



**Board of Selectmen Agenda  
Municipal Center Resource Room  
Tuesday, July 9, 2024  
7:00 PM**

1. Call to Order
  2. Pledge of Allegiance
  3. Proposed Personnel Policy for Water/Wastewater Employees – Possible Votes
  4. Adjournment
- 

Douglas Cable is inviting you to a scheduled Zoom meeting.

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**APPROVED**  
**August 6, 2024**

BOARD OF SELECTMEN  
TUESDAY, JULY 9, 2024  
MEETING MINUTES

Attendance: Chair Tim Bonin, Vice Chair Mike Fitzpatrick, Ross Smith, Les Stevens, Matt Wojcik  
Town Administrator, Lisa Freeman Executive Assistant

Absent: Hal Davis

1. Tim Bonin called the meeting to order at 7pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:30 TS) Proposed Personnel Policy for Water/Wastewater Employees – Possible votes  
Bob Sullivan spoke about why they are requesting this option for the employees, and TA  
Wojcik stated what the policy means and what it entails. Tim Bonin read the policy  
outline for the record:
  1. *Licensed employees of the Water/Wastewater Department shall receive, from  
FY 2024 funds, a one-time payout of the vacation time they had remaining on  
balance as of June 30, 2024;*
  2. *The Finance Director is requested to undertake all steps necessary to  
implement this policy in the final payroll payment of FY 2024, to be made in  
mid-July 2024;*
  3. *This policy shall not be deemed a past practice or setting of precedent. The  
decision to pay-out the accrued vacation time of these employees is based on  
the unique context of the current staffing model, staffing level, and shortage  
of qualified individuals in the general labor pool to fill these roles.*

(6:00 TS) Motion to approve the proposed personnel policy for the Water/Wastewater  
employees made by Les Stevens, seconded by Ross Smith. The vote passed  
unanimously.

4. Adjournment (6:30 TS) Motion to adjourn made by Mike Fitzpatrick, seconded by Ross  
Smith. The vote passed unanimously.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary