

Douglas Cable Advisory Committee

Douglas Municipal Center

Meeting Minutes

Monday, October 7, 2019

Fred Fontaine called the meeting to order at 7:04pm

Committee Attendance: Fred Fontaine, Bob Werme, Chris Menn

Staff: Pat Aldrich

1. **Cable Committee Transition to Ad-Hoc:** Discussion about changing the meeting schedule from monthly to “quarterly” (January, April, July, October) or to meet otherwise at the behest of the Cable Chair. Cable Charge, as approved July 11, 2006, was looked at for any changes. Some changes recorded, new document to be provided to the Board of Selectmen for approval. Changes are based on outdated items that were once performed by the Committee, but have since been assigned to the Coordinator position. An updated Coordinator Job Description will also be submitted to the Board of Selectmen for consideration.
2. **Coordinator Report:**
 - *Expenditures: Report Attached*
 - *Correspondence: Attached*
 - *Meetings Report: Attached*
 - *Updates: Attached*
3. **Equipment:** Resource Room PA additional funding submitted for Fall Town Meeting.
4. **Other Business:** Fred mentioned that volunteers are always welcome in any capacity.
5. **Next Meeting:** November 4, 2019 to discuss any official changes made by the Board of Selectmen and to take any action thereto.
6. **Adjourn:** Bob motioned to adjourn at 7:40pm, Chris 2nd, unanimous favor