

Douglas Cable Advisory Committee

Douglas Municipal Center

Agenda

Monday September 24, 2018

1. **Call to order:**
2. **Committee Vacancies:** *There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.*
3. **Expenditures:**
4. **MM:** 8/13/18
5. **Correspondence:**
6. **Coordinator Report:**
7. **Equipment:**
8. **Other Business:** *Open session for topics not reasonably anticipated 48 hours in advance of meeting.*
9. **Next Meeting:**
10. **Adjourn:**

09/11/2018 09:00 | Town of Douglas
9824jlov | FY19 AUG EXPENDITURE REPORT

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| glytdbud

FOR 2019 02

ACCOUNTS FOR:	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0100 GENERAL FUND							
695 CABLE ADVISORY COMMITTEE							
01695100 CABLE ADVISORY SALARIES							
01695100 51110 F/T WAGES	31,758	31,758.00	5,331.47	3,652.26	.00	26,426.53	16.8%
01695100 51200 P/T WAGES	16,274	16,274.00	1,484.60	1,142.00	.00	14,789.40	9.1%
TOTAL CABLE ADVISORY SALARIES	48,032	48,032.00	6,816.07	4,794.26	.00	41,215.93	14.2%
01695200 CABLE ADVISORY EXPENSE							
01695200 51706 COUNTY RETIREMENT	3,397	3,397.00	22.62	22.62	.00	3,374.38	.7%
01695200 51707 EMPLOYER'S FICA	786	786.00	69.04	24.69	.00	716.96	8.8%
01695200 52400 REPAIRS AND MAINTEN	1,000	1,000.00	93.15	.00	.00	906.85	9.3%
01695200 53008 CONTRACTUAL SERVICE	1,600	1,600.00	.00	.00	.00	1,600.00	.0%
01695200 53012 EMPLOYEE TRAIN SEM/	325	325.00	.00	.00	.00	325.00	.0%
01695200 53401 POSTAGE	100	100.00	.00	.00	.00	100.00	.0%
01695200 53800 OTHER SERVICES	3,000	3,000.00	525.54	175.18	.00	2,474.46	17.5%
01695200 54200 OFFICE SUPPLIES	700	700.00	.00	.00	.00	700.00	.0%
01695200 55800 OTHER SUPPLIES	500	500.00	.00	.00	.00	500.00	.0%
01695200 57100 IN-STATE TRAVEL	300	300.00	.00	.00	.00	300.00	.0%
01695200 57150 TRAINING AND EDUCAT	150	150.00	.00	.00	.00	150.00	.0%
01695200 57300 DUES AND MEMBERSHIP	350	350.00	.00	.00	.00	350.00	.0%
01695200 58500 ADDITIONAL EQUIPMEN	23,000	23,000.00	.00	.00	.00	23,000.00	.0%
01695200 58700 REPLACEMENT EQUIPME	3,000	3,000.00	.00	.00	.00	3,000.00	.0%
TOTAL CABLE ADVISORY EXPENSE	38,208	38,208.00	710.35	222.49	.00	37,497.65	1.9%
TOTAL CABLE ADVISORY COMMITTEE	86,240	86,240.00	7,526.42	5,016.75	.00	78,713.58	8.7%

09/11/2018 09:00 | Town of Douglas
9824jlov | FY19 AUG EXPENDITURE REPORT

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FOR 2019 02

ACCOUNTS FOR:	ORIGINAL	REVISED	AVAILABLE	PCT
0282 TOWN RECEIPTS RESERVED FUND	APPROP	BUDGET YTD EXPENDED MTD EXPENDED ENCUMBRANCES	BUDGET	USED
695 CABLE ADVISORY COMMITTEE				
28269510 CABLE RRA				
28269510 59601 TRANSFER TO GENERAL	0	.00 86,240.00	.00 .00	-86,240.00 100.0%
TOTAL CABLE RRA	0	.00 86,240.00	.00 .00	-86,240.00 100.0%
TOTAL CABLE ADVISORY COMMITTEE	0	.00 86,240.00	.00 .00	-86,240.00 100.0%
TOTAL TOWN RECEIPTS RESERVED F	0	300.00 366,740.00	.00 .00	-366,440.00*****%
TOTAL EXPENSES	0	300.00 366,740.00	.00 .00	-366,440.00

Douglas Cable Expenditures FY18															51200	PT	FT	
		Repairs	Training	Postage	Services	Supplies	Other Sup	Travel	Ed Travel	Dues	Contractual	Replace	Equipment	Medicare	Retirement			
Date	Vendor	52400	53012	53401	53800	54200	55800	57100	57150	57300	53008	58700	58500	51707	7/5/2017	\$56.10	\$388.28	
7/5/2017	Charter Internet						\$175.18								7/19/2017	\$333.30	\$1,169.86	
7/19/2017	Charter Internet						\$175.18								8/2/2017	\$388.30	\$1,169.86	
	American Alarm	\$93.15													8/16/2017	\$388.30	\$1,169.86	
8/26/2017	Charter Internet						\$175.12								8/30/2017	\$166.10	\$1,169.86	
	B&H Photo														9/13/2017	\$498.30	\$1,169.87	
9/6/2017	Pair Networks						\$882.65								9/27/2017	\$499.40	\$1,169.86	
	Charter Internet						\$175.18								10/11/2017	\$529.10	\$1,169.87	
9/13/2017	B&H Photo														10/25/2017	\$391.60	\$1,169.86	
10/2/2017	B&H Photo														11/8/2017	\$277.20	\$1,169.86	
	American Alarm	\$93.15													11/22/2017	\$334.40	\$1,169.87	
10/11/2017	Charter Internet						\$175.18								12/6/2017	\$388.30	\$1,169.87	
	ACM-NE						\$200.00								12/20/2017	\$497.20	\$1,169.86	
10/16/2017	ACM-NE														1/3/2018	\$111.10	\$1,169.87	
11/8/2017	Charter Internet						\$175.18								1/17/2018	\$221.10	\$1,169.87	
	Pat Aldrich (m)														1/31/2018	\$334.40	\$1,169.86	
	Pat Aldrich (m)														2/14/2018	\$387.20	\$1,169.86	
11/21/2017	Amazon						\$259.96								2/28/2018	\$387.20	\$1,169.87	
	Dreamhost	\$119.40													3/14/2018	\$278.30	\$1,169.86	
12/20/2017	American Alarm	\$93.15													3/28/2018	\$830.50	\$1,169.86	
	Charter Internet						\$175.18								4/11/2018	\$774.40	\$1,169.86	
1/11/2018	Charter Internet						\$175.18								4/25/2018	\$498.30	\$1,169.87	
1/23/2018	Amazon														5/9/2018	\$496.10	\$1,169.86	
	Apple														5/23/2018	\$277.20	\$1,169.86	
	Camera Co.														6/6/2018	\$497.20	\$1,169.87	
2/7/2018	Charter Internet						\$175.18								6/20/2018	\$442.20	\$1,169.86	
2/26/2018	Amazon														6/30/2018	\$110.00	\$726.12	
							\$16.99									\$10,392.80	\$30,360.99	
3/14/2018	Charter Internet						\$175.18										\$40,753.79	
	Apple																\$37,895.47	
3/22/2018	American Alarm	\$93.15															\$78,649.26	
4/9/2018	Charter Internet						\$175.18										\$87,164.00	
4/11/2018	Apple																\$8,514.74	
4/24/2018	MassAccess						\$55.00											
5/2/2018	Pat Aldrich (r)						\$61.02											
5/9/2018	Charter Internet						\$175.18											
5/21/2018	Integrated Solutions																	
	Amazon																	
	Pat Aldrich																	
6/20/2018	B&H Photo																	
6/26/2018	B&H Photo																	
	Amazon																	
	Amazon																	
	Amazon																	
7/17/2018	Amazon																	
	Amazon																	
		52400	53012	53401	53800	54200	55800	57100	57150	57300	53008	58700	58500	51707				
	Budgeted	\$1,494.00	\$318.00	\$106.00	\$3,995.00	\$1,081.00	\$795.00	\$365.00	\$148.00	\$662.00	\$0.00	\$0.00	\$31,604.00	\$775.00				
	Spent	\$492.00	\$255.00	\$61.02	\$2,984.75	\$570.47	\$570.46	\$99.65	\$86.93	\$250.00	\$1,600.00	\$0.00	\$30,316.80	\$608.39				
	Remaining	\$1,002.00	\$63.00	\$44.98	\$1,010.25	\$510.53	\$224.54	\$265.35	\$61.07	\$412.00	-\$1,600.00	0	\$1,287.20	\$166.61				

Path 8/13/18 - Sonal Deek

TOWN OF DOUGLAS
COMBINING BALANCE SHEET-SPECIAL REVENUE FUNDS
June 30, 2018

SPCL REV Fund 0282	
Cable	
Assets	
Cash and investments	253,183.52
Accounts receivable	0.00
Due from Commonwealth	0.00
Due from Federal Government	0.00
Due from other funds	0.00
Loans Authorized	0.00
	253,183.52

Liabilities & Fund Bal.	
Warrants/Accounts payable	0.00
Due to Other Funds	0.00
Deferred revenue	0.00
Notes payable	0.00
Loans Authorized/Unissued	0.00
Fund balance - designated	0.00
Fund balance - reserved	0.00
Unreserved fund balance	253,183.52
	253,183.52
	0.00

TOWN OF DOUGLAS
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES-SPECIAL REVENUE FUND
Year ended June 30, 2018

SPCL REV Fund 0282	
Cable	
Revenues	
Intergovernmental	
Charges for Services	
Other	63,549.60
	63,549.60

Expenditures	
Personal Services	0.00
Purchase of Services	0.00
Supplies	0.00
Other Charges & Expenditures	0.00
Capital Outlay	0.00
Debt Service	0.00
	0.00

Excess Revenues over/ (under) Expenditures	63,549.60
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Bond Proceeds	0.00
Transfers in	10,744.48
Transfers (out)	-87,164.00
	-76,419.52

Excess Revenues over/ (under) Exp/Transfers	-12,869.92
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Fund Balance, 6/30/17	266,053.44
P/Y adjustment	

Fund Balance, 6/30/18	253,183.52
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Thomas M. Devitt

08/13/2018 11:12 | Town of Douglas
9824jlov | FY18 CABLE FINAL

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FOR 2018 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED

0100 GENERAL FUND

695 CABLE ADVISORY COMMITTEE

01695100 CABLE ADVISORY SALARIES

01695100 51110 F/T WAGES	30,496	30,496.00	30,360.99	3,065.85	.00	135.01	99.6%
01695100 51200 P/T WAGES	12,235	12,235.00	10,392.80	1,049.40	.00	1,842.20	84.9%
TOTAL CABLE ADVISORY SALARIES	42,731	42,731.00	40,753.79	4,115.25	.00	1,977.21	95.4%

01695200 CABLE ADVISORY EXPENSE

01695200 51706 COUNTY RETIREMENT	3,090	3,090.00	.00	.00	.00	3,090.00	.0%
01695200 51707 EMPLOYER'S FICA	775	775.00	608.39	47.54	.00	166.61	78.5%
01695200 52400 REPAIRS AND MAINTEN	1,494	1,494.00	492.00	.00	.00	1,002.00	32.9%
01695200 53008 CONTRACTUAL SERVICE	0	.00	1,600.00	.00	.00	-1,600.00	100.0%*
01695200 53012 EMPLOYEE TRAIN SEM/	318	318.00	255.00	.00	.00	63.00	80.2%
01695200 53401 POSTAGE	106	106.00	61.02	.00	.00	44.98	57.6%
01695200 53800 OTHER SERVICES	3,995	3,995.00	2,984.75	.00	.00	1,010.25	74.7%
01695200 54200 OFFICE SUPPLIES	1,081	1,081.00	570.47	22.72	.00	510.53	52.8%
01695200 55800 OTHER SUPPLIES	795	795.00	570.46	162.12	.00	224.54	71.8%
01695200 57100 IN-STATE TRAVEL	365	365.00	99.65	.00	.00	265.35	27.3%
01695200 57150 TRAINING AND EDUCAT	148	148.00	86.93	.00	.00	61.07	58.7%
01695200 57300 DUES AND MEMBERSHIP	662	662.00	250.00	.00	.00	412.00	37.8%
01695200 58500 ADDITIONAL EQUIPMEN	31,604	31,604.00	30,316.80	1,375.42	.00	1,287.20	95.9%
TOTAL CABLE ADVISORY EXPENSE	44,433	44,433.00	37,895.47	1,607.80	.00	6,537.53	85.3%

01695500 CABLE PLAYBACK EQUIPMENT

01695500 58500 CABLE PLAYBACK EQ A	0	2,229.74	.00	.00	.00	2,229.74	.0%
TOTAL CABLE PLAYBACK EQUIPMENT	0	2,229.74	.00	.00	.00	2,229.74	.0%

CLOSE

01695501 CABLE STUDIO EQUIPMENT

01695501 58500 CABLE STUDIO EQUIP	0	50,000.00	.00	.00	.00	50,000.00	.0%
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08/13/2018 11:12 | Town of Douglas
9824jlov | FY18 CABLE FINAL

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FOR 2018 12

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CABLE STUDIO EQUIPMENT	0	50,000.00	.00	.00	.00	50,000.00	.0%
TOTAL CABLE ADVISORY COMMITTEE	87,164	139,393.74	78,649.26	5,723.05	.00	60,744.48	56.4%
TOTAL GENERAL FUND	87,164	139,393.74	78,649.26	5,723.05	.00	60,744.48	56.4%
TOTAL EXPENSES	87,164	139,393.74	78,649.26	5,723.05	.00	60,744.48	
GRAND TOTAL	87,164	139,393.74	78,649.26	5,723.05	.00	60,744.48	56.4%

** END OF REPORT - Generated by Jeanne Lovett **



Town of Douglas
Schedule of Departmental Bills Payable

To the Acc. **Cable 01695200**
Department

Date: 8/20/2018

The follow: \$704.35 Dollars
have been 2
and you are
Cable Advisory Committee

Approved

in. Ed 8/28/15

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, August 13, 2018

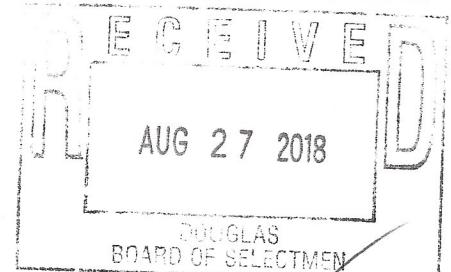
Fred Fontaine called the meeting to order at 7:06pm

Attendance:

Committee: Fred Fontaine, Tom Devlin, Bob Werme, Chris Menn

Staff: Pat Aldrich, Al Galvin

1. **Committee Vacancies:** There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.
2. **Municipal Modernization Act Designee Backup:** Bob motioned to make Tom Devlin the secondary signee, Fred 2nd, unanimous favor.
3. **Financials:** *Town Finance Director's report attached in "Meeting Packet".*
4. **Expenditures:** Vouchers signed by Tom Devlin - 6/6/18, Bob Werme - 6/20/18, Tom Devlin - 6/26/18, Fred Fontaine - 7/12/18, Tom Devlin - 7/17/18.
5. **Meeting Minutes:** Tom motioned to accept the meeting minutes of 6/11/18 as presented, Fred 2nd, unanimous favor. Tom asked for an update on the Resource Room Audio. A couple companies have been contacted about working on a quote, nothing submitted yet.
6. **Correspondence:** 6/8/18 - Charter Channel Change, 6/28/18 - Charter New Lineup Change, 6/29/18 - Charter Lineup Change, 7/26/18 - Charter Annual Financials.
7. **Coordinator Report:** *Pat's report attached in "Meeting Packet".*
8. **Equipment:** Pat submitted a quote for an iMac Pro for the main video workstation. Fred asked for a comparative analysis with the Mac Pro tower series for next meeting.
9. **Other Business:** Pat gave a brief update on the new Town Website, once the new IT director is finished with the server updates and wiring infrastructure project, the new site will be priority.
10. **Next Meeting:** Monday, September 10, 2018
1. **Adjourn:** *Tom motioned to adjourn at 7:42pm, Bob 2nd, unanimous favor.*



August 15, 2018

RE: Charter Communications – Upcoming Changes

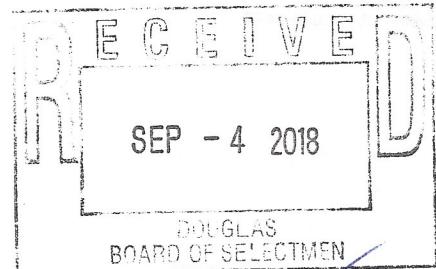
Dear Municipal Official:

Charter Communications, locally known as Spectrum, is making changes to our channel lineup for customers in your community. The English Premier League Soccer channel discontinued Spectrum's right to carry its channel located on the SPP Tier 2 SD & HD service level. **Effective on or after August 24, 2018**, the channel will no longer be available.

If you have any questions, I can be reached at 774-243-9735 or via email at Anna.Lucey@charter.com.

Sincerely,

Anna P. Lucey
Director, Government Affairs
Charter Communications



August 31, 2018

RE: Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications, locally known as Spectrum, is making changes to our channel lineup for customers in your community.

Effective on or after October 1, 2018, NBA League Pass (HD) will be added to HD Pay-Per-View (Seasonal Sports Package) level of service.

Effective on or after October, 1, 2018, Newsmax (HD) will be launching on the Digital Tier 1/Silver level of service.

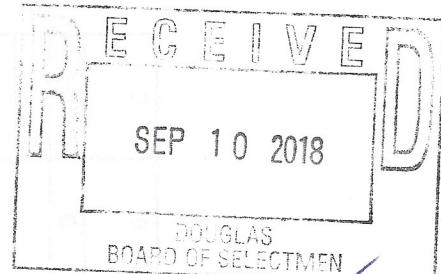
If you have any questions, I can be reached at 774-243-9735 or via email at Anna.Lucey@charter.com.

Sincerely,

Anna P. Lucey
Director, Government Affairs
Charter Communications



CERTIFIED MAIL
Return Receipt Requested



September 7, 2018

Town Administrator
Michael Guzinski
Town of Douglas
29 Depot Street
Douglas, MA 1516

Dear Issuing Authority:

Attached you will find the Annual Form 500 (Complaint/Outage Report) for 2017 as filed by Charter Communications with the Massachusetts Department of Telecommunications and Cable.

If you have any questions, please contact me at (207) 253-2217 or at
Melinda.Kinney@charter.com.

Sincerely,

A handwritten signature in cursive ink that reads "Melinda Kinney".

Melinda Kinney
Senior Director, Government Affairs
Charter Communications

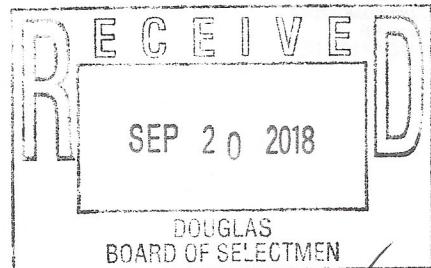
Form 500 Service
Interruption Data



Code Key: Duration of Service Interruption

<1> Less than 1 Day <2> 1-3 Days <3> 4-7 Days <4> 8-14 Days <5> 15-30 Days <6> >30 Days

Town -	Douglas	Year -	2017	Subscribers -	2640
	Town		Date of Service Interruption		Duration of Service Interruption
	Douglas		3/8/2017		<1>
	Douglas		4/10/2017		<1>
	Douglas		5/19/2017		<1>
	Douglas		6/5/2017		<1>
	Douglas		6/10/2017		<1>
	Douglas		6/12/2017		<1>
	Douglas		6/14/2017		<1>
	Douglas		6/14/2017		<1>
	Douglas		6/20/2017		<1>
	Douglas		7/12/2017		<1>
	Douglas		7/12/2017		<1>
	Douglas		7/13/2017		<1>
	Douglas		7/15/2017		<1>
	Douglas		8/2/2017		<1>
	Douglas		10/26/2017		<1>
	Douglas		10/29/2017		<1>
	Douglas		10/31/2017		<1>
	Douglas		11/1/2017		<1>
	Douglas		11/2/2017		<1>
	Douglas		12/1/2017		<1>



September 13, 2018

CC: *Cable*

RE: Charter Communications – Upcoming Changes

Dear Municipal Official:

Charter Communications, locally known as Spectrum, sent notification on August 31, 2013, that NBA League Pass (HD) would be added to SPP Tier 1 level of service in the Auburn, Berlin, Charlton, Leicester, Paxton, Pepperell, Rutland, Southbridge, Uxbridge, Webster, Westborough & Worcester lineups.

We have been advised that this change will not occur until early 2019. I will send updated notification when more information is available.

If you have any questions, I can be reached at 207-253-2217 or via email at melinda.kinney@charter.com.

Sincerely,

Melinda Kinney
Senior Director, Government Affairs
Charter Communications



Proposal 2103406218

Proposer: Patrick Aldrich

Thank you for your proposal dated 09/10/2018. The details we've provided below are based on the terms assigned to account 552200, TOWN OF DOUGLAS.

To access this proposal online, please search by referencing proposal number 2103406218.

Comments from Proposer:
RESOURCE ROOM PRESENTATION UNIT

Part Number	Description	Total Quantity	Unit Price	Total Price
Z0R6	Mac mini 1.4GHz Intel Dual-Core Core i5 4GB 1600MHz LPDDR3 SDRAM - 2x2GB 500GB Serial ATA Drive @ 5400 rpm Intel HD Graphics 5000 Apple Remote User's Guide (English)	1	498.00	498.00 USD
			Subtotal	498.00 USD
			Estimated Tax	0.00 USD
			Total	498.00 USD
Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.				

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Government and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, please click on the Apple Store for Government and select the 'Register' link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Government.

Please contact us at GovernmentSSO@apple.com, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.

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Proposal 2103415893

Proposer: Patrick Aldrich

Thank you for your proposal dated 09/17/2018. The details we've provided below are based on the terms assigned to account 552200, TOWN OF DOUGLAS.

To access this proposal online, please search by referencing proposal number 2103415893.

Comments from Proposer:
iMac Workstation Proposal FY19

Part Number	Description	Total Quantity	Unit Price	Total Price
Z0TR	27-inch iMac with Retina 5K display 4.2GHz Quad-core Intel Core i7, Turbo Boost up to 4.5GHz 64GB 2400MHz DDR4 SDRAM - 4x16GB 3TB Fusion Drive Radeon Pro 580 with 8GB video memory Apple Magic Mouse 2 Magic Keyboard (English) / User's Guide (English)	1	3,629.00	3,629.00 USD
S6126LL/A	AppleCare+ for iMac	1	119.00	119.00 USD
MD564LL/A	Apple USB SuperDrive	1	79.00	79.00 USD
			Subtotal	3,827.00 USD
			Estimated Tax	0.00 USD
			Total	3,827.00 USD

Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Government and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, please click on the Apple Store for Government and select the 'Register' link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Government.

Please contact us at GovernmentSSO@apple.com, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.



Proposal 2103415878

Proposer: Patrick Aldrich

Thank you for your proposal dated 09/17/2018. The details we've provided below are based on the terms assigned to account 552200, TOWN OF DOUGLAS.

To access this proposal online, please search by referencing proposal number 2103415878.

Comments from Proposer:

MacBook Pro for editing/external drive

Part Number	Description	Total Quantity	Unit Price	Total Price
Z0V3	15-inch MacBook Pro with Touch Bar - Silver 2.9GHz 6-core 8th-generation Intel Core i9 processor, Turbo Boost up to 4.8GHz Radeon Pro 560X with 4GB of GDDR5 memory 32GB 2400MHz DDR4 memory 2TB SSD storage Force Touch Trackpad Four Thunderbolt 3 ports Touch Bar and Touch ID Backlit Keyboard - US English	1	4,309.00	4,309.00 USD
S6127LL/A	AppleCare+ for 15-inch MacBook Pro	1	259.00	259.00 USD
MJ1M2AM/A	USB-C to USB Adapter	1	19.00	19.00 USD
MK122LL/A	Power Adapter Extension Cable	1	19.00	19.00 USD
			Subtotal	4,606.00 USD
			Estimated Tax	0.00 USD
			Total	4,606.00 USD
Please note that your order subtotal does not include Sales tax or rebates. Sales tax and rebates, if applicable, will be added when your order is processed.				

How to Order

If you would like to convert this Proposal to an order, log into the Apple Store for Government and click on Proposals. Then search for this Proposal by entering the Proposal number referenced above.

Note: A Purchaser login is required to order. To request Purchaser access for your Apple Account, please click on the Apple Store for Government and select the 'Register' link from the store login page. Purchases under a Proposal are subject to the terms and conditions of your agreement with Apple and the Apple Store for Government.

Please contact us at GovernmentSSO@apple.com, if you have further questions or need assistance.

The prices and specifications above correspond to those valid at the time the proposal was created and are subject to change.