



REVISED

**Board of Selectmen Agenda  
Municipal Center Resource Room  
Tuesday, November 4, 2025  
7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements
4. Citizen's Forum

**PUBLIC HEARING**

5. St. Denis Church / One-Day Liquor License Application – Possible Votes
6. Douglas Common Preservation Society / Holiday Lighting Celebration & One-Day Entertainment License Application – Possible Votes
7. Fire Department Union MOU for Military Leave Contract Revision – Possible Votes
8. Discussion with Town Moderator / Review of Warrant for November 17, 2025 STM
9. Grant Acceptance / FY26 Earmark Grant \$20,000 – Possible Votes
10. BOS Policies & Procedures 2<sup>nd</sup> Read
11. Meeting Minutes – Possible Votes
12. Town Administrator's Report
13. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
14. Adjournment

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APPROVED  
December 16, 2025

Board of Selectmen Agenda  
Meeting Minutes  
Tuesday, November 4, 2025  
7:00 PM

Attendance: Chair Les Stevens, Vice chair Tim Bonin, Ross Smith, Mike Fitzpatrick, Hal Davis (remote), Matt Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

1. Call to Order – Les Stevens called the meeting to order at 7pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:30 TS) Chairman Announcements: NONE
4. (0:35 TS) Citizen's Forum: NONE

**PUBLIC HEARING**

(0:45 TS) Motion to open the public hearing made by Mike Fitzpatrick, seconded by Ross Smith. The vote passed unanimously.

5. (1:00 TS) St. Denis Church / One-Day Liquor License Application – Possible Votes  
The applicant representing St. Denis Church stated that they are having their annual pasta dinner and offer wine and beer for sale, they expect about 100 people. This is scheduled for Saturday, November 15, 2025, from 4 pm to 10 pm.  
(2:00 TS) Motion to close the public hearing made by Tim Bonin, seconded by Mike Fitzpatrick. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.  
(2:10 TS) Motion to approve St. Denis Church one-day liquor license, made by Mike Fitzpatrick, seconded by Tim Bonin. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.
6. (2:35 TS) Douglas Common Preservation Society / Holiday Lighting Celebration & One-Day Entertainment License Application – Possible Votes  
Bonnie LePage and Lynne Paresky updated that they had a discussion with several town departments and decided to modify the plans. They went over the details for the event with parking and shuttles and arrival of Santa Clause, and the liability insurance coverage.  
(10:50 TS) Motion to approve the Douglas Common Preservation Society holiday lighting celebration and one day entertainment license for November 29, 2025, made by Tim Bonin, seconded by Mike Fitzpatrick. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.

7. (11:20 TS) Fire Department Union MOU for Military Leave Contract Revision – Possible Votes

Fire Chief John Furno, Deputy chief Manning to discuss the fire union proposed changes to their contract allowing members of the armed forces to have approved military leave count as time worked for the purposes of calculating overtime. TA Wojcik and Deputy Chief Kelly Manning went over the details involved.

(16:10 TS) Motion to support and approve the fire union request for a revision of the union MOU for military leave, made by Mike Fitzpatrick, seconded by Tim Bonin. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.

8. (16:50 TS) Discussion with Town Moderator / Review of Warrant for November 17, 2025 STM

Town Moderator Keith Menard went over the warrant articles for town meeting, and to get explanations and clarity for each one. TA Wojcik discussed in detail one of the demolition properties that has been in litigation for over 10 years. The Board members discussed and distributed who will be speaking to the articles at Town Meeting. Keith Menard discussed the issue of the overflow room and how to recognize people that wish to speak.

9. (1:11:15 TS) Grant Acceptance / FY26 Earmark Grant \$20,000 – Possible Votes

TA Wojcik stated that Representative McKenna placed an earmark into the budget that was approved for \$20k and the verbiage was "not less than \$20k shall be expended for repair and maintenance including asbestos removal from historic structures in Dougals" (1:12:30 TS) Motion to accept the \$20k grant that shall be expended for repair and maintenance including asbestos removal from historic structures in Dougals, made by Tim Bonin, seconded by Ross Smith. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.

10. (1:13: 00 TS) BOS Policies & Procedures 2<sup>nd</sup> Read – Passed over

11. (1:13:20 TS) Meeting Minutes: – Possible Votes

(1:14:25 TS) Motion to approve the meeting minutes of October 7, 2025, as amended, made by Mike Fitzpatrick, seconded by Ross Smith. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.

12. (1:14:50 TS) Town Administrator's Report

TA Wojcik discussed the upcoming budget he is working on and specific items like Blackstone Valley Tech budget, their new lottery system, and health insurance. The Douglas Public Schools accelerated repair program is moving forward and the school is receiving rural aid from the Commonwealth in the amount of \$90k. the town received a letter from National Grid dated October 30, 2025, stating a break on the delivery charge for residents that have a heat pump, and he read the letter to the public.

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He also talked about the government shut down and the effects on the SNAP benefits. There are residents that are being affected by this, and there are other avenues of help for those people, like food pantries and to contact the Adult Social Center in town for more information.

13. (1:31:20 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.

The first meeting for the 250<sup>th</sup> Celebration is Thursday November 6, 2025, at 6 pm in the community meeting room at town hall.

TA Wojcik wanted to recognize the veterans that have served our country with Veterans' Day coming up.

14. (1:32:35 TS) Adjournment

Motion to adjourn the meeting made by Mike Fitzpatrick, seconded by Ross Smith. Roll call vote – Mike Fitzpatrick, Tim Bonin, Les Stevens, Ross Smith, Hal Davis all in favor.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary