

**Douglas Cable Advisory Committee**

**Douglas Municipal Center**

**Meeting Minutes**

**Monday, August 13, 2018**

Fred Fontaine called the meeting to order at 7:06pm

**Attendance:**

**Committee:** Fred Fontaine, Tom Devlin, Bob Werme, Chris Menn

**Staff:** Pat Aldrich, Al Galvin

1. **Committee Vacancies:** There is one opening on the Committee, email cable@douglasma.org or call 508-476-4000 ext 222 if interested.
2. **Municipal Modernization Act Designee Backup:** Bob motioned to make Tom Devlin the secondary signee, Fred 2nd, unanimous favor.
3. **Financials:** *Town Finance Director's report attached in "Meeting Packet".*
4. **Expenditures:** Vouchers signed by Tom Devlin - 6/6/18, Bob Werme - 6/20/18, Tom Devlin - 6/26/18, Fred Fontaine - 7/12/18, Tom Devlin - 7/17/18.
5. **Meeting Minutes:** Tom motioned to accept the meeting minutes of 6/11/18 as presented, Fred 2nd, unanimous favor. Tom asked for an update on the Resource Room Audio. A couple companies have been contacted about working on a quote, nothing submitted yet.
6. **Correspondence:** 6/8/18 - Charter Channel Change, 6/28/18 - Charter New Lineup Change, 6/29/18 - Charter Lineup Change, 7/26/18 - Charter Annual Financials.
7. **Coordinator Report:** *Pat's report attached in "Meeting Packet".*
8. **Equipment:** Pat submitted a quote for an iMac Pro for the main video workstation. Fred asked for a comparative analysis with the Mac Pro tower series for next meeting.
9. **Other Business:** Pat gave a brief update on the new Town Website, once the new IT director is finished with the server updates and wiring infrastructure project, the new site will be priority.
10. **Next Meeting:** Monday, September 10, 2018
1. **Adjourn:** *Tom motioned to adjourn at 7:42pm, Bob 2nd, unanimous favor.*