



Board of Selectmen Agenda
Municipal Center Resource Room
Tuesday, August 6, 2024
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements ~ Fire Department Recognition of FF Patrick Burgess
4. Citizen's Forum
5. Conservation Committee Appointment / Brendan Doyle – Possible Votes
6. Board of Registrars Appointment / Donald Postma – Possible Votes
7. Authorization for Use of Town Property / Smash'D Food Truck – Possible Votes
8. Common Preservation Society / Donation Recognition Sign – Possible Votes
9. Meeting Minutes – Possible Votes
10. Town Administrator's Report
11. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
12. Executive Session
 - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Interest in Real Property – Riedell Road*
 - b. *Pursuant to M.G.L. Chapter 30A, Section 21(3), To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. Potential Litigation – Contract close-out costs for NE Main Street / Gilboa Street*
13. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen: August 6

Time: Aug 6, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85232656421>

PLEASE NOTE: ALL WISHING TO JOIN THIS MEETING WILL NEED AN AUTHENTICATED ZOOM ACCOUNT

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<http://zoom.us>

Meeting ID: 852 3265 6421

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- +1 301 715 8592 US (Washington DC)
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
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- +1 253 205 0468 US
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For information about the Zoom platform, including how-to videos and forms for requesting a Zoom meeting: <https://douglas-ma.gov/530/Remote-Meetings>

APPROVED
August 20, 2024

BOARD OF SELECTMEN
TUESDAY, AUGUST 6, 2024
MEETING MINUTES

Attendance: Chair Tim Bonin, Vice Chair Mike Fitzpatrick, Hal Davis, Ross Smith, Les Stevens, Matt Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

1. Tim Bonin called the meeting to order at 7pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:30 TS) Chairman Announcements – Fire Department Recognition of Firefighter Patrick Burgess.

Mr. Bonin read a letter received from the Town of Uxbridge Fire Department Chief Thomas Dion stating his appreciation of the lifesaving efforts of Firefighter Patrick Burgess to an accident call in Uxbridge while he was off duty. Fire Chief John Furno and Assistant Chief Kelly Manning stated their appreciation for his hard work, kindness and ability to do his job above and beyond the call of duty. In recognition of the efforts at the incident in Uxbridge, Chief Furno and Asst. Chief Manning presented Mr. Burgess with a unit citation metal for his Class A uniform. Mr. Bonin read the certificate of commendation from the Board of Selectmen for Mr. Burgess and presented it to him. Mr. Burgess's family was in attendance.

4. (5:35 TS) Citizen's Forum – NONE
5. (5:40 TS) Conservation Committee Appointment / Brendan Doyle - Possible votes
The Board will come back to this to see if Brendan Doyle shows up to the meeting.
6. (6:00 TS) Board of Registrars Appointment / Donald Postma - Possible votes
(7:25 TS) Motion to approve Donald Postma to the Board of Registrars for the Democratic Committee made by Mike Fitzpatrick, seconded by Hal Davis, the vote passed unanimously.
7. (7:50 TS) Authorization for Use of Town Property for Smash'D Food Truck – Possible votes

The applicants are seeking approval to park the food truck at locations like the Fire Station, the VFW, Martin Road Park, Municipal Center, schools, and special events, etc. TA Wojcik's recommendation is that they obtain permission from the school committee separately.

(14:30 TS) Motion to approve the request for use of the town's property for their food truck venture to set themselves up as a long-standing business in the Town of Douglas made by Ross Smith, seconded by Hal Davis, the vote passed unanimously.

8. (15:20 TS) Common Preservation Society / Donation Recognition Sign – Possible votes
Lynn Paresky is requesting permission to put up a sign for about a month and a half on the common for donor recognition, and a Cub Scouts banner for a memorial. Mr. Fitzpatrick read the sign bylaw that stated no signs are to be displayed on memorial sites. Mr. Davis's stated his interpretation of the bylaw means they could be exempt from not being allowed to place the banner on the common.

(27:15 TS) Motion to approve the request for the Common Preservation Society to place a donation recognition sign on the town common made by Tim Bonin, seconded by Hal Davis. Tim Bonin, Hal Davis and Les Stevens are in favor, Mike Fitzpatrick abstained, and Ross Smith did not cast a vote.

9. (28:40 TS) Meeting Minutes of July 2, 2024, July 9, 2024 & July 16, 2024 – Possible votes

(29:35 TS) Motion to approve the meeting minutes of July 2, 2024, as written made by Mike Fitzpatrick, seconded by Les Stevens, the vote passed unanimously.

APPROVED
August 20, 2024

(30:00 TS) Motion to approve the meeting minutes of July 9, 2024, as written made by Les Stevens, seconded by Ross Smith, the vote passed unanimously.

(30:35 TS) Motion to approve the meeting minutes of July 16, 2024, as written made by Ross Smith, seconded by Les Stevens, the vote passed unanimously.

(30:50 TS) Conservation Committee Appointment / Brendan Doyle – Possible votes Brendan Doyle was not present at the meeting, but Lisa Freeman stated that the Conservation Commission recommended Mr. Doyle for the appointment.

(31:20 TS) Motion to approve Brendan Doyle's appointment to the Conservation Commission made by Mike Fitzpatrick, seconded by Les Stevens, the vote passed unanimously.

10. (31:35 TS) Town Administrator's Report

TA Wojcik discussed the heating fuel bids received, and the lowest bid came in at \$2.86 per gallon. He also went over current projects moving forward, including the Fire Station HVAC and upgrading project, and the roof project for the Municipal Center. TA Wojcik awarded the security camera contract for the Douglas Public Schools to E&E Security Inc. today. He went over some of the technical specifications, and stated they may have to ask town meeting for some additional funding. TA Wojcik handed out some spreadsheets and charts which have information of what the impact of the town's debt is to a taxpayer's bill is. He also went over the impact of what a debt exclusion is when excluded from the operating budget of the town and what that means for the taxpayer's. TA Wojcik stated that he would recommend the Board prioritize its spending on a major Capital items and carefully consider them in series. He talked briefly about the grants being pursued by the town in the next year and the video the town will be making for the ICMA Conference. There is a request for volunteers/residents to be in the video (this would require a signed release).

11. (58:35 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting. NONE

12. (58:40 TS) Executive Session

(58:45 TS) Motion to enter into executive session for the interest in real property at Riedell Road and to discuss potential litigation involving contract close-out cost for the NE Main Street/Gilboa Street project and then to leave executive session for the sole purpose of adjournment made by Ross Smith, seconded by Les Stevens, the vote passed unanimously.

13. Adjournment

Mr. Fitzpatrick made a motion at 8:51pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Davis seconded the motion, all in favor. Roll call vote –Fitzpatrick – aye, Bonin – aye, Davis – aye, Smith –aye, Stevens – aye.

Respectfully submitted,



Stephenie Gosselin
Recording Secretary