

**BUILDING FACILITIES CONSTRUCTION COMMITTEE MEETING  
THURSDAY, MARCH 17, 2022  
RESOURCE ROOM**

**Attendance:** Chair Shirley Moczynski, Vice-chair Virginia Howe (remotely), Linda Brown, Fred Fontaine, Robert Werme, Matt Wojcik – Town Administrator

**Absent:** Sean Holland - excused

**Chair Shirley Moczynski calls meeting to order at 4:12 PM. Also introduced the new committee member Robert Werme.**

**Business:**

**1. (1:30) (4:13 PM) Municipal Backup Generator (#2019-10) – Possible Votes**

Howard Gerber with MacRitchie Engineering joined remotely to present the engineering plans for the electricity and generator for the Municipal Center building. The scope of the project is to provide the building with standby power in the event of a power outage. Showed where the generators will be placed, and generators are running about 26 weeks out now. Mr. Gerber's recommendation for the generators is to go with a tank dedicated for the generator rather than a day tank with a pump, and he just needs to know what size tank the town will want. Mr. Wojcik is going to suggest a three-day supply for the fuel tank. Mr. Gerber will price out the different size tanks.

**2. (28:30) (4:40 PM) Library (#2012-01) – Possible Votes**

The ceiling project was put out to bid and they had a low bidder, and the bidder's information has been forwarded to the library board of trustees for their final action. The contract for the low bidder was well below the budget.

**3. (29:54) (4:41 PM) Green Energy – Possible Votes**

The town was awarded \$104,947 in total and the projects that this will go towards are as follows:

- a. \$17,769 Fire Department LED lighting
- b. \$4,769 Adult Social Center for LED lighting
- c. \$67,750 High School LED lighting
- d. \$9,659 Fire Department weatherization
- e. \$5,000 to town for administration assistance

**4. (33:43) (4:45 PM) Badluck Pond Outlet Bridge (D-09-027) (#2019-04) – Possible Votes**

Town received an update this morning and they are going to re-mobilize the first week of April and look to complete the project within two weeks of that.

**5. (34:47) (4:46 PM) Municipal Fire Alarm (#2019-03) – Possible Votes**

Still on hold until the roof is completed.

**6. (35:03) (4:46 PM) Municipal Gymnasium Windows (#2019-01) – Possible Votes**

The procurement was completed, and a low bidder came in at \$44,715.86 which is well below the budget, and the contract was awarded to Advanced Glass. The project will start after the asbestos remediation is completed and it should be about a two day project to complete once started.

**7. (37:31) (4:48 PM) Public Safety Radio System (#2020-02) – Possible Votes**

Project is on course to be done in late spring.

**8. (42:34) (4:53 PM) Municipal Main Roof Replacement – Possible Votes**

Mr. Wojcik stated that there is an existing town meeting appropriation for HVAC units that has been on the books for a bout 5 years, and three out of the four units are totally shut down. Seaman Engineering is going to do the specs and contract for this project and the budget that has already been funded by town meeting will be sufficient. Mr. Wojcik would like to hold the roof project off until the HVAC units are put in place, and still would like to get the roof done before the fall.

**9. (47:43) (4:58 PM) Status of Oil Spill – Possible Votes**

The Town is going to do peer review on the project, and there has been a stop on spending until this is done.

**10. (53:03) (5:05 PM) Fire Station Upgrade (Generator/Electrical) (2022-01) – Possible Votes**

Mr. Wojcik did background checks on four of the six companies, and committee discussed the companies that they wanted to keep on the list or remove. The committee's recommendations are MacRitchie and Architectural Engineering tied for the first and NV5 second.

**(1:09:58) (5:21 PM) Motion to recommend MacRitchie and Architectural Engineering as tied for first choice and then NV5 as an alternate made by Linda Brown, seconded by Fred Fontaine. Roll call vote – Ginger Howe, Linda Brown, Fred Fontaine all in favor, Robert Werme abstained.**

**(1:12:20) (5:24 PM) Minutes – Possible Votes**

**1/20/2022 & 2/16/2022 – Hold off till next meeting**

**(1:13:00) (5:25 PM) Upcoming Meetings – Possible Votes**

**April 20, 2022 & May 18, 2022**

**(1:15:38) (5:27 PM) Motion to adjourn made by Fred Fontaine, seconded by Linda Brown. Roll call vote – Ginger Howe, Linda Brown, Fred Fontaine all in favor.**

Respectfully submitted,

Stephenie Gosselin  
Recording Secretary