

BUILDING FACILITIES CONSTRUCTION COMMITTEE
WEDNESDAY, DECEMBER 21, 2022
RESOURCE ROOM

Attendance: Chair Shirley Mosczynski, Linda Brown, Ray Clontz, Bob Werme, Matt Wojcik Town Administrator

Absent: Fred Fontaine - excused

Chair Shirley Mosczynski calls the meeting to order at 4:15 PM.

Business:

1. (4:15 PM) (0:37) BOS Assignment – Needs assessment and feasibility considerations supporting options for Public Safety and/or Highway Department Building projects
Matt Wojcik stated that the RFQ was approved by the Selectboard last night and the advertising period will begin December 28. Mr. Wojcik feels its import to stick with one firm for this project so that they can get to know the town and see how to work with the dynamics of the three departments and just to gain knowledge and have it in one area instead of spread out to other firms. Mr. Wojcik feels that the conceptual design for the highway barn needs to be at special town meeting in November of 2023, to have a picture and an estimated cost. Mr. Wojcik handed copies of the RFQ to the committee members to review and ask questions. There will be a pre bid conference on January 11, 2023 so that would be the deadline for comments.
2. Administrators report on projects in progress:
 - a. (4:26 PM) (11:35) Status of oil spill
The new system for the day tank, pump, and alarms is fully installed, the two HVAC units have been installed on roof and now the heating system is fully functional and fully alarmed. The town has been invoiced for the work and it has been tested and accepted. 21 Environmental is still wrapping up the reports and filing, so this should be able to be removed from the agenda for the next meeting.
 - b. (4:29 PM) (14:27) Green Communities
The new expeditor/facilitator have completed their assessment of our buildings and has made recommendations. The lighting projects to do are the town hall and the post office, and the town will be applying for a competitive grant to do those light projects. There is also a school building on the list.
 - c. (4:31 PM) (16:17) Municipal Backup Generator (#2019-10)
Mr. Wojcik is due for a check in with McRitchie for this project, the last he spoke to them the town was in a long queue for the generator.
 - d. (4:31 PM) (16:48) Badluck Pond Outlet Bridge (D-09-027) (#2019-04)
Mr. Wojcik stated they had their last meeting on this project today, they sorted out all the last remaining issues and GPI has provided the town with a physical acceptance of the project. The sign still needs to be fixed, so this will remain on the agenda probably for one more meeting.
 - e. (4:33 PM) (18:45) Municipal Fire Alarm (#2019-03)
On hold.
 - f. (4:33 PM) (18:56) Public Safety Radio System (#2020-02)

They have installed all the microwaves, configured the console, and is all tested out, and will be installed soon. Should be finished with the install in a couple weeks.

- g. (4:36 PM) (21:33) Municipal Main Roof Replacement
 - There is good progress; Adam Forno is working with one of the vendors he has worked with in the past to provide us with an estimate. This will be done in the spring and it is a high priority.
- h. (4:39 PM) (24:33) Heat Pumps for Fire Station
 - The town contracted using ARPA funds with McRitchie to do an HVAC project scoping for the installation. In McRitchie's report, heat pumps are not a viable option for the fire station; you end up having to supplement your heat source with another source. Therefore, they will probably be replacing it with high efficiency central air.
- i. (4:44 PM) (29:54) Fire Station Upgrade (Generator/Electrical)
 - This is included with the fire station pump project, so once McRitchie is finished with his work then Howard will start on his end.

3. (4:45 PM) (30:43) ARPA Funding and qualification discussion – Possible Votes

The Selectboard had a lengthy deliberation about the ARPA funds, over time more and more departments identify projects they cannot fund with their own budgets so if it is a pressing need that is coming to Selectboard for review. There was a discussion last night about building security at the school and also at the fire station, a third proposal was heard from Bob Minarik recommending that the town encumber some funds for a match for a grant to do with the development on the east side of town. Town meeting voted the senior bus so that is no longer on the ARPA funding list.

(4:49 PM) (34:10) Minutes: October 19, 2022

(4:56 PM) (41:12) Motion to approve the meeting minutes of October 19, 2022, as amended by Linda Brown, seconded by Bob Werme. All members in favor.

Upcoming Meetings: January 18, 2023 & February 15, 2023 – Possible Votes

(4:58 PM) (42:40) Motion to adjourn the meeting made by Linda Brown, seconded by Bob Werme. All members in favor.

Respectfully submitted,

Stephenie Gosselin, recording secretary