

Event Details

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Finance Committee

**Tuesday, March 8,
2022**

Date: March 8, 2022

Time: 7:00 PM

Location: Resource Room

Address: 29 Depot Street
Douglas, MA 01516

Douglas Finance
Committee Agenda
Tuesday, March 8, 2022
Resource Room
Douglas Town Hall
Douglas, MA

7:00 p.m.

1. Call to order
2. Executive session
3. Adult Social Center: Patrice Rousseau
4. Board of Health/Town Nurse/Transfer Station: Board of Health/Town Nurse
5. Community Development: Matt Benoit
6. Building Department: Ken Frasier
5. Other FY 2023 budget discussion as needed
 - a. Note the BVT public hearing
6. Update from Town Administrator
7. Status of SharePoint Platform
8. Snow/Ice Update
9. Reserve Fund Transfer Requests
8. Approve meeting minutes
9. Open session for topics not reasonably anticipated 48 hours in advance

Adjournment

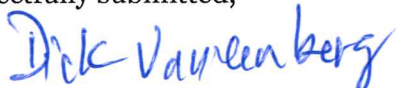
Douglas Finance Committee
March 8, 2022
Town Hall
Douglas MA

Present: Howard D'Amico, Carol Gogolinski, Michael Hutnak, Sandy Kuipers, Dick Vandenberg
Absent: Phil Landry, Heather Morin, Lynne Mussulli

Also present: Finance Director/Town Accountant Jeanne Lovett; Town Administrator Matt Wojcik

1. The meeting was called to order by the chairman, Dick Vandenberg
2. Patrice Rousseau of the Adult Social Center reviewed her budget requests and there was good discussion with the committee members. She also described how Covid affected the Adult Social Center and her hopes for the program as the disease seems to be receding.
3. Members of the Board of Health (Bob Brazeau, Chair; Agnieszka Podstawka, Town Nurse; and Kristin Harris, Administrative Assistant) reviewed their budget requests. There was discussion about
 - a. the monitor wells and their impact on the budget,
 - b. the compensation of those working on Board of Health activities,
 - c. how Covid affected the workload of the Town Nurse,
 - d. Bob did summarize what's happening at the Transfer Station but more details will be coming on that.
4. Matt Benoit, Community Development Director, described the need for improved GIS capabilities and the funding requested to make that improvement. He also summarized the costs for the proposed personnel changes that are being proposed for the department. Town Manager Matt Wojcik gave an overview of what the department has been doing and the importance of tapping into money that is available from the State. He also summarized his views on the need to have increased legal representation for the various town boards and committees and the budget implication for that.
5. Ken Frasier, Building Commissioner, presented the department's budget requests. Matt Wojcik gave an historical overview of the Building Department over the last decades and stressed the importance of the Building Department being ready and equipped for the challenges that will face our town as the hoped-for growth occurs. Ken stressed the need for having enough people to do the jobs for the department and the impact that having a larger department will have on the budget.
6. Jeanne Lovett reminded the group of the upcoming Blackstone Valley Tech public hearing and encouraged any to attend who would like to.
7. Matt Wojcik gave an update, focusing on the effect on the budget of students attending Norfolk Aggie, school transportation costs, fuel costs, insurance premiums, costs for snow and ice removal, and enrollment of Douglas students at Blackstone Valley Tech.
8. There was discussion concerning the scheduling of meetings in March and April.
9. The minutes of February 8, 2022 were approved without dissent with Mike H abstaining; motion to approve was made by Howard D, seconded by Sandy K.
10. Sandy K moved to adjourn, seconded by Howard D, passed unanimously at 9:40 p.m.

Respectfully submitted,



Dick Vandenberg