

Douglas Cable Advisory Committee
Douglas Municipal Center
Agenda
Monday April 9, 2018

1. **Call to order:**
2. **Committee Vacancies:** *There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.*
3. **Expenditures:**
4. **MM:** 2/26/18
5. **Correspondence:**
6. **FY19 Finalized Budget:**
7. **Coordinator Report:**
8. **Equipment:**
9. **Other Business:** *Open session for topics not reasonably anticipated 48 hours in advance of meeting.*
10. **Next Meeting:**
11. **Adjourn:** Monday, May 14, 2018

FOR 2018 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

01695100 CABLE ADVISORY SALARIES							

01695100 51110 F/T WAGES	30,496	30,496	20,275.97	2,339.73	.00	10,220.03	66.5%
01695100 51200 P/T WAGES	12,235	12,235	6,188.60	774.40	.00	6,046.40	50.6%
TOTAL CABLE ADVISORY SALARIES	42,731	42,731	26,464.57	3,114.13	.00	16,266.43	61.9%
01695200 CABLE ADVISORY EXPENSE							

01695200 51706 COUNTY RETIREMENT	3,090	3,090	121.02	121.02	.00	2,968.98	3.9%
01695200 51707 EMPLOYER'S FICA	775	775	365.26	21.78	.00	409.74	47.1%
01695200 52400 REPAIRS AND MAINTEN	1,494	1,494	398.85	.00	.00	1,095.15	26.7%
01695200 53008 CONTRACTUAL SERVICE	0	0	1,600.00	.00	.00	-1,600.00	100.0%*
01695200 53012 EMPLOYEE TRAIN SEM/	318	318	200.00	.00	.00	118.00	62.9%
01695200 53401 POSTAGE	106	106	.00	.00	.00	106.00	.0%
01695200 53800 OTHER SERVICES	3,995	3,995	2,284.03	175.18	.00	1,710.97	57.2%
01695200 54200 OFFICE SUPPLIES	1,081	1,081	375.95	16.99	.00	705.05	34.8%
01695200 55000 OTHER SUPPLIES	795	795	305.18	.00	.00	489.82	38.4%
01695200 57100 IN-STATE TRAVEL	365	365	10.00	.00	.00	355.00	2.7%
01695200 57150 TRAINING AND EDUCAT	148	148	86.93	.00	.00	61.07	58.7%
01695200 57300 DUES AND MEMBERSHIP	662	662	250.00	.00	.00	412.00	37.8%
01695200 58500 ADDITIONAL EQUIPMEN	31,604	31,604	2,126.63	.00	.00	29,477.37	6.7%
TOTAL CABLE ADVISORY EXPENSE	44,433	44,433	8,123.85	334.97	.00	36,309.15	18.3%
01695500 CABLE PLAYBACK EQUIPMENT							

01695500 58500 CABLE PLAYBACK EQ A	0	2,230	.00	.00	.00	2,229.74	.0%
TOTAL CABLE PLAYBACK EQUIPMENT	0	2,230	.00	.00	.00	2,229.74	.0%
01695501 CABLE STUDIO EQUIPMENT							

01695501 58500 CABLE STUDIO EQUIP	0	50,000	.00	.00	.00	50,000.00	.0%

FOR 2018 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CABLE STUDIO EQUIPMENT	0	50,000	.00	.00	.00	50,000.00	.0%
TOTAL CABLE ADVISORY COMMITTEE	87,164	139,394	34,588.42	3,449.10	.00	104,805.32	24.8%

03/12/2018 10:18 |Town of Douglas
9824jcah |FY18 FEBRUARY EXPENDITURE REPORT

|P 122
|glytdbud

FOR 2018 08

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

28269510 CABLE RRA							

28269510 59601 TRANSFER TO GENERAL	0	0	87,164.00	.00	.00	-87,164.00	100.0%*
TOTAL CABLE RRA	0	0	87,164.00	.00	.00	-87,164.00	100.0%
TOTAL CABLE ADVISORY COMMITTEE	0	0	87,164.00	.00	.00	-87,164.00	100.0%
TOTAL TOWN RECEIPTS RESERVED FUND	0	600	407,292.00	.00	.00	-406,692.00*****%	
TOTAL EXPENSES	0	600	407,292.00	.00	.00	-406,692.00	

FOR 2018 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

695 CABLE ADVISORY COMMITTEE							

01695100 CABLE ADVISORY SALARIES							

01695100 51110 F/T WAGES	30,496	30,496	22,615.69	2,339.72	.00	7,880.31	74.2%
01695100 51200 P/T WAGES	12,235	12,235	7,297.40	1,108.80	.00	4,937.60	59.6%
TOTAL CABLE ADVISORY SALARIES	42,731	42,731	29,913.09	3,448.52	.00	12,817.91	70.0%
01695200 CABLE ADVISORY EXPENSE							

01695200 51706 COUNTY RETIREMENT	3,090	3,090	164.59	43.57	.00	2,925.41	5.3%
01695200 51707 EMPLOYER'S FICA	775	775	365.26	.00	.00	409.74	47.1%
01695200 52400 REPAIRS AND MAINTEN	1,494	1,494	492.00	93.15	.00	1,002.00	32.9%
01695200 53008 CONTRACTUAL SERVICE	0	0	1,600.00	.00	.00	-1,600.00	100.0%*
01695200 53012 EMPLOYEE TRAIN SEM/	318	318	200.00	.00	.00	118.00	62.9%
01695200 53401 POSTAGE	106	106	.00	.00	.00	106.00	.0%
01695200 53800 OTHER SERVICES	3,995	3,995	2,538.21	254.18	.00	1,456.79	63.5%
01695200 54200 OFFICE SUPPLIES	1,081	1,081	375.95	.00	.00	705.05	34.8%
01695200 55800 OTHER SUPPLIES	795	795	305.18	.00	.00	489.82	38.4%
01695200 57100 IN-STATE TRAVEL	365	365	10.00	.00	.00	355.00	2.7%
01695200 57150 TRAINING AND EDUCAT	148	148	86.93	.00	.00	61.07	58.7%
01695200 57300 DUES AND MEMBERSHIP	662	662	250.00	.00	.00	412.00	37.8%
01695200 58500 ADDITIONAL EQUIPMEN	31,604	31,604	2,126.63	.00	.00	29,477.37	6.7%
TOTAL CABLE ADVISORY EXPENSE	44,433	44,433	8,514.75	390.90	.00	35,918.25	19.2%
01695500 CABLE PLAYBACK EQUIPMENT							

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TOTAL CABLE PLAYBACK EQUIPMENT	0	2,230	.00	.00	.00	2,229.74	.0%
01695501 CABLE STUDIO EQUIPMENT							

01695501 58500 CABLE STUDIO EQUIP	0	50,000	.00	.00	.00	50,000.00	.0%

04/02/2018 11:47
9824jcah

Town of Douglas
FY18 MARCH EXPENDITURE REPORT

P 95
glytdbud

FOR 2018 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CABLE STUDIO EQUIPMENT	0	50,000	.00	.00	.00	50,000.00	.0%
TOTAL CABLE ADVISORY COMMITTEE	87,164	139,394	38,427.84	3,839.42	.00	100,965.90	27.6%

04/02/2018 11:47 |Town of Douglas
9824jcah |FY18 MARCH EXPENDITURE REPORT

|P 122
|glytdbud

FOR 2018 09

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
695 CABLE ADVISORY COMMITTEE							
28269510 CABLE RRA							
28269510 59601 TRANSFER TO GENERAL	0	0	87,164.00	.00	.00	-87,164.00	100.0%*
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TOTAL CABLE ADVISORY COMMITTEE	0	0	87,164.00	.00	.00	-87,164.00	100.0%
TOTAL TOWN RECEIPTS RESERVED FUND	0	600	407,292.00	.00	.00	-406,692.00*****%	
TOTAL EXPENSES	0	600	407,292.00	.00	.00	-406,692.00	

To the Accounting Department **Cable 01695200**

The follow-
have been &
and you are

Dollars

Cable Advisory Committee

Approved

[illegible]

Town of Douglas
Schedule of Departmental Bills Payable

To the Account of _____ Date: **3/14/2018**
 Department **Cable 01695200**
 The following _____ **\$254.18** Dollars
 have been _____
 and you are _____ **Cable Advisory Committee**

Approved _____

Vendor #	Vendor Name	Invoice #	Amount	Description	G/L Number
292	Charter Spectrum	0199835030118	\$175.18	Internet 3/10-4/9/18	53800
2593	Apple	6723401072	\$79.00	MacBook Power Cable	55800
Total:			\$254.18		

Town of Douglas
Schedule of Departmental Bills Payable

To the Accountant
 Department

Cable 01695200

Date: **3/22/2018**

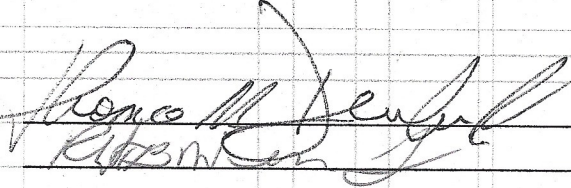
The following
 have been
 and you are

\$93.15

Dollars

Cable Advisory Committee

Approved



Vendor #	Vendor Name	Invoice #	Amount	Description	G/L Number
3793	American Alarm	753353	\$93.15	Keyless Entry	52400
Total:			\$93.15		

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, February 26, 2018

Tom Devlin called the meeting to order at 7:05pm

Attendance:

Committee: Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich

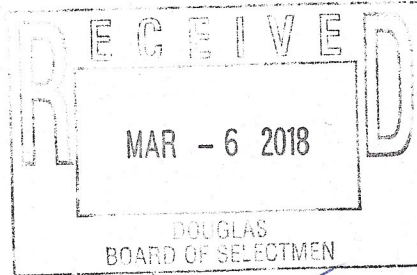
1. **Committee Vacancies:** There are two openings on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.
2. **Financials:** *Town Finance Director's report attached.*
3. **Expenditures:** Vouchers signed by Tom Devlin - 12/20/17, 1/11/18, 1/23/18
4. **MM:** *Bob motioned to accept the meeting minutes of 12/11/17 as presented, Chris 2nd, unanimous favor.*
5. **Correspondence:** 12/14/17 Charter price adjustment. 12/21/17 Charter channel changes. 2/12/18 Charter lineup change.
6. **2017 Annual Town Report:** 1/8/18 final draft was submitted to the Town Administrator's office for printing in the annual Town Report.
7. **Website Admin Assistance:** IT Director Scott Motyka submitted a memo outlining the website admin training sessions that have recently held. Pat was involved in two sessions, with more planned before the launch in March.
8. **5 Year Financial Projection:** Matt Wojcik, new Town Administrator asked for a 5 year financial projection in a specified spreadsheet format. Pat presented a spreadsheet with an initial breakdown of the next five years as it relates to the Cable operational and capital budgets. Pat noted that the projection takes into account that we are focusing on mainly Government coverage with a light Public presence as needed. This will help keep the Capital needs moderate, as we don't need expensive production equipment without a studio. Some discussion about how the wages might be affected by minimum wage changes, etc. Some discussion was had about supporting the school's video needs but need to iron out our place within that. Tom mentioned we would need to discuss with the School first. *Bob motioned to approve the 5 year budget projection as presented, Chris 2nd, unanimous favor.*
9. **FY19 Budget:** Pat presented a spreadsheet with an initial FY19 Budget breakdown. *Bob motioned to approve the proposed FY19 Cable Budget to submit to the Finance Committee, Chris 2nd, unanimous favor.*
10. **Coordinator Report:** *Pat's report attached.*
11. **Next Meeting:** Monday, March 12, 2018 @ 7pm
1. **Adjourn:** *Bob motioned to adjourn at 7:43pm, Chris 2nd, unanimous favor.*

Charter

COMMUNICATIONS

MA0323
TOWN OF DOUGLAS
Executive Administrator
29 Depot Street
East Douglas, MA 01516

RE: Annual Franchise Fee Payment



February 14, 2018

Dear Sir or Madam:

This letter is a summary for the ACH payment of franchise fees covering the period from January 1, 2017 to December 31, 2017, for Charter Communications ("Charter"). This franchise fee computation has been prepared in accordance with the terms and conditions of our local cable television franchise agreement, or if Charter is operating under a state issued franchise in your community, in accordance with the requirements of the state franchising law. This payment specifically complies with all of Charter's contractual and/or statutory duties, and includes the required percentage, flat rate, or per sub payment, and includes all required categories or revenue.

This payment was calculated as follows:

Franchise Fee Base	2,384
Franchise Fee (as defined in Agreement):	\$.50 per sub
Fee Adjustment (see detail)	<u>\$0.00</u>
Fee Due	<u>\$1,192.00</u>

Please contact your Government Relations representative or send an email directly to CharterFranchiseNotices@chartercom.com for any address updates or corrections.

Charter Communications is proud to serve your community and our customers with cable television service.

Please feel free to contact our office Corp_mm_franchise_fees@chartercom.com if any additional information is required.

Sincerely,

Steve Lottmann
Divisional Controller

915 - 00166570 - 42402

Enclosure

**ATTACHMENT CONTAINS TRADE SECRET INFORMATION AND IS CONFIDENTIAL & PROPRIETARY
- NOT FOR PUBLIC DISCLOSURE**

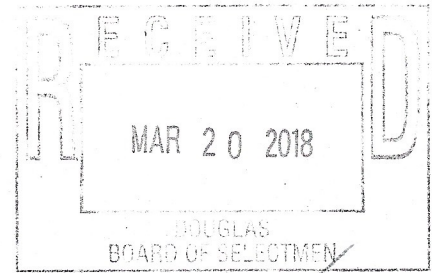
314.288.3103
www.charter.com

12405 Powerscourt Drive
St. Louis, Missouri 63131-3764

Invoice Number	Invoice Date	Payment Amount	Discount Taken	Payment Number	Remark
A201701	01/31/17	99.37		1092990	
A201702	02/28/17	99.04		1092990	
A201703	03/31/17	99.21		1092990	
A201704	04/30/17	99.08		1092990	
A201705	05/31/17	99.79		1092990	
A201706	06/30/17	100.50		1092990	
A201707	07/31/17	100.71		1092990	
A201708	08/31/17	100.71		1092990	
A201709	09/30/17	101.04		1092990	
A201710	10/31/17	99.17		1092990	
A201711	11/30/17	98.83		1092990	
A201712	12/31/17	99.33		1092990	
A201712ADJ0103	01/31/18	4.78-		1092990	
Totals		1,192.00			



March 16, 2018



Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications ("Charter") is making changes to our channel lineup which will affect customers in our legacy Charter/TWC municipalities:

Effective on or after April 12, 2018, Fusion Channel (Univision) will be included in the SPP Tier 1 and SBPP Variety Tier 2.

For a current channel lineup, visit www.spectrum.com/channels. To view this notice online, visit spectrum.net/programmingnotices.

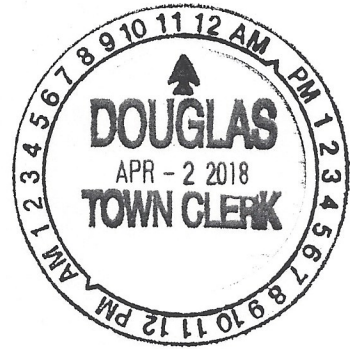
If you have any questions, I can be reached at 774-243-9735 or via email at Anna.Lucey@charter.com.

Sincerely,

Anna P. Lucey
Director, Government Affairs
Charter Communications



TOWN OF DOUGLAS MONTHLY MEETING SCHEDULE



1ST MONDAY OF MONTH:

7:00 P.M. CONSERVATION COMM. (COM. MTG. RM.)

1ST TUESDAY OF MONTH:

7:00 P.M. SELECTMEN (RESOURCE ROOM)

7:00 P.M. WATER/SEWER COMMISSION (CHARLES ST.)

1ST THURSDAY OF MONTH:

7:00 P.M. AXMEN SOCCER MEETING (RESOURCE ROOM)

7:00 P.M. ECONOMIC DEVELOPMENT COMM. (COM. MTG. RM.)

2ND MONDAY OF MONTH:

7:00 P.M. CABLE ADVISORY COMM.

2ND TUESDAY OF MONTH:

7:00 P.M. PLANNING BOARD (COM. MTG. RM.)

2ND WEDNESDAY OF MONTH:

7:00 P.M. ZONING BOARD OF APPEAL (COM. MTG. RM.)

3RD MONDAY OF MONTH:

7:00 P.M. CONSERVATION COMM. (COM. MTG. RM.)

3RD TUESDAY OF MONTH:

7:00 P.M. SELECTMEN (RESOURCE ROOM)

3RD WEDNESDAY OF MONTH:

7:00 P.M. BUILDING FACILITIES & CONST. COMM.

3RD THURSDAY OF MONTH:

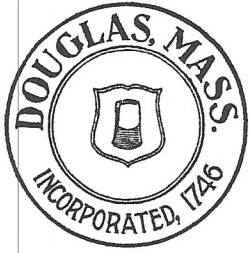
7:00 P.M. BASEBALL/SOFTBALL (COM. MTG. RM.)

4TH TUESDAY OF MONTH:

7:00 P.M. PLANNING BOARD (COM. MTG. RM.)

7:00 P.M. LIBRARY TRUSTEE'S

****CHANGES WILL BE POSTED AT LEAST 48 HOURS IN ADVANCE****



TOWN OF DOUGLAS

Kevin D. Morse – Chairman
David P. Cortese – Vice Chairman
Timothy P. Bonin
Harold R. Davis
Michael D. Hughes

OFFICE OF THE SELECTMEN

29 Depot Street • Douglas, MA 01516

508-476-4000

Fax: 508-476-1070

TTY 508-476-1619

Matthew J. Wojcik
Town Administrator

Suzanne L. Kane
Administrative Assistant

April 9, 2018

Mr. Wilfred Fontaine
25 Charles Street
Douglas, MA 01516

Dear Mr. Fontaine,

On behalf of the Board of Selectmen, it is my pleasure to inform you that you have been appointed to the Cable Advisory Committee for the term June 30, 2019.

The Board of Selectmen sincerely appreciates your interest in serving the Town and wish to offer you their congratulations.

Please contact the Office of the Town Clerk within 30 days in order to be sworn in to the duties of your office.

Sincerely,

Suzanne Kane
Administrative Assistant

Cc: Town Clerk
Cable Advisory Committee ✓

Douglas Cable Access Proposed Budget FY19

Proposed
FY19

1.75% + Step

51110 F/T Wages

\$31,758.00

1.75% + step

51200 P/T Wages

\$16,274.00

Total Compensation

\$48,032.00

51706 Retirement

\$3,183.00

51707 Emp FICA

\$786.00

52400 Repair/Maintenance

\$1,000.00

53012 Training/Conferences

\$325.00

53401 Postage

\$100.00

53800 Other Serv

\$3,000.00

54200 Office Supplies

\$700.00

55800 Other Supplies

\$500.00

57100 In-State Travel

\$300.00

57150 Training Travel

\$150.00

57300 Dues/Memberships

\$350.00

58700 Replacement Equipment

\$3,000.00

58500 Additional Equipment

\$11,500.00

53008 Contractual Services

\$1,600.00

Total Expenses

\$26,494.00

Total Cable SAL + EXP

\$74,526.00

Charter Revenue (Requested)

\$63,548.94

Operating w/o Capital

\$63,026.00

Operating Budget Difference

\$522.94

Legal Fees 2023

Capital Fund

\$21,835.72

Capital Articles

\$0.00

Capital within Cable Budget

\$11,500.00

Capital Remaining

\$10,335.72

TOTAL CABLE FY19

\$86,240

Attached: *February & March 2018 Meetings Reports*

Updates:

- 3/28/18: PA system in Resource Room was troubleshot with Tom & Pat, sounded ok but when everyone was around the table, the feedback returned and had to turn back down. New systems being considered.
- 3/28/18: Capital Committee discussion with school staff resulted in a possible security issue, was requested by Chair to remove the audio from that section of the discussion. Approx 2 minutes were muted, with a notice on screen explaining the edit. An original copy is in the archives, unedited. Edited version is online/broadcast.
- 4/6/18: Apple Mac-Mini was purchased to replace Resource Room recording rack iMac. Basic use is accessing Tightrope "live" broadcast and Aja Ki Pro online recording interface. **Total \$558.00**

Upcoming:

- Integrated Solutions Quote was accepted, signed, and sent for video components in Community & Resource Room. **Total: \$26,256.75** Install pending JVC camera availability. *Early May install.*
- Annual Town Meeting 5/7/18. I have notified the school that I intend to use our equipment independently from their system. They have confirmed that they will be prepared for the overflow room and are not relying on Cable staff.

Feb FY18												
Date	Day	Meeting	Time	Room	Staff	Pd/R	Pd/C	Canc	Wages	Notes		
2/5	MON	ConCom	7:00 PM	COM	Sarah Guimond	1			\$55.00		MON	4
2/6	TUE	BOS	7:00 PM	RES	Kay Bowen	1			\$55.00		TUE	10
2/6	TUE	EDC	7:00 PM	COM	Tess Werme	0		1	\$0.00	Cancelled	WED	4
2/6	TUE	Sewer	7:00 PM	SEW	Arthur Griffin	1			\$56.10		THU	2
2/8	THU	EDC	7:00 PM	COM	Sarah Guimond	0	1	0	\$55.00	No Quorum	FRI	0
2/12/2018	MON	Cable	7:00 PM	RES	Pat Aldrich	0	0	0	\$0.00	No Quorum	9am-12noon	1
2/13/2018	TUE	BOH	6:00 PM	BOH	Tess Werme	1			\$56.10		12noon-6pm	4
2/13/2018	TUE	FinCom	7:00 PM	RES	Kay Bowen	1	0	0	\$55.00		7:00 PM	15
2/13/2018	TUE	PB	7:00 PM	COM	Tess Werme	1	0	0	\$0.00	2 in 1	COM	10
2/14/2018	WED	ZBA	7:00 PM	COM	Arthur Griffin	1	0	0	\$56.10		RES	6
2/15/2018	THU	Public Event	11:00 AM	HOM	Sarah Guimond	1	0	0	\$55.00		MISC	4
2/20/2018	TUE	BOS	7:00 PM	RES	Sarah Guimond	1	0	0	\$55.00		Recorded	14
2/21	WED	Capital	1:00 PM	COM	Sarah Guimond	1	0	0	\$55.00		Not R/Paid	1
2/21/2018	WED	Building	7:00 PM	COM	Arthur Griffin	0	0	1	\$0.00	Cancelled	Self Record	0
2/26	MON	Historical	6:00 PM	COM	Sarah Guimond	1	0	0	\$55.00		Cancelled	6
2/26/2018	MON	Cable	7:00 PM	RES	Pat Aldrich	1	0	0	\$0.00		MEETINGS	20
2/27/2018	TUE	PB	7:00 PM	COM	Arthur Griffin	0	0	1	\$0.00	LNC		
2/27/2018	TUE	Library	7:00 PM	KIT	Tess Werme	1	0	0	\$56.10		Total Wages	
2/27/2018	TUE	FinCom	7:00 PM	RES	Kay Bowen	0	0	1	\$0.00	LNC	\$719.40	
2/28/2018	WED	Capital	1:00 PM	COM	Sarah Guimond	1	0	0	\$55.00			

March FY18													
Date	Day	Meeting	Time	Room	Staff	Pd/R	Pd/C	Canc	Wages	Notes			
3/5	MON	ConCom	7:00 PM	COM	Steve Zisk						MON	7	
3/5	MON	Building	7:00 PM	RES	Sarah Guimond	0	0	1	\$0.00	Cancelled	TUE	15	
3/6/2018	TUE	Capital	1:00 PM	COM	Sarah Guimond	0	0	1	\$0.00	Cancelled	WED	6	
3/6/2018	TUE	COA	6:00 PM	HOM	Tess Werme	1	0	0	\$56.10		THU	4	
3/6/2018	TUE	BOS	7:00 PM	RES	Kay Bowen	1	0	0	\$55.00		FRI	0	
3/6/2018	TUE	EDC	7:00 PM	COM	Angie Coe	1	0	0	\$56.10		9am-12noon	2	
3/6/2018	TUE	Sewer	7:00 PM	SEW	No Staff	0	0	1	\$0.00		12noon-6pm	6	
3/6	TUE	OpenSpace	7:00 PM	KIT	Arthur Griffin	1	0	0	\$56.10		7:00 PM	24	
3/6	TUE	PB	7:00 PM	SEL	Sarah Guimond	1	0	0	\$55.00		COM	13	
3/7/2018	WED	Capital	1:00 PM	COM	No Staff	0	0	1	\$0.00		RES	11	
3/12/2018	MON	Cable	7:00 PM	RES	Sarah Guimond	0	0	1	\$0.00	Cancelled	MISC	8	
3/13/2018	TUE	FinCom	7:00 PM	RES	Kay Bowen	0	0	1	\$0.00	Cancelled	Recorded	14	
3/13/2018	TUE	PB	7:00 PM	COM	Tess Werme	0	0	1	\$0.00	Cancelled	Not R/Paid	1	
3/13/2018	TUE	Sewer	7:00 PM	SEW	Arthur Griffin	0	0	1	\$0.00	Cancelled	Self Record	1	
3/14/2018	WED	ZBA	7:00 PM	COM	Angie Coe	1	0	0	\$56.10		Cancelled	8	
3/14	WED	BOS	7:00 PM	RES	Sarah Guimond	1	0	0	\$55.00		MEETINGS	32	
3/15/2018	THU	Public Event	11:00 AM	PUB	Sarah Guimond	1	0	0	\$55.00				
3/19/2018	MON	Capital	1:00 PM	COM	Sarah Guimond	1	0	0	\$55.00		Total Wages		
3/19/2018	MON	ConCom	7:00 PM	COM	Angie Coe	1	0	0	\$56.10		\$1,219.90		
3/20/2018	TUE	BOS	7:00 PM	RES	Kay Bowen	1	0	0	\$55.00				
3/20/2018	TUE	Sewer	7:00 PM	COM	Sarah Guimond	1	0	0	\$55.00				
3/21/2018	WED	Building	7:00 PM	COM	Tess Werme	1	0	0	\$56.10				
3/22/2018	THU	Capital	10:00 AM	COM	Sarah Guimond	1	0	0	\$55.00				
3/22/2018	THU	Cable	7:00 PM	RES	Sarah Guimond	0	1	0	\$55.00	No Quorum			
3/26/2018	MON	BOH	6:00 PM	BOH	Sarah Guimond	1	0	0	\$55.00	Double Cover			
3/26/2018	MON	FinCom	7:00 PM	RES	Sarah Guimond	1	0	0	\$0.00	Double Cover			
3/27/2018	TUE	FinCom	7:00 PM	RES	Kay Bowen	1	0	0	\$55.00				
3/27/2018	TUE	Library	7:00 PM	KIT	Tess Werme	1	0	0	\$56.10				
3/27/2018	TUE	PB	7:00 PM	COM	Arthur Griffin	1	0	0	\$56.10				
3/28/2018	WED	Capital	1:00 PM	COM	Sarah Guimond	1	0	0	\$55.00				
3/28/2018	WED	Cemetery	7:00 PM	RES	Tess Werme	1	0	0	\$56.10				
3/29/2018	THU	BOS	7:00 PM	RES	Sarah Guimond	1	0	0	\$55.00				
					Totals	14	1	8					



A Division of The Camera Company

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