

**BUILDING FACILITIES CONSTRUCTION COMMITTEE  
WEDNESDAY, JUNE 22, 2022  
RESOURCE ROOM**

**Attendance:** Chair Shirley Moczynski, Linda Brown, Fred Fontaine, Robert Werme, Matt Wojcik Town Administrator

**Absent:** Vice-chair Virginia Howe, Sean Holland

**Chair Shirley Moczynski called meeting to order at 4:08 PM.**

- 1. (4:08 PM) (0:47) Library (#2012-01) – Possible Votes**  
All the work is finished.
- 2. (4:10 PM) (2:06) Green Communities – Possible Votes**  
The LED light conversion is complete at the Adult Social Center, the work is in progress at the Fire Department, and the high school will be finished during summer break.
- 3. (4:11 PM) (3:08) Municipal Backup Generator (#2019-10) – Possible Votes**  
Mr. Wojcik spoke to Mr. Gerber at McRitchie this morning and he stated that the town will have bid documents by the end of this week, Monday the latest. After Mr. Wojcik receives and review the documents then he will post them in the appropriate locations.
- 4. (4:12 PM) (4:40) Badluck Pond Outlet Bridge (D-09-027) (#2019-04) – Possible Votes**  
**The contractors had emailed Mr. Furno with an update of finishing their punch list this week, so Mr. Wojcik thinks it's time to check in with them again.**
- 5. (4:14 PM) (6:20) Municipal Fire Alarm (#2019-03) – Possible Votes**  
This item is still on hold until the other projects are completed.
- 6. (4:14 PM) (6:30) Municipal Gymnasium Windows (#2019-01) – Possible Votes**  
Mr. Wojcik updated that the work is scheduled to begin the first week of July and all the supplies are on hand. The only current change to the spec is that the windows will be one single pane of glass instead of two.
- 7. (4:16 PM) (8:09) Public Safety Radio System (#2020-02) – Possible Votes**  
The town is waiting for the structural report from American Tower, which is a sign off that is part of the towns building permit process. Once the town receives the sign off from American Tower, they will be putting up the two microwave dishes on the two towers, and then they will start testing. Everything else has been completed including the fiber.
- 8. (4:19 PM) (11:14) HVAC Units on Roof of Municipal Main Building – Possible Votes**  
Mr. Wojcik is waiting for Seaman Engineering to finish their load calculations and bid documents.
- 9. (4:22 PM) (14:13) Municipal Main Roof Replacement – Possible Votes**  
This project is on hold until the HVAC units on the roof are completed.
- 10. (4:22 PM) (14:28) Heat Pumps for Fire Station – Possible Votes**  
This item has been put on the Selectboard's list of proposed projects for funding under the American Rescue Plan Act. Mr. Wojcik is waiting to hear the results of that before proceeding with the project.
- 11. (4:26 PM) (18:25) Fire Station Upgrade (Generator/Electrical) – Possible Votes**  
The contractor wanted to finish up the upgrade with the Town first before starting the Fire Station design work after that is taken care of.

**12. (4:27 PM) (19:25) Status of Oil Spill – Possible Votes**

The consultant that the town has hired to close out the case has some serious concerns about the way the scientific data was collected and managed by the original consultant and the original consultant's choices on where to sample and how often and the integrity of those samples. He also has concerns about the quality of the workmanship that went into digging the testing wells.

**(4:40 PM) (32:05) Shirley Moczynski stated that at last night's selectboard meeting this committee is supposed to add the public safety and Highway project to the agenda for discussion. They would review the reports from the departments for the designer selection process.**

**Ms. Moczynski would like to state for the record that Sean Holland has not responded to the notification, and this is the third meeting that he has not communicated with Ms. Moczynski about attendance. Also Virginia Howe is not going to be able to continue with the committee, so there are some vacancies in the members of the committee. The Chair position is also up for reappointment.**

**(4:50 PM) (42:15) Minutes; April 20, 2022 & May 18, 2022 – Possible Votes**

**(4:52 PM) (44:38) Motion to approve the April 20, 2022, meeting minutes as written made by Linda Brown, seconded by Bob Werme. All members in favor.**

**(4:53 PM) (45:56) Motion to approve the May 18, 2022, meeting minutes as amended made by Linda Brown, seconded by Bob Werme. All member in favor.**

**Upcoming Meetings – Possible Votes  
July 20, 2022 & August 17, 2022**

**(4:55 PM) (47:55) Motion to adjourn meeting made by Linda Brown, seconded by Bob Werme. All members in favor.**

**Respectfully submitted,**

**Stephenie Gosselin, Recording secretary**