



REVISED

**Board of Selectmen Agenda  
Municipal Center Resource Room  
Tuesday, July 2, 2024  
7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Chairman Announcements ~ Exceptional Employee Recognition
4. Citizen's Forum
5. Public Hearing / Pole Petition 120 – 123 Gilboa Street – Possible Votes
6. Review Council on Aging Cook Position – Possible Votes
7. **Acceptance of CRG Donation – Possible Votes**
8. Vote to Sign Special Election Warrant
9. Authorize TA to Sign Revised BOH IMA for Shared Services – Possible Votes
10. Designate a BOS Member for the Stormwater Stakeholder Committee – Possible Votes
11. EV Charging Rate Policy / Final Reading – Possible Votes
12. Discuss TA & BOS Goals – Possible Votes
13. Town Administrator's Report
  - a. MSHG Surplus Follow-up Discussion – **Possible Votes**
14. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
15. Executive Session
  - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Interest in Real Property – Riedell Road*
16. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

Topic: Board of Selectmen July 2

Time: Jul 2, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87247124377>

Meeting ID: 872 4712 4377

PLEASE NOTE: ALL WISHING TO JOIN THIS MEETING WILL NEED AN AUTHENTICATED ZOOM ACCOUNT

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For information about the Zoom platform, including how-to videos and forms for requesting a Zoom meeting:

<https://douglas-ma.gov/530/Remote-Meetings>

APPROVED  
August 6, 2024

BOARD OF SELECTMEN  
TUESDAY, JULY 2, 2024  
MEETING MINUTES

Attendance: Chair Tim Bonin (remote), Vice Chair Mike Fitzpatrick, Ross Smith, Les Stevens, Hal Davis, Matt Wojcik Town Administrator, Lisa Freeman Executive Assistant.

1. Vice Chair Mike Fitzpatrick called the meeting to order at 7 pm.
2. (0:10 TS) Pledge of Allegiance
3. (0:50 TS) Chairman Announcements – Exceptional Employee Recognition  
Patrice Rousseau nominated William Brennan one of the van drivers for the exceptional employee recognition for going above and beyond for the seniors he transports in the COA van.
4. (4:05 TS) Citizen's Forum
5. (4:15 TS) Public Hearing/Pole Petition 120-123 Gilboa Street – Possible votes  
(4:20 TS) Motion to open the public hearing for a pole petition at 120-123 Gilboa Street made by Hal Davis, seconded by Ross Smith. Roll call vote – Ross Smith, Hal Davis, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.  
Rob Minarik stated that this pole will not interfere with any of the new pavement.  
(6:50 TS) Motion to close the public hearing made by Hal Davis, seconded by Les Stevens. Roll call vote – Ross Smith, Hal Davis, Les Steven, Tim Bonin, Mike Fitzpatrick all in favor.  
(7:10 TS) Motion to approve the pole petition #30923184 made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.
6. (8:00 TS) Review Council on Aging Cook Position – Possible votes  
Ms. Rousseau explained the need for a cook due to the growth of the center and program, and that it takes up a lot of time for the administrative staff. She also went over statistics of how many meals they have served since the start of the program, and what they are currently serving. This position will need to go to town meeting for approval.  
(14:50 TS) Motion to authorize the Town Administrator to create this position for a 6-month period of time at a temporary rate of pay that was set in the advertisement made by Hal Davis, seconded by Les Stevens. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.  
This position is 10-15 hours a week and the rate of pay has not been posted yet but surrounding towns pay for this position is \$19 - \$21 an hour.
7. (16:00 TS) Acceptance of CRG Donation – Possible votes  
CRG is the real estate developer for the Cubes at Gilboa and they had set aside a \$50k donation at the start of the project. TA Wojcik spoke about the donation and that the ICMA (International City County Managers Association) approached him about having Douglas be one of the six communities featured at the national conference. The town would have to pay \$26,300 for the production of the video and will then we will own it. Bob Minarik reached out to CRG about the \$50k and the remaining \$23,700 will be dedicated for the maintenance of historic Soldiers Field. Mr. Minarik asked that there be a sponsor spot on the center field wall for CRG.  
(23:55 TS) Motion to accept the CRG donation to the town made by Les Stevens, seconded by Hal Davis. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.
8. (25:20 TS) Vote to Sign Special Election Warrant – The special election will be held on Tuesday, July 30, 2024, from 8 am to 8 pm to cast a vote on the following question:

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Should the town of Douglas be allowed to exempt from the provisions of proposition 2 1/2 so called the amounts required to pay the town's share of the bond issued for the Blackstone Valley Regional Technical High School District to pay the cost of the roof reconstruction, replacing rooftop heating and ventilation and air conditioning systems and for the payment of all costs incidental and related thereto.

(27:55 TS) Motion to sign the special election warrant for Tuesday, July 30, 2024, made by Ross Smith, seconded by Hal Davis. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

TA Wojcik wanted to clarify that this special election would create the general authority under which the town would contribute to this borrowing, and the details of that authority were voted by town meeting. TA Wojcik's hope and recommendation is that this stays outside of the operating budget.

9. (29:35 TS) Authorize Town Administrator to Sign Revised BOH Intermunicipal Agreement (IMA) for Shared Services – Possible votes

The BOS has already authorized TA Wojcik to sign this but there have been revisions.

(30:15 TS) Motion to authorize Matt Wojcik to sign the revised BOH IMA made by Les Stevens, seconded by Ross Smith. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

10. (30:45 TS) Designate a BOS member for the Stormwater Stakeholder Committee – Possible votes

(31:10 TS) Motion to create a subcommittee for the Stormwater Stakeholder made by Ross Smith, seconded by Hal Davis. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

TA Wojcik spoke about the concerns that were brought up about this from residents.

(38:10 TS) Motion to nominate Les Stevens as the Board of Selectmen representative on the Stormwater Stakeholder Subcommittee made by Hal Davis, seconded by Tim Bonin. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

11. (39:55 TS) EV Charging Rate Policy / Final Reading – Possible votes

(40:15 TS) Motion to approve the EV Charging policy and rate as written made by Ross Smith, seconded by Les Stevens. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

12. (40:40 TS) Discuss TA & BOS Goals – Possible votes

They will table this until the 7/16 meeting.

13. (42:00 TS) Town Administrator's Report

TA Wojcik went over how to use the new EV chargers, and updated the Board of Selectmen on the school security system project

- a. (45:22 TS) MSHG Surplus Follow-up Discussion – Possible votes

This will not close to free cash this year because the request was not approved in time. The towns request will be revised for a rate holiday to take the million dollars and divide by 12, so every month the towns payment will less the billed amount by \$83,333.00. There will be a policy that goes before the board to determine where the extra money in the budget from this credit will go.

(54:20 TS) Motion to approve the signing of the amended request for the return of the surplus from MSHG made by Hal Davis, seconded by Ross Smith. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

14. (54:50 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting - None

15. Executive Session

(55:05 TS) Motion to enter into executive session for discussion of interest in real property on Riedell Road and to reconvene into open session for the sole purpose of

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adjournment made by Ross Smith, seconded by Hal Davis. Roll call vote – Ross Smith, Hal Davis, Les Stevens, Tim Bonin, Mike Fitzpatrick all in favor.

16. Adjournment

Mr. Smith made a motion at 8:15pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Davis seconded the motion, all in favor. Roll call vote – Stevens – aye, Smith – aye, Davis – aye, Fitzpatrick – aye, Bonin - aye.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary