



**Board of Selectmen Agenda**  
**Municipal Center Resource Room**  
**Tuesday, September 16, 2025**  
**7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements
4. Citizen's Forum

**PUBLIC HEARING**

5. Octoberfest Committee / One-Day Alcohol License for Octoberfest & Event Discussion – Possible Votes
6. Road Use / 2025 Midstate Massive Ultra Trail Race – Possible Votes
7. Road Use / 2025 Blackstone River Valley Greenway Challenge Race – Possible Votes
8. Executive Session
  - a. Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. **Interest in Real Property – Discussion with Carol Gogolinski**
9. Donation Acceptance for the W/S Dept.– Possible Votes
10. Grant Acceptance for the PD – Possible Votes
11. Form a 250<sup>th</sup> Committee – Possible Votes
12. Appointments for the 250<sup>th</sup> Committee – Possible Votes
  - a. Carrie Smith
  - b. Allyssa Gniadek
13. BOS Policies & Procedures 2<sup>nd</sup> Read
14. Meeting Minutes – Possible Votes
15. Town Administrator's Report
16. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
17. Executive Session (continued)
  - a. Pursuant to M.G.L. Chapter 30A, Section 21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. **Potential Litigation – MSHG**
  - b. Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. **Interest in Real Property – Chapter 61**

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MEETING MINUTES**

Attendance: Chair Les Stevens, Vice Chair Tim Bonin, Hal Davis, Ross Smith, Mike Fitzpatrick, Matt Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

1. Call to Order – Les Stevens called the meeting to order at 7pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:30 TS) Chairman Announcements – Douglas Town Hall is hosting from September 13<sup>th</sup> through October 25<sup>th</sup>, the Voices and Votes Museum from the Smithsonian.
4. (1:20 TS) Citizen's Forum - NONE
5. (1:30 TS) Public Hearing Octoberfest Committee / One-Day Alcohol License for Octoberfest & Event Discussion – Possible Votes  
Motion to open the public hearing made by Hal Davis, seconded by Tim Bonin. The vote passed unanimously.  
Tony St. Pierre with the Octoberfest Committee is in attendance to request a one-day alcohol license for Saturday October 4, 2025.  
(5:00 TS) Motion to close the public hearing, made by Mike Fitzpatrick, seconded by Tim Bonin. The vote passed unanimously.  
(5:10 TS) Motion to approve the one-day liquor license, made Mike Fitzpatrick, seconded by Ross Smith. The vote passed unanimously.  
Deputy Chief Kelly Manning gave a quick update on the steps they are taking from a public safety perspective considering recent events. Some key areas they focused on included reviewing parking plans with the Police Chief Miglionico, managing vendor access, establishing some vendor restrictions, ensuring proper inspection, permitting of food vendors, and defining some emergency procedures such as if there was a need to rapidly evacuate Main Street. She also talked about Code Red and how to utilize it.
6. (10:00 TS) Road Use / 2025 Midstate Massive Ultra Trail Race – Possible Votes  
The Board tabled this discussion.
7. (10:35 TS) Road Use / 2025 Blackstone River Valley Greenway Challenge Race – Possible Votes  
Heather Elster, representative for the Greenway Challenge joined the table and gave an overview and stated that they are repeating the same courses from last year, with one last minute change to the route to Douglas from Woonsocket because Ironstone Road is closed. They will only be entering Douglas on Wallam Lake Road and then into the state forest. She also went over the emergency procedures for the day of the race.

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(16:35 TS) Motion to approve as presented the 2025 Blackstone River Valley Greenway Challenge Race, made by Tim Bonin, seconded by Hal Davis. The vote passed unanimously.

8. Executive Session

Matt Wojcik stated that they are going to skip over this item because the proponent is not present to discuss the matter.

9. (22:30 TS) Donation Acceptance for the W/S Dept.– Possible Votes

This money is from the two building development projects in town that ended up hooking into the town water for their sprinkler systems in the buildings.

(26:45 TS) Motion to accept the \$337k donation to the town of Douglas for the North Street water storage tank and infrastructure upgrade project, made by Tim Bonin, seconded by Ross Smith. The vote passed unanimously.

10. (27:05 TS) Grant Acceptance for the PD – Possible Votes

This is an annual formula grant in the 911 system, used for dispatch salaries and per diem employees and sometimes overtime in the amount of \$49,648.

(27:50 TS) Motion to accept the \$49,648. for the FY26 911 support and incentive grant to cover dispatch salaries, made by Tim Bonin, seconded by Ross Smith. The vote passed unanimously.

11. (17:20 TS) Form a 250<sup>th</sup> Committee – Possible Votes

(17:30 TS) Motion to officially form the 250<sup>th</sup> Committee, made by Mike Fitzpatrick, seconded by Hal Davis. The vote passed unanimously.

12. (18:00 TS) Appointments for the 250<sup>th</sup> Committee – Possible Votes

- a. Carrie Smith – gave the board her background
- b. Allyssa Gniadek – gave the board her background

They discussed getting more members and how to get the word out to the public.

(21:30 TS) Motion to appoint Allyssa Gniadek and Carrie Smith to the 250<sup>th</sup> Committee, made by Mike Fitzpatrick, seconded by Hal Davis. The vote passed unanimously.

13. (28:20 TS) BOS Policies & Procedures 2<sup>nd</sup> Read

The board went through some edits to the documents and suggested distributing a redline version to view the changes.

14. (32:05 TS) Meeting Minutes: July 15, 2025, August 5, 2025 & August 19, 2025 – Possible Votes

(33:45 TS) Motion to approve the July 15, 2025, meeting minutes as written, made by Mike Fitzpatrick, seconded by Ross Smith. The vote passed unanimously.

(34:05 TS) Motion to approve the August 5, 2025, meeting minutes as written, made by Mike Fitzpatrick, seconded by Ross Smith. The vote passed unanimously.

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(34:55 TS) Motion to approve the August 19, 2025, as written, made by Mike Fitzpatrick, seconded by Hal Davis. The vote passed unanimously.

15. (35:40 TS) Town Administrator's Report

TA Wojcik responded to a message late this afternoon clarifying some discussion of Dynamic Douglas. There was a resident that wanted to hold a vigil for a recently assassinated public figure at 7pm on the Common. The resident cancelled the vigil because she was unaware that the town required a permit for such an event. TA Wojcik's message was that there is no permit required in the Town of Douglas to exercise your First Amendment Rights, and that they do not regulate political speech. He emphasized that public speech on public grounds is always allowed and there is no way that anyone can tell you it has to go through the permitting process. He stated that the incorrect information given to the resident did not come from anyone at Town Hall. TA Wojcik gave an update on the Depot Street project and the issues they are running into with the contractor, the trench, and semi-permanent paving for over the winter. TA Wojcik had a productive conversation today with their accountant firm, CLA, and their insurance broker, Alliant. He received preliminary figures on what surplus is due back to the town from the MSHG and the figure is more than he expected, which is just less than a million dollars. They still need to have the pharmacy aspect of the conversation, but as it goes right now, the board can eliminate agenda item 17a. Once the funds do materialize the BOS will have to have a conversation as to what to do with the funds. TA Wojcik discussed the budget he has been working on for a couple weeks which is in sort of a holding pattern until they find out the timing of the Pyne Sand and Gravel property. They need to replace a firefighter that is leaving, but he is reluctant to hire a new person when the town has a deficit building that needs to be addressed as soon as possible.

TA Wojcik has made some changes to building security. No other town staff will be able to schedule the locks for the doors, and make other security changes other than the Administration office; Matt Wojcik and Lisa Freeman.

Lastly TA Wojcik forwarded to all the members of the board legal opinions offered by land council for a very thorough, clear, definitive direction provided 6 hours after he asked for it regarding the interaction between the petitioners' right to farm bylaw proposal and the town's zoning code and other state statutes and regulations, and he urges the members to review them.

16. (59:10 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.

Mike Fitzpatrick stated that there are a lot of emotions going along with the Right to Farm Petition and would like to ask that anyone involved in it would be respectful of everybody. He brought up a post on social media about elected positions, specifically the Planning Board that was inappropriate and unwarranted.

Les Stevens wanted to make mention of the great job the Highway Department did with the patching of Main Street by the VFW Hall and putting up a barrier near Pyne Sand and Gravel.

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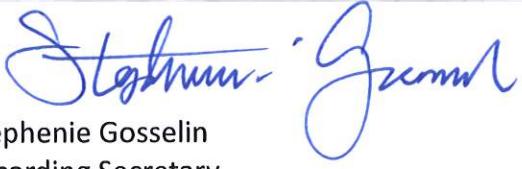
17. (1:03:55 TS) Executive Session (continued)

Motion to move to executive session for interest in real property Chapter 61 and reconvene to open session for the sole purpose of adjournment, made by Ross Smith, seconded by Tim Bonin. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

18. Adjournment

Mr. Fitzpatrick made a motion at 8:20pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Smith seconded the motion, all in favor. Roll call vote Fitzpatrick – aye, Smith – aye, Davis – aye, Stevens – aye, Bonin – aye.

Respectfully submitted,

  
Stephenie Gosselin  
Recording Secretary