



**Board of Selectmen Agenda  
Municipal Center Resource Room  
Tuesday, May 28, 2024  
7:00 PM**

- Call to Order
- Pledge of Allegiance

1. Reorganization – Possible Votes

- Chairman Announcements ~ Girl Scout Silver Award / Douglas Recipient Natalie Malley
- Citizen's Forum

2. Nickolas Dion Eagle Scout Project / Retired Flag Collection Boxes – Possible Votes

3. Capital Cannabis Donation of Guard Rails for Douglas Public Schools – Possible Votes

4. Junk License Renewal for Beaupre Scrap – Possible Votes

5. Grant Acceptance – Possible Votes

- Green Communities Douglas High School LED Lighting Upgrade
- FY24 Legislative Earmark DCR Grant - Recreation

6. Authorize TA to Sign IMA for Local Public Health Services – Possible Votes

7. Board of Selectmen Letter of Support for MassWorks Grant Application – Possible Votes

8. Sign Deed for Sutton/Douglas Development Donation of Land – Possible Votes

9. Sign Easement for 75 NW Main Street (Accepted at 5/6/2024 ATM) – Possible Votes

10. Appoint Board of Selectmen Member to the Master Plan Committee – Possible Votes

11. Appoint Board of Selectmen Members as CMRPC Regional Planning Rep.  
Delegate & Alternate – Possible Votes

12. Follow-up Review of Committee Handbook & Code of Conduct for Boards, Committees  
& Commissions – Possible Votes

13. Meeting Minutes – Possible Votes

14. Town Administrator's Report

- Statewide Strategic Housing Plan Listening Sessions
- Update on Goals
- ARPA Update

15. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting

16. Executive Session

- a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(3), To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares. **Collective Bargaining – DESPA***
- b. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. **Interest in Real Property – Riedell Road & Chapter 61A 34 Hemlock Street***

17. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86287138301>

Meeting ID: 862 8713 8301

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Meeting ID: 862 8713 8301

Find your local number: <https://us02web.zoom.us/j/kcXEcAu6Zo>

For information about the Zoom platform, including how-to videos and forms for requesting a Zoom meeting:

<https://douglas-ma.gov/530/Remote-Meetings>

**BOARD OF SELECTMEN  
TUESDAY, MAY 28, 2024  
MEETING MINUTES**

Attendance: Chair Mike Fitzpatrick, Ross Smith, Hal Davis, Les Stevens, Matthew Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

Absent: Tim Bonin

Mike Fitzpatrick called the meeting to order at 7:04 pm.

(0:10 TS) Pledge of Allegiance

(0:55 TS) Chairman Announcements – Girl Scout award to Natalie O'Malley, Mr. Fitzpatrick read the award details. The Board welcomed back Hal Davis as a board member and a new member Leslie Stevens.

1. (3:05 TS) Nickolas Dion Eagle Scout Project / Retired Flag Collection Boxes – Possible votes  
Nickolas spoke about his project and what the details of the project are.  
(4:55 TS) Motion to allow retired flag collection boxes at the town hall and the fire department made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
2. (7:15 TS) Capital Cannabis Donation of Guard Rails for Douglas Public Schools – Possible votes  
Teresa Matteson the business owner went over everything she would like to donate to the town.
3. (10:10 TS) Junk License Renewal for Beaupre Scrap – Possible votes  
All proper paperwork was received, fee paid, and inspections done.  
(11:05 TS) Motion to approve the license renewal made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
4. (11:30 TS) Grant Acceptance – Possible votes
  - Green Communities Douglas High School LED Lighting Upgrade – the installation was completed; this is the acceptance of the final disbursement of funds for the project.  
(12:40 TS) Motion to accept the Green Communities Douglas High School Lighting upgrade grant made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
  - FY24 Legislative Earmark DCR Grant - Recreation  
(13:30 TS) Motion to accept the grant of \$20k for the FY24 Legislative Earmark DCR grant for recreation made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
5. (13:45 TS) Authorize Town Administrator to sign IMA (Inter Municipal Agreement) for Local Public Health Services – Possible votes  
TA Wojcik explained what this agreement is, how it started and what it has become for the multiple towns involved. The towns include Blackstone, Douglas, Hopedale, Mendon, Millville, Northbridge, Upton, and Uxbridge.  
(17:25 TS) Motion to authorize the Town Administrator to sign the IMA for local public health services made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
6. (18:00 TS) Board of Selectmen Letter of Support for MassWorks Grant Application – Possible votes  
Bob Minarik Community Development Director stated that this letter of support is for a \$5 million MassWorks Grant, and he went over what projects the grant will pay for. Mr. Fitzpatrick read the letter of support.

- (22:00 TS) Motion to approve the letter of support as presented made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
7. (24:10 TS) Sign Deed for Sutton/Douglas Development Donation of Land – Possible votes  
(25:10 TS) Les Stevens joined the meeting.  
Mr. Benoit and TA Wojcik went over the details of this agenda item and the land information.  
(27:45 TS) Motion to sign the deed for the Sutton/Douglas development donation of land made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
8. (28:05 TS) Sign Easement for 75 NW Main Street (Accepted at 5/6/2024 ATM) – Possible votes  
Mr. Benoit explained what the easement involves.  
(29:40 TS) Motion to sign the easement for 75 NW Main Street that was accepted at the May 6, 2024, annual town meeting made by Hal Davis, seconded by Ross Smith. The vote passed unanimously.
9. (30:00 TS) Appoint Board of Selectman Member to the Master Plan Committee – Possible votes  
(30:40 TS) Motion to appoint Ross Smith to the Master Plan Committee made by Hal Davis, seconded by Les Stevens. The vote passed unanimously.
10. (31:00 TS) Appoint Board of Selectmen Members as CMRPC Regional Planning Rep. Delegate & Alternate – Possible votes  
(32:00 TS) Motion to appoint Ross Smith as the delegate to the CMRPC made by Hal Davis, seconded by Les Stevens. The vote passed unanimously.  
(32:30 TS) Motion to appoint Les Stevens as the alternate to the CMRPC made by Ross Smith, seconded by Hal Davis. The vote passed unanimously.
11. (32:55 TS) Follow-up Review of Committee Handbook & Code of Conduct for Boards, Committees & Commissions – Possible votes  
Mr. Fitzpatrick went over some revisions and changes made to the handbook to be able to distribute. The Board will review and discuss at the next meeting.
12. (36:10 TS) Meeting Minutes – Possible votes  
The Board will hold off until the next meeting to vote on minutes.
13. (37:00 TS) Reorganization – Possible votes  
The Board will hold off until the next meeting to vote on reorganization.
14. (38:00 TS) Town Administrator's Report
- Statewide Strategic Housing Plan Listening Sessions
  - Update on Goals
  - ARPA Update
- TA Wojcik spoke about the repaving of Gilboa and North Street that was done improperly and is not going to be paid by the taxpayers. He spoke about the ARPA projects updates, the school security system project in detail and the Depot Street water line project. TA Wojcik spoke about the EV charger replacements and the discussion of what the charge will be to the public, as well as an update on the Municipal Center roof project. TA Wojcik recommended that Mr. Stevens and Mr. Davis look over the goals list as it becomes part of the town administrator's evaluation process. He stated that at the next meeting he will officially asking the Board to request the return of the surplus that has accrued with the Massachusetts Strategic Health Group claims trust fund. The Board must come up with a policy for the allocation of those funds.
15. (1:12:40 TS) Executive Session
- a. Pursuant to M.G.L. Chapter 30A, Section 21(a)(3), To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares. Collective Bargaining – DESPA



**APPROVED  
JUNE 18, 2024**

- b. Pursuant to M.G.L Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Interest in Real Property – Riedell Road & Chapter 61A 34 Hemlock Street

(1:13:15 TS) Motion to enter into executive session for collective bargaining for the DESPA and interest in real property for Riedell Road & chapter 61A, 34 Hemlock Street and to reconvene into regular session for the sole purpose of adjournment made by Ross Smith, seconded by Les Steven. Roll call vote – Ross Smith, Mike Fitzpatrick, Hal Davis, and Les Stevens all in favor.

16. Adjournment

Mr. Smith made a motion at 8:46 pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Stevens seconded the motion, all in favor.

Respectfully submitted,



Stephenie Gosselin  
Recording Secretary