisory Committee.
6. **FY19 Budget:** Due to new developments in salary decisions made by the Town, the FY19 budget has been adjusted and submitted for the Town Meeting Warrant. Recording Assistant position was previously at two different rates. With approval from the Finance Director, all Recording Assistants will be paid the same wage at \$11.42 per hour, minimum 5 hour per scheduled event. General discussion about budget items.
7. **Coordinator Report:** *Pat's report attached in "Meeting Packet".*
8. **Other Business:** Tom discussed the possibility of airing Finance Committee meetings live on TV, will be discussing with Town Administrator and FinCom Chair.
9. **Next Meeting:** Monday, May 14, 2018 @ 7pm
1. **Adjourn:** *Bob motioned to adjourn at 7:31pm, Fred 2nd, unanimous favor.*