

**Board of Selectmen Agenda**  
**Municipal Center Resource Room**  
**Tuesday, January 21, 2025**  
**7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements
4. Citizen's Forum
5. Local Cultural Council Appointments – Possible Votes
6. Review of Master Plan Committee Appointments for the Planning Board – Possible Votes
7. COA Food Program Donation Account – Possible Votes
8. Authorize TA to sign for BOH MassDEP Recycling Dividends Program Funds Award - Possible Votes
9. Meeting Minutes – Possible Votes
10. NE Main at North St. Intersection Discussion
11. Cottage Colony Discussion
12. Municipal Light Plant Discussion
13. BOS 2025 Goals / Town Goals / TA Goals Document Discussion
14. Town Administrator's Report
15. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
16. Executive Session
  - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.*  
**Potential Litigation – MSHG**
17. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

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Meeting ID: 895 4338 6830

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APPROVED  
February 4, 2025

BOARD OF SELECTMEN  
TUESDAY, JANUARY 21, 2025  
MEETING MINUTES

Attendance: Chair Tim Bonin (remote), Vice Chair Mike Fitzpatrick, Ross Smith, Les Stevens, and Matt Wojcik Town Administrator.

Absent: Hal Davis (excused)

1. Vice Chair Mike Fitzpatrick called the meeting to order at 7pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:50 TS) Chairman Announcements – The movie that was filmed at Soldiers Field in October of 2022 is making it to the big screen and they released the trailer to the movie today. Tim Bonin read the recap of the movie and Matt Wojcik played the trailer for the public. The movie is coming out in theaters on March 14, 2025.
4. Citizen's Forum – None
5. (6:40 TS) Local Cultural Council Appointments – Possible votes  
Victoria Peck introduced herself and why she is interested in joining the Cultural Council. (8:05 TS) Motion to appoint Victoria Peck to the Local Cultural Council for a three-year period ending June 30, 2028, made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.
6. (9:12 TS) Review of Master Plan Committee Appointments for the Planning Board – Possible Votes  
Passed over, this is a subcommittee of the Planning Board and they will make the appointments.
7. (9:05 TS) Council on Aging (COA) Food Program Donation Account – Possible votes  
This account will be used to purchase food or other supplies related to the food program such as cookware, general kitchen supplies, gloves, cleaning and sanitizing supplies and food storage supplies, submitted by Patrice Rousseau.  
(10:20 TS) Motion to approve the creation of the donation account for the COA Food Program made by Les Stevens, seconded by Ross Smith. Roll call vote – Ross Smith, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.
8. (10:55 TS) Authorize Town Administrator to sign for Board of Health (BOH) MassDEP Recycling Dividends Program Funds Award – Possible votes  
The town earned 3 points and received \$735.  
(12:05 TS) Motion to authorize the Town Administrator, Matt Wojcik to sign the BOH MassDEP Recycling Dividends Program Funds Award made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.
9. (12:30 TS) Meeting Minutes – Possible Votes  
Passed over, none.

10. (12:35 TS) NE Main at North St. Intersection Discussion

Police Chief Nick Miglionico stated the issues they have had with bigger trucks at that intersection and Chief Miglionico and Adam Furno are looking to be able to put up a sign to get started advising large trucks not to attempt that right hand turn. The BOS is going to ask Adam Furno to come into their next meeting with some sign ideas and ask him to reach out to DOT for some design standards for turns such as this one.

11. (20:10 TS) Cottage Colony Discussion

There was an email request from a resident at Cottage Colony for the town to repair the private right of way road and Mike Fitzpatrick went over the estimated cost of what this would be totaling \$878k, which if split with all the abutters would be approximately \$27,455. per abutting lot. TA Wojcik's understanding of the this right of way is that it is owned by one property owner (Ms. Sullivan) and all the other property owners only have a right to pass over so this petition is irrelevant. If Ms. Sullivan doesn't ask for it, it cannot happen therefore this is actually a civil matter if the other residents are not able to pass over the right of way. Mr. Fitzpatrick notified Mr. Dermot who sent him the email if he wanted an opportunity to speak about the matter at tonight's meeting.

12. (31:20 TS) Municipal Light Plant Discussion

TA Wojcik is looking for the Board to pick this up and run with it and also looking for the Boards guidance on what they would like to accomplish and what they would not like to see. TA Wojcik went over parameters and the moving parts of a project like this. He voiced his concern about electricity and the future of the power grid and how important this Municipal Light Plant may be for the Town of Douglas and its residents. TA Wojcik discussed the Municipal Light and Power Statute and what that means. He is asking the Board to give their guidance and input by the beginning of April, and the Board discussed some information they would need from TA Wojcik to start digging into being able to make decision and how to get this out to the public in an effective way. The Board asked if TA Wojcik could do some cost analysis on the substation and a data center in town and the size of the actual power plant and he will give more details at their next meeting.

13. (1:05:25 TS) BOS 2025 Goals/Town Goals/TA Goals Documents Discussion

The Board decided to move this to the next meeting when all the members are present in the room.

14. (1:06:30 TS) Town Administrator's Report

TA Wojcik went over the snow and ice budget and what is left in the account and stated that nothing has really changed with the budget since the last meeting and that he is still working through the budget numbers. TA Wojcik had a conversation with a long-time contact about property and casualty insurance and he believes it is time for the town to put it back out there to get different quotes.

15. (1:15:00 TS) Open session for topics not reasonably anticipated 48 hours in advance of the meeting.

Mr. Fitzpatrick stated that the Board has to sign a cover letter in the office for ABCC 2025 alcohol license renewals.

APPROVED  
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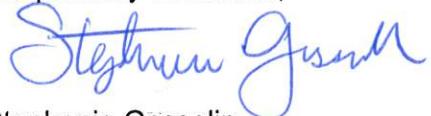
16. (1:16:15 TS) Executive Session

Motion to move into executive session to discuss potential litigation with MSHG and to reconvene into open session for the sole purpose of adjournment made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.

17. Adjournment

Mr. Fitzpatrick made a motion at 9:10pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Smith seconded the motion, all in favor. Roll call vote Stevens – aye, Smith – aye, Fitzpatrick – aye, Bonin – aye.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary