

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, September 11, 2017

Tom Devlin called the meeting to order at 7:07pm

Attendance:

Committee: Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich, Sarah Guimond

1. **Committee Vacancies:** There are two openings on the Committee, email cable@douglasma.org or call 508-476-4000 ext 122 if interested.
 2. **Financials:** *Town Finance Director's report attached.*
 3. **Expenditures:** 6/20/17 (FY17), 7/19/17 (FY18), 8/25/17 (FY18), 9/6/17 (FY18), Tom also went over the final FY17 numbers as presented by Town Finance.
 4. **MM:** *Bob motioned to accept the meeting minutes of 6/12/17 as presented, Chris 2nd, unanimous favor.* Tom made a correction that the meeting of 7/24/17 was not posted properly, no actions taken.
 5. **Correspondance:** 6/30: Charter channel changes, 7/19: Pat memo about Capital closeout for Playback item, 7/20: Charter pricing changes, 7/28: Charter annual ownership reports, 7/28: Charter channel changes, Douglas Meeting Schedules program, 8/3: Resource Room audio updates sheet, 8/4: Charter channel changes.
 6. **Coordinator Report:** *Pat's report attached.*
 7. **Equipment:** *Covered in Pat's Coordinator report, attached.*
 8. **Other Business:** Tom addressed a resident complaint about basic service. Tom has communicated with the resident and Charter, will follow up.
1. **Next Meeting:** Monday, October 16, 2017 @ 7pm
 2. **Adjourn:** *Bob motioned to adjourn at 7:54pm, Chris 2nd, unanimous favor.*