

BUILDING FACILITIES CONSTRUCTION COMMITTEE
WEDNESDAY, SEPTEMBER 21, 2022
POLICE DEPARTMENT

Attendance: Chair Shirley Moczynski, Linda Brown, Fred Fontaine, Robert Werme, Police Chief Nick Miglionico, Lieutenant Travis Gould, Matt Wojcik Town Administrator, Matt Benoit Community Development Director

Chair Shirley Moczynski calls meeting to order at 4:08 PM

Business:

1. (4:08 PM) (0:30) BOS Assignment – Needs assessment and feasibility considerations supporting options for Public Safety and/or Highway Department Building projects. Police Chief Nick Miglionico and Lieutenant Travis Gould are giving the committee the tour of the police department. They started outside at the entrance window. The glass is so thick that it is hard to hear through and the Chief got a quote a few years ago to replace the glass with a speaker/intercom hole – system was about \$5000.00 to replace the glass and install an intercom system. The other concern about the entrance is the size of it. The women's locker room/bathroom shows tight quarters, and the shower does not work, and all the fixtures are from 1993. The men's locker room is the same age as the women's, and it has 15 lockers for the 15 full time officers but with dispatch and part time there is around 30 so there is need for more space and more lockers. They went outside to the garage and parking area, showed the need for more space there and the need for a carport to protect the cruisers parked outside. The holding cells are in need of new floors and toilets they are from 1993. The records storage room can flood sometimes with heavy rainfall, so they have had to put files on things to lift them off the ground. They are in need of a bigger storage room with file cabinets and shelves and that does not allow moisture. Chief stated that the need for ventilation in most of the rooms in the building and more space throughout with all the rooms. The dispatch room had to get a waiver because it should be separated from everything else. Chief stated that he would like to see adding 1 to 2 more officers currently, because he feels he is slightly understaffed at the moment. They also spoke about if the Police Station moved their expense budget would increase significantly because right now most building expenses are combined with the Town hall. Chief stated that they toured Sutton's new building and Bellingham's new building and told the committee if they wanted to see the building he would see if he could set up a tour for them.
2. (5:08 PM) (1:00:00) Administration report on projects in progress:
 - A. (5:10 PM) (1:02:00) Status of oil spill
Mr. Wojcik stated that they met this morning with the contractor that is closing it for the town; there is indoor air quality issue that still needs to be investigated a little more. Therefore, they are going to go to town meeting to ask for final funds to complete it. As soon as that issue is addressed, they will be able to close the case. Mr. Wojcik stated because of the determination from the current consultant that this should never have been declared a tier one incident he will discuss this with the town's insurance.
 - B. (5:11 PM) (1:03:30) Public Safety Radio System (#2020-02)
All permits have been issued now so they should be starting work with installing the hardware.

- C. (5:12 PM) (1:04:00) Municipal Gymnasium Windows (#2019-01)
They have fixed the issue of sealing around the windows, installed the shades, and are satisfied with the project.
- D. (5:13 PM) (1:05:15) HVAC Units on Roof of Municipal Main Building
They have ordered two units because town meeting has already approved funds and the one unit that is left is on its last leg, they will be installed on October 3rd.
- E. (5:14 PM) (1:06:52) Fire Station Upgrade (Generator/Electrical)
The Energy Efficiency projects were completed at the Fire Department since the last meeting, lights have been changed over to LED and insulation blown into ceilings and walls. One of the light fixtures fell and Mr. Wojcik hired a new Green Communities contractor.
- F. (5:15 PM) (1:07:55) Municipal Backup Generator (#2019-10)
The bid was awarded to Fall River Electric, and the town is currently waiting for the generator to come in.

(5:16 PM) (1:08:30) Chair Shirley asked the board about setting an additional meeting to discuss their recommendations to the Board of Selectmen. Mr. Wojcik stated that the Board of Selectmen are anxious to receive the committee's recommendation to get things moving. The committee decided to add a meeting on October 5, 2022.

Upcoming Meetings: October 5, 2022, October 19, 2022 & November 16, 2022

(5:21 PM) (1:13:20) Motion to adjourn meeting made by Linda Brown, seconded by Bob Werme. All members in favor.

Respectfully submitted,

Stephenie Gosselin, recording secretary