

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, March 11, 2019

Fred Fontaine called the meeting to order at 7:06pm

Committee Attendance: Fred Fontaine, Tom Devlin, Chris Menn

Absent: Bob Werme

Staff: Pat Aldrich, Al Galvin

1. **Committee Vacancies:** There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.
2. **Financials:** Reports attached.
3. **Expenditures:** Vouchers: Tom signed 1/17/19, Fred signed 2/4/19, Fred signed 2/14/19
4. **Meeting Minutes:** Tom motioned to accept the meeting minutes of 1/14/19 as written, Chris 2nd, unanimous favor.
5. **Correspondence:** Charter lineup change 1/11/19, Charter price change 1/15/19, Charter broadcast fee surcharge 1/21/19, Charter ACH Franchise fees payment \$1,134.50 2/13/19, Tom mentioned that in 2019 there are 2,269 subscribers in Douglas. Charter Channel addition 2/14/19, Charter lineup change 2/28/19, Charter Form 500 outage report 2/28/19.
6. **FY20 Budget Draft Review:** Pat explained the initial draft. The committee asked Pat to double check the Part time wages category before approval. The committee asked Pat to ask for Matt's opinion on taping the Assessor's meeting. Pat mentioned he submitted the Resource Room PA System to the Capital Committee as its own project for \$17,000. Pat explained the timeline on the project.
7. **Coordinator Report:**
 - **Meetings Report January & February 2019**
 - Video playlists added to each committee page of the website.
 - Internet Archive migration - 2006-2008 are uploaded so far.
 - Equipment: Aja Ki Pro Kistor Modules 1TB backups \$495 each. Tom motioned to allocate the sum of \$2,600 for 3 Aja Kistor 1TB drives for the recording stations, Chris 2nd, unanimous favor.
8. **Other Business:**
9. **Next Meeting:** April 8, 2019
10. **Adjourn:** *Tom motioned to adjourn at 7:37pm, Chris 2nd, unanimous favor.*