



**Board of Selectmen Agenda  
Municipal Center Resource Room  
Tuesday, September 17, 2024  
7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements ~ ICMA Film Preview
4. Citizen's Forum
5. Public Hearing / St. Denis Church (2) One-Day Alcohol License Events – Possible Votes
6. FD/EMS Department Opioid Settlement Funding Programs & Events Update
7. CPA Discussion
8. COA Appointments – Possible Votes
  - Marilyn Corbin
  - Lisa Postma
9. Grant Acceptance / PD FY25 Support & Incentive Grant – Possible Votes
10. BVT Intermunicipal Collaboration Enhancement Discussion
11. Review Warrant Articles – Possible Votes
12. Meeting Minutes – Possible Votes
13. Town Administrator's Report
14. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
15. Executive Session
  - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(4), to discuss the deployment of security personnel or devices, or strategies with respect thereto. - **Douglas PD***
  - b. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(3), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. - **Potential Litigation – MSHG***
16. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen: September 17

Time: Sep 17, 2024 07:00 PM US/Eastern

Join Zoom Meeting

<https://us02web.zoom.us/j/83734254610>

Meeting ID: 837 3425 4610

PLEASE NOTE: ALL WISHING TO JOIN THIS MEETING WILL NEED AN AUTHENTICATED ZOOM ACCOUNT

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Meeting ID: 837 3425 4610

Find your local number: <https://us02web.zoom.us/j/kcz7ragzFW>

For information about the Zoom platform, including how-to videos and forms for requesting a Zoom meeting:

<https://douglas-ma.gov/530/Remote-Meetings>

BOARD OF SELECTMEN  
TUESDAY, SEPTEMBER 17, 2024  
MEETING MINUTES

Attendance: Chair Tim Bonin, Vice Chair Mike Fitzpatrick, Ross Smith, Les Stevens, and Town Administrator Matthew Wojcik (remote). Hal Davis excused absence.

1. Tim Bonin called the meeting to order at 7pm.
2. (0:15 TS) Pledge of Allegiance
3. (0:30 TS) Chairman Announcements – ICMA film preview  
ICMA is an international professional organization for town administrators, county administrators, and city managers. Douglas was chosen to be one of the towns featured in the film for its economic development efforts and CRG donated the funds necessary so there is taxpayer funds used. TA Wojcik explained what it involved and played a preview for the public.
4. (10:35 TS) Citizen's Forum: NONE
5. (10:45 TS) Public Hearing / St. Denis Church (2) One-Day Alcohol License Events – Possible votes  
St. Denis Church is requesting one-day alcohol licenses for 2 events coming up in September and October.  
(13:00 TS) Motion to grant the one-day liquor licenses for the 2 events for September 21<sup>st</sup> and October 19<sup>th</sup>, made by Ross Smith, seconded by Les Stevens.  
(13:30 TS) Motion to close the public hearing made by Mike Fitzpatrick, seconded by Les Stevens. The vote passed unanimously.  
(13:40 TS) Tim Bonin brought back the motion to grant the licenses. The vote passed unanimously.
6. (13:55 TS) FD/EMS Department Opioid Settlement Funding Programs & Events Update  
Deputy Fire Chief / Emergency Management Director Kelly Manning updated the public on a program that will be held at the library at the end of October, beginning of November that involves teaching the public emergency skills, preparedness and other details. TA Matt Wojcik thanked the Deputy Chief Manning, Fire Chief John Furno, and Library Director Justin Snook for collaborating to get this program up and running for residents.
7. CPA Discussion  
Open Space member Kathy Richards spoke about the Community Preservation Act ballot question that will place a 1.5% surcharge on the value of homes in town, she explained the details and who will be exempt. There was a detailed discussion about the match from the state and how much that could potentially be. They are requesting a letter of support from the BOS.
8. (40:20 TS) COA Appointments – Possible votes
  - Marilyn Corbin
  - Lisa PostmaAdult Social Center Director Patrice Rousseau informed the BOS that the COA supports the appointments.  
(40:45 TS) Motion to approve the COA appointments for Marilyn Corbin and Lisa Postma, made by Mike Fitzpatrick, seconded by Ross Smith. The vote passed unanimously.
9. (41:10 TS) Grant Acceptance / PD FY25 Support & Incentive Grant – Possible votes  
This grant was submitted by Chief Miglionico and will be utilized for full-time dispatch salaries, overtime, and per diem salaries in the amount of \$49,684.  
(41:40 TS) Motion to accept the grant for the Police Department FY25 Support & Incentive Grant in the amount of \$49,684. made by Mike Fitzpatrick, seconded by Les Stevens. The vote passed unanimously.



10. (42:00 TS) BVT Intermunicipal Collaboration Enhancement Discussion  
Chair Tim Bonin reached out to a colleague in Hopedale in response to an email received. This is in regards and the desire to look deeper into the Blackstone Valley Tech Intermunicipal relations, with no response back yet. TA Wojcik explained the concerns they have had as a town with BVT's recruiting process, and the means and methods of who gets admitted and who does not. Douglas has wanted to address this issue for a few years and are looking for 5 or 6 more communities to come on board to help be a voice for change.
11. (48:40 TS) Review Warrant Articles – Possible votes  
Matt Benoit went over the scenic road article draft, and the highway bounds article. Mr. Benoit is looking for \$20k to get the highway bounds done as opposed to the current \$12,500., which wasn't enough to complete the 28 bounds at Preservation Park and there are still 4 left. The BOS discussed the number of bounds that should be required for a subdivision, and that it is the responsibility of the developer to complete the bounds with the town setting the appropriate bond amounts.
12. (1:01:15 TS) Meeting Minutes – Possible votes  
(1:02:20 TS) Motion to approve the August 20, 2024, meeting minutes as presented made by Ross Smith, seconded by Les Stevens. The vote passed unanimously.  
(1:04:50 TS) Motion to approve the September 3, 2024, meeting minutes as presented made by Les Stevens, seconded by Tim Bonin.  
The Board discussed the 3-2 vote in the minutes and whether they reflect what was stated in the meeting. They are going to review the minutes and video of the meeting again and hold the vote on these minutes.
13. (1:06:30 TS) Town Administrator's Report  
TA Wojcik noted he is traveling to the ICMA conference in Pittsburg and Police Chief Miglionico will be the acting Town Administrator for Thursday through Tuesday.  
TA Wojcik stated that he will discuss the rest of his report and update in executive session, as the Select board will be discussing potential strategies around legal issues. The minutes of this meeting will be sealed until the issue is either concluded without litigation, or if litigated then not until after litigation is done.
14. (1:09:02 TS) Open Session for Topics not anticipated 48 hours in advance of the meeting. None
15. (1:09:10 TS) Executive Session  
Motion to move into executive session for the purpose of discussing the development of security personnel or devices, or strategies with respect to the Douglas Police Department and with regard to potential litigation with MSHG, and to leave executive session for the sole purpose of adjournment, made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Les Stevens, Mike Fitzpatrick, & Tim Bonin all in favor.
16. Adjournment  
Mr. Stevens made a motion at 9:42pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Smith seconded the motion, all in favor. Roll call vote – Stevens – aye, Smith – aye, Fitzpatrick – aye, Bonin – aye.

Respectfully submitted,

  
Stephenie Gosselin  
Recording Secretary