



**Board of Selectmen Agenda
Municipal Center Resource Room
Tuesday, April 16, 2024
7:00 PM**

- Call to Order
- Pledge of Allegiance
- Chairman Announcements
- Citizen's Forum

1. Discussion Regarding Pine St. / South St. Intersection – Possible Votes
2. Discussion Regarding Gleason Ct. Speed Bump – Possible Votes
3. Discussion Regarding Sutton Douglas Land Donation – Possible Votes
4. Annual Town Election Warrant – Possible Votes
5. Review Committee Handbook & Code of Conduct for Boards, Committees & Commissions – Possible Votes
6. Meeting Minutes – Possible Votes
7. Town Administrator's Report
 - a. Designation of Chief Miglionico as Acting Town Administrator
8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
9. Executive Session
 - a. *Pursuant to M.G.L. Chapter 30A, Section 21(a)(6), To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.* **Interest in Real Property – Riedell Road**
10. Adjournment

Douglas Cable is inviting you to a scheduled Zoom meeting.

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Meeting ID: 821 0943 5507

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For information about the Zoom platform, including how-to videos and forms for requesting a Zoom meeting:

<https://douglas-ma.gov/530/Remote-Meetings>

BOARD OF SELECTMEN
TUESDAY, APRIL 16, 2024
MEETING MINUTES

Attendance: Chair Mike Fitzpatrick, Vice Chair Max Postma, Ross Smith, Town Administrator Matt Wojcik, and Lisa Freeman Executive Assistant.

Absent: Tim Bonin

Mike Fitzpatrick called the meeting to order at 7pm.

(0:05 TS) Pledge of Allegiance

(0:30 TS) Chairman's Announcements – Mr. Fitzpatrick and TA Wojcik had a conversation last fall about the struggles of finding paramedic staffing for the fire department and TA Wojcik suggested reaching out to BVT (Blackstone Valley Tech) to see if they could look into holding a program. They heard back from Dr. Fitzpatrick on December 27, 2023, and provided a complete feasibility study for the Blackstone Valley area to show that the need is justified. Mr. Fitzpatrick received an email from Dr. Fitzpatrick of BVT last Friday stating that beginning in the fall BVT will offer an emergency medical technician program and he explained what the program will involve. TA Wojcik stated he appreciates Dr. Fitzpatrick for getting this program implemented.

(4:05 TS) Citizen's Forum: NONE

1. (4:10 TS) Discussion Regarding Pine St. / South St. Intersection – Possible Votes

Adam Furno reported that they received a concern from a resident who lives on Pine St who stated that since the repairs to the road have been made the speed has increased coming into this intersection, and this resident was almost hit head on by another vehicle. Mr. Furno brought the concern to the safety committee and they discussed what should be done. He suggests making a T intersection which was quoted for \$26k and stated that they have those funds in chapter 90 and the safety committee agreed with this.

(6:10 TS) Motion to accept the sketch for Pine St / South St intersection improvement made by Ross Smith, seconded by Max Postma. The vote passed unanimously.

2. (6:40 TS) Discussion Regarding Gleason Ct. Speed Bump – Possible Votes

Adam Furno discussed the things they have done here in the past that have not worked, and is suggesting trying a slow sloping speed bump so they can still plow over it and explained where it would go. The estimate from Harshaw Paving is \$5,600.

(9:10 TS) Motion to accept the speed bump proposal made by Max Postma, seconded by Ross Smith. The vote passed unanimously.

3. (9:30 TS) Discussion Regarding Sutton Douglas Land Donation – Possible Votes

The Board passed over this agenda item.

4. (9:30 TS) Annual Town Election Warrant – Possible Votes

The positions on the annual town election warrant are as follows:

- Moderator for 3 years
- Town Clerk for 3 years
- Two Selectmen for 3 years

- One Selectman for 1 year, to fill a vacancy
 - Assessor for 3 years
 - Two School Committee members for 3 years
 - Agent for Moses Wallis Devise for 1 year
 - Trustee for Public Library for 3 years
 - Cemetery Commissioner for 3 years
 - Water/Sewer Commissioner for 3 years
 - Recreation Commissioner for 3 years
 - Planning Board member for 5 years
 - Planning Board member for 1 year, to fill a vacancy
 - Housing Authority member for 5 years
- (10:40 TS) Motion to approve the annual town election warrant as presented made by Ross Smith, seconded by Max Postma. The vote passed unanimously.
5. (11:00 TS) Review Committee Handbook & Code of Conduct for Boards, Committees & Commissions – Possible Votes
- The Board discussed what needs to be added and revised to the handbook and what TA Wojcik would need to review and update. The last time this was updated was in 1994. TA Wojcik noted in section 3.4; duties of the secretary, is outdated and suggested that this is the Boards opportunity to establish a uniform policy with respect to minute taking. TA Wojcik stated from the handbook what would absolutely need to be in the minutes regarding motions.
6. (18:15 TS) Meeting Minutes – Possible votes
- (21:10 TS) Motion to approve the Tuesday March 12, 2024, meeting minutes as amended, made by Max Postma, seconded by Ross Smith. The vote passed unanimously.
7. (21:25 TS) Town Administrator's Report
- Designation of Chief Miglionico as Acting Town Administrator – This for April 24th through April 29th while TA Wojcik is away on vacation out of state.
- TA Wojcik spoke about some issues arising that need to be addressed about the storm water management bylaw that is proposed out of the Community Development Department and what boards and committee supported and did not support for town meeting. He spoke about the issues that will still need to be addressed with storm water management for the Town of Douglas if this does not pass as town meeting. He also spoke about procurements and ARPA money that are on his radar to get done.
8. (34:00 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting - NONE
9. (34:15 TS) Executive Session
- (34:25 TS) Motion to enter executive session for discussion of interest in real property on Riedell Road and then to return to open session for the sole purpose of adjournment made by Ross Smith, seconded by Max Postma. Roll call vote – Max Postma, Mike Fitzpatrick, and Ross Smith all in favor.

**APPROVED
JUNE 4, 2024**

10. Adjournment

Mr. Smith made a motion at 7:50 pm to leave executive session and return to regular session for the sole purpose of adjournment, Mr. Postma seconded the motion, all in favor. Roll call vote:
Smith – aye, Postma - aye, Fitzpatrick – aye.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Stephenie Gosselin".

Stephenie Gosselin
Recording Secretary