



**Board of Selectmen Agenda
Municipal Center Resource Room
Tuesday, April 2, 2024
7:00 PM**

- Call to Order
 - Pledge of Allegiance
 - Chairman Announcements
 - Citizen's Forum
-
1. Notice of Appointment for Adam Furno as Highway Superintendent – Possible Votes
 2. Ratify Contract for Police Chief – Possible Votes
 3. Discussion & Votes on Collective Bargaining Agreements for ATM Warrant
 - a. Firefighters Union
 - b. Police Union
 4. Review & Close ATM Warrant – Possible Votes
 5. Sign ATM & STM Warrants – Possible Votes
 6. Move 5/7/24 Meeting to 5/6/24 (Prior to Town Meeting) – Possible Votes
 7. Meeting Minutes – Possible Votes
 8. Monthly Update of Goals
 9. Town Administrator's Report
 10. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
 11. Adjournment

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<https://douglas-ma.gov/530/Remote-Meetings>

**BOARD OF SELECTMEN
TUESDAY, APRIL 2, 2024
MEETING MINUTES**

Attendance: Chair Mike Fitzpatrick, Vice Chair Max Postma, Tim Bonin, Ross Smith, Matt Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

Mike Fitzpatrick called the meeting to order at 7pm.

(0:10 TS) Pledge of Allegiance

(0:35 TS) Chairman Announcements

(1:00 TS) Citizen's Forum: NONE

1. (1:15 TS) Notice of Appointment for Adam Furno as Highway Superintendent – Possible Votes
TA Wojcik spoke about Adam Furno's responsibilities and rolls since he has been employed for the town. When John Furno left highway to become fire chief of the fire and ambulance department, Adam Furno was appointed as acting superintendent of highway. John Furno has chosen to waive his right per his contract to return to the highway superintendent position. With this position now open TA Wojcik is going to promote Adam Furno to Highway Superintendent and asks the BOS to vote in favor of this. They discussed the rolls of the position, and that the salary will not change.
(8:10 TS) Motion to endorse TA Wojcik's decision to appoint Adam Furno as the Highway Superintendent made by Tim Bonin, seconded by Max Postma. The vote passed unanimously.
2. (8:30 TS) Ratify Contract for Police Chief – Possible Votes
TA Wojcik discussed what is in his contract and that it hasn't changed much since the last renewal and he recommends the Board to ratify the contract.
(11:15 TS) Motion to ratify the contract for Police Chief Nick Miglionico made by Max Postma, seconded by Tim Bonin. The vote passed unanimously.
3. (11:50 TS) Discussion & Votes on Collective Bargaining Agreements for ATM Warrant
 - a. Firefighters Union – Chief John Furno and Deputy Chief Kelly Manning joined the table. TA Wojcik talked about the compensation table for the union and what is needed for this department to operate appropriately to serve the town. TA Wojcik asks that if the BOS is in support of this that they take a vote and recommend it to town meeting for ratification. The BOS discussed at length whether they would vote to recommend supporting this.
(27:00 TS) Motion to approve the firefighter's union collective bargaining agreement for the annual town meeting warrant made by Ross Smith, seconded by Max Postma. The vote passed unanimously.
 - b. (27:30 TS) Police Union – TA Wojcik spoke about what is different in these agreements from the last renewal, which includes educational incentives, wage changes and the addition of an additional school resource officer.
(34:20 TS) Motion to approve the collective bargaining agreement with the police union made by Tim Bonin, seconded by Ross Smith. The vote passed unanimously.

4. (34:40 TS) Review and Close ATM Warrant – Possible votes
TA Wojcik spoke about the budget and that it is completed and sent it to all the department heads and there will be no more changes. New growth was about 1.8 million and he is closing out this budget with a surplus of \$164k and holding \$450k in overlay in case some taxpayers challenge their assessment value and this will close to free cash if not needed. Chief Furno went over the fire and ambulance budgets and per diem employee pay with the Board. They made some corrections to the verbiage of the description of positions. The Board went through each article of the warrant.
(1:10:25 TS) Motion to do the two amendments and change the word from 'shall' to 'may' and put a fixed amount of \$300 per day for the fines for Article 16 Stormwater bylaw made by Max Postma, seconded by Tim Bonin. The vote passed unanimously.
The BOS and TA Wojcik had a discussion in length about the BVT (Blackstone Valley Tech) roof construction and HVAC replacement article, and how the town should handle the funding with debt exclusion and what conditions they should have on it.
(1:41:30 TS) Motion to close the annual town meeting warrant made by Max Postma, seconded by Ross Smith. The vote passed unanimously.
(1:42:15 TS) Motion to sign the annual and special town meeting warrants made by Max Postma, seconded by Ross Smith. The vote passed unanimously.
5. (1:42:35 TS) Move May 7, 2024, meeting to May 6, 2024 (prior to town meeting) – Possible votes
(1:42:45 TS) Motion to move the meeting from May 7, 2024, to May 6, 2024, made by Ross Smith, seconded by Max Postma. The vote passed unanimously.
6. (1:43:20 TS) Meeting Minutes – Possible votes
(1:47:05 TS) Motion to approve the February 6, 2024, meeting minutes as amended made by Ross Smith, seconded by Max Postma. The vote passed unanimously.
(1:47:35 TS) Motion to approve the February 20, 2024, open session meeting minutes as written made by Tim Bonin, seconded by Ross Smith. The vote passed unanimously.
(1:48:15 TS) Motion to approve the executive meeting minutes of August 1, 2023 and August 15, 2023, retaining all made by Tim Bonin, seconded by Max Postma. The vote passed unanimously.
7. (1:49:20 TS) Monthly Update of Goals
TA Wojcik's current focus is the commitment of the ARPA funds by December 2024. He talked about the bidding progress for the school security system and what part of the project is being funded by ARPA. TA Wojcik is waiting for an update on the water sewer project from Bob Sullivan. He will also be following up with the department heads who were provided with goals and evaluations for their departments, and the expectation of these tasks being completed in a timely professional manner, and he explained the importance of this process. He discussed other in-house processes and procedure goals.
8. (2:03:20 TS) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
Mr. Fitzpatrick wanted to mention there is a committee handbook, which contains a rule in there for meetings being no longer than 2 hours or 10 pm, whichever comes first. The Chairman of a board or committee should be voting whether they want to extend the meeting. He voiced his

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JUNE 4, 2024

concern about potentially losing volunteers because of meetings that extend too long consistently like the last Conservation meeting that went until 1:15 am. He would like the BOS to review the handbook and make updates to it as needed and distribute them to all the boards and committees.

(2:07:05 TS) Motion to adjourn the meeting made by Ross Smith, seconded by Tim Bonin. The vote passed unanimously.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Stephenie Gosselin".

Stephenie Gosselin
Recording Secretary