

BUILDING FACILITIES CONSTRUCTION COMMITTEE  
WEDNESDAY, MARCH 15, 2023  
RESOURCE ROOM

Attendance: Chair Shirley Mosczynski, Linda Brown, Ray Clontz, Bob Werme, Fred Fontaine, Matt Benoit  
Community Development Director, Matt Wojcik Town Administrator

Chair Shirley Mosczynski called the meeting to order at 4:03 PM.

Business:

1. (4:03 PM) (0:35 TS) BOS Assignment – Needs assessment and feasibility consideration supporting options for Public Safety and/or Highway Department Building projects.  
Mr. Wojcik stated that the board unanimously supported Weston and Sampson for the designer of record for the next 3 years so an award letter was sent to them and letdown letters were sent to the other two finalists. They are now awaiting a time to execute a contract, negotiate their fee, and get the project started.
2. (4:04 PM) (1:30 TS) Administration report on projects in progress:
  - a. Status of Oil Spill  
The town is awaiting a closure letter from the cleanup, which Mr. Wojcik stated that he would inquire about again.
  - b. (2:17 TS) Green Communities  
The new project expediter is reviewing and providing the town with estimates, they are supposed to have three of the schools estimates ready this week. The application has not been announced yet so there is no window or deadline at this time. Ms. Mosczynski asked about electric cars, and the response is that the town is not replacing an inefficient vehicle with an energy-efficient one. The new purchases of vehicles currently are not replacements so there is no incentives from green communities for those. Mr. Wojcik stated that the 2 new cruisers for the police department will be a hybrid and an all gas one, so they can test out the hybrid and see if it works for the them and their needs. They continue to have problems with the charging stations at the town hall. Ms. Mosczynski asked whom someone should let know if they try to use the stations and they do not work, Mr. Wojcik stated that they should tell him.
  - c. (13:00 TS) Municipal Backup Generator (#2019-10)  
This item along with e and f are all MacRitchie projects and Mr. Wojcik stated that he spoke to Mr. Gerber and was told he was wrapping up a very big project and he will get back to him this week. Ms. Mosczynski stated that the Municipal Fire Alarm would be added back to the agenda.
  - d. (14:55 TS) Municipal Main Roof Replacement  
They have decided to use Weston and Sampson as the “house doctor” they may engage then to finish the spec on this project.
  - e. HVAC for Fire Station
  - f. Fire Station Upgrade (Generator/Electrical)
3. (4:22 PM) (19:22 TS) ARPA Funding and qualification Discussion – Possible Votes  
The Select board has voted to encumber almost all the remaining balance of the town’s ARPA funds in pursuit of a single project, which is the replacement of the water main on Depot Street and loop Martin Road and Maple Street into this line.

(4:28 PM) (25:20 TS) Minutes: January 18, 2023 – Possible Votes

Mr. Wojcik wanted it noted for the minutes that he did join the meeting remotely around 4:15 for the February meeting. The board is going to hold off on voting on the minutes so that they can review them.

Upcoming Meetings: April 19, 2023 & May 17, 2023 – Possible Votes

(4:29 PM) (26:50 TS) Motion to adjourn the meeting made by Bob Werme, seconded by Fred Fontaine. All members in favor.

Respectfully submitted,

Stephenie Gosselin