



**Board of Selectmen Agenda**  
**Municipal Center Resource Room**  
**Tuesday, August 20, 2024**  
**7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements
4. Citizen's Forum
5. Road Use / 2024 Midstate Massive Ultra Trail Race – Possible Votes
6. Whitinsville Fish & Game Club Annual Field Day
  - One-Day Alcohol License – Possible Votes
  - One-Day Entertainment License – Possible Votes
7. Door-to-Door No Solicitation Salesperson Application Fee – Possible Votes
8. ZBA Appointments
  - Margaret Bacon (Full Member) – Possible Votes
  - James Palmer (Alternate to Full Member) – Possible Votes
9. Review & Sign the State Election Warrant – Possible Votes
10. Grant Acceptance / IT Department Cybersecurity Grant – Possible Votes
11. MS4 Stakeholder Committee Discussion – Possible Votes
  - Potential Appointments – Possible Votes
  - Meeting Schedule – Possible Votes
12. Meeting Minutes – Possible Votes
13. KP Law Disclosure / IMA Public Health Excellence Shared Services Grant – Possible Votes
14. Town Administrator's Report
15. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
16. Executive Session
  - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Interest in Real Property – Riedell Road*
  - b. *Pursuant to M.G.L. Chapter 30A, Section 21(3), To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Potential Litigation – Contract close-out costs for NE Main Street / Gilboa Street*
17. Adjournment

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<https://douglas-ma.gov/530/Remote-Meetings>

APPROVED  
September 17, 2024

BOARD OF SELECTMEN  
TUESDAY, AUGUST 20, 2024  
MEETING MINUTES

Attendance: Vice Chair Mike Fitzpatrick, Hal Davis, Ross Smith, Les Stevens, Matt Wojcik Town Administrator (remote), and Lisa Freeman Executive Assistant.

Absent: Chair Tim Bonin

1. Mike Fitzpatrick called the meeting to order at 7pm
2. (0:05 TS) Pledge of Allegiance
3. (0:30 TS) Chairman's Announcements: Lisa Mosczynski a member of the Douglas Historical Society talked about Douglas being chosen to host the Smithsonian "Museum on Main" exhibit and what it includes. It will be in Douglas from September 13th to October 25<sup>th</sup> 2025. Another announcement is Paulie's Push, on Sunday August 18th Paulie departed from Boston on a 210-mile journey pushing an airline beverage cart in honor of his flight crew members and the first responders that lost their lives on 9/11. The final announcement was addressing the discussion previously brought up about BVT doing an EMT course and it has been formalized and classes are going to take place once a week starting September 3rd for a 15-week program, with a tuition fee of \$1,200.
4. (12:00 TS) Citizen's Forum: NONE
5. (12:10 TS) Road Use / 2024 Midstate Massive Ultra Trail Race – Possible votes  
Rich Mazzola Director of the Midstate Massive Ultra Trail Race explained the event and where it starts, goes through and finishes which taking place on October 13<sup>th</sup> 2024. Fire, Police and Highway Departments have no concerns.  
(14:00 TS) Motion to approve road use for the 2024 Midstate Massive Ultra Trail Race made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
6. (14:30 TS) Whitinsville Fish & Game Club Annual Field Day
  - One-Day Alcohol License – Possible votes
  - One-Day Entertainment License – Possible votes  
(15:25 TS) Motion to approve the one-day alcohol license and one-day entertainment license for the Whitinsville Fish and Game's annual field day made by Les Stevens, seconded by Hal Davis. The vote passed unanimously.
7. (16:05 TS) Door-to-Door No Solicitation Salesperson Application Fee – Possible votes  
Police Chief Nick Miglionico stated that the bylaw passed at town meeting, and received it back from the Attorney General's Office. He put together a draft application, but it is incumbent upon the Selectboard to apply an application fee if they so choose. The suggested application fee is \$25 to \$35. They had a lengthy discussion on the application fee amount.  
(25:55 TS) Motion to approve \$25 per person door-to-door no solicitation salesperson application fee made by Les Stevens, seconded by Hal Davis. The vote passed unanimously.
8. (26:40 TS) ZBA Appointments
  - Margaret Bacon (Full Member) – Possible votes
  - James Palmer (Alternate to Full Member) - Possible votes  
(27:20 TS) Motion to approve Jim Palmer to a full member and Margaret Bacon to a full member on the ZBA made by Les Stevens, seconded by Ross Smith. The vote passed unanimously.

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9. (28:10 TS) Review & Sign the State Primary Election Warrant – Possible votes  
(28:30 TS) Motion to approve the State Primary Election Warrant as presented to the board made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
10. (28:55 TS) Grant Acceptance / IT Department Cybersecurity Grant – Possible votes  
The federal grant amount is \$11,250.  
(29:15 TS) Motion to accept the grant for the IT Department Cybersecurity Grant in the amount of \$11,250. made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
11. (29:35 TS) MS4 Stakeholder Committee Discussion – Possible votes
  - Potential Appointment – Possible votes
  - Meeting Schedule – Possible votesCommunity Development Director Matt Benoit will reach out to boards and committees to fill vacancies on the committee. TA Wojcik explained the MS4 bylaw and what it will do for the town. Mr. Benoit stated to the board there are deadlines and possible fines for not getting this done and finalized.  
(41:10 TS) Motion to appoint Adam Furno under citizens at large made by Hal Davis, seconded by Ross Smith. The vote passed unanimously. Other appointments will be made at the next meeting.  
(43:30 TS) Motion to accept the charge for the stakeholders committee on stormwater bylaw as presented to the board made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
12. (43:55 TS) Meeting Minutes – Possible votes  
(45:20 TS) Motion to approve the meeting minutes of August 6, 2024 as presented made by Les Stevens, seconded by Ross Smith. The vote passed unanimously.
13. (45:35 TS) KP Law Disclosure / IMA (Inter Municipal Agreement) Public Health Excellence Shared Services Grant – Possible votes  
TA Wojcik explained what the disclosure is and what the IMA Public Health grant provides and how it helps the town.  
(49:50 TS) Motion to approve and accept the KP Law disclosure as presented and sign it made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
14. (50:10 TS) Town Administrator's Report – TA Wojcik thanked Lisa Mosczynski and her team for their efforts in bringing the Smithsonian "Museum on Main" to the town of Douglas. He went over what the IT Cybersecurity grant is intended for that was voted on earlier in the meeting. TA Wojcik went over some town project updates, including the municipal center roof, ARPA fund projects, HVAC/ electrical project for the fire station, and the ICMA promotional video for the town.
15. (1:06:40 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting - There was discussion about increased "advertising" for elections in different areas of town, to try to increase voter turnout.
16. Executive Session  
(1:10:45 TS) Motion to enter executive session for the purpose of interest in real property on Riedell Road and also potential litigation contract close out costs for NE Main Street/Gilboa Street, and reconvene into open session for the sole purpose of adjournment made by Ross Smith, seconded by Les Stevens. Roll call vote – Les Stevens, Ross Smith, Tim Bonin, Hal Davis, Mike Fitzpatrick all in favor.

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17. Adjournment

Mr. Smith made a motion at 8:43pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Davis seconded the motion, all in favor. Roll call vote – Smith – aye, Davis – aye, Stevens – aye, Fitzpatrick –aye, Bonin – aye.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary