

**Board of Selectmen Agenda
Municipal Center Resource Room
Tuesday, December 6, 2022**

7:00 PM

- Call to Order
- Pledge of Allegiance
- Chairman Announcements
- Citizen's Forum

7:05 PM

1. Public Hearing / Sochia's Oil Flammable Storage Permit – Possible Votes
2. Grant Acceptance – Possible Votes
 - FD – Emergency Management Grant
 - PD – Municipal Road Safety Grant
 - **PD – Tactical Diversion Task Force**
 - Site Readiness Program
 - W/S - MIIA Risk Management Grant
3. Certificates of Appreciation for (2) Staff Members
4. 2023 License Renewals – Possible Votes
5. ARPA Discussion – Possible Votes
6. Approve Minutes – Possible Votes
7. Town Administrator's Report
8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
9. Executive Session
 - a. Discussion of Building Security – Douglas Public Schools
 - b. Interest in Real Property
 - c. Potential Litigation
10. Adjournment

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Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider and employer.

APPROVED
FEBRUARY 7, 2023

BOARD OF SELECTMEN
TUESDAY, DECEMBER 6, 2022
MEETING MINUTES

Attendance: Chair Kevin Morse, Tim Bonin, Hal Davis, Lisa Freeman Executive Assistant

Absent: Vice Chair Mike Fitzpatrick and Matthew Wojcik Town Administrator

Chair Kevin Morse calls the meeting to order at 7:00pm

(0:07) Pledge of Allegiance

(0:30) Chairman Announcements

Mr. Morse would like to recognize the Girl Scout troop 65050 that came in to visit the Board of Selectman this evening to earn the Government Patch.

(0:54) Citizen's Forum: NONE

1. (1:00) Public Hearing / Sochia's Oil Flammable Storage Permit – Possible Votes

(1:13) Motion to open the public hearing made by Tim Bonin, seconded by Hal Davis. All members in favor.

At the moment Lisa Freeman is still gathering information regarding the oil permit. Chair Kevin Morse read the memo from Kelly Manning the assistant fire chief on December 5, 2022 regarding 13 Cook Street, Sochia's Oil application for license. It reads as follows:

The fire department has received an application from Sochia's for above ground storage license of class 2 flammable liquids, total quantity of 50,000 gallons via five 10,000 gallon tanks. Due to the age of the facility and the fact that the fire department has no records of any previous inspections or permits for this address we are recommending that you require the owner to complete a code analysis survey for the facility prior to the fire department signing of the application for the license. This survey shall be done by a professional engineer for the purpose of identifying whether the facility/tank farm met the fire code when it was installed and whether it meets current fire and life safety standards. The letter was a recommendation when I discussed the license application with Jacob Nunnemacher who is a fire protection engineer with the Massachusetts Department of Fire Services for the purpose of accurately determining the total quantity in gallons with will be stored for the license and permit the fire department will also need some additional information which we will request from the owner.

- A written letter specifying what the actual gross capacity of each tank is, gross capacity defined as the capacity of the tank up to the maximum safe filling height of the tank
- Construction blue prints from the year 2004 that was submitted to the fire department that reports each of the five tanks having a capacity of 10,000 gallons, these size tanks can have varying gross capacities ranging from 9975 to 13,200 gallons.
- In addition to each above ground storage tank we will also need to know the quantities of any other flammable liquids stored on the premises. (loaded cargo tank or trucks). All these will affect the total quantity that should be listed on the license and permit.

A resident asked if the tanks have never been permitted. The town has no record of permits. The applicant is cooperating with the town to sort this matter out, and the town needs to do some research. The resident is concerned about them still doing business in the meantime. The board would like to keep the public hearing open.

(8:38) Motion to continue public hearing to January 3, 2023 made by Hal Davis.

Sarah Nason 14 Cook St, voiced her concern about the addition of an oil tank increasing the truck traffic on Cook Street. Lisa Freeman clarified that it is not for an additional tank it is for the current tanks that are already there. Ms. Nason stated that there has been an increase in truck traffic and is not sure if it due to the fact of partnering with other oil companies. Lisa Freeman stated that she will look into that and have the applicant Ted Sochia be present at the next meeting.

(12:42) Tim Bonin seconds the motion. All members in favor.

2. (13:13) Grant Acceptance – Possible Votes

- FD – Emergency Management Grant – FY 2020 EMPGCCP state grant awarded on 9/4/2022 in the amount of \$5k.
- PD – Municipal Road Safety Grant – State 911 grant awarded on 11/8/2022 in the amount of \$15,600.
- PD – Tactical Diversion Task Force – DEA federal grant awarded on 10/1/2022 in the amount of \$19,840.75
- Site Readiness Program – Economic Development grant awarded on 10/26/2022 for the design and engineering of North Street infrastructure and improvements in the amount of \$529,300.
- W/S – MIIA Risk Management Grant – awarded on 11/10/2022 in the amount of \$4,830.

(16:09) Motion to accept the grants presented made by Tim Bonin, seconded by Hal Davis. All members in favor.

3. (16:35) Certificate of Appreciation for (2) Staff Members

Board will skip over agenda item.

4. (16:40) 2023 License Renewals – Possible Votes

(17:11) Motion to approve license renewal for Family Convenience made by Hal Davis, seconded by Tim Bonin. All members in favor.

Sokol Club and Douglas Village Package that need an approval with a contingency for a successful inspection.

(17:50) Motion to approve the Sokol Club common vic, liquor, entertainment and pool table license contingent upon successful inspection made by Tim Bonin, seconded by Hal Davis. All members in favor.

(18:25) Motion to approve the Douglas Village Package for a liquor license contingent upon successful inspection made by Tim Bonin, seconded by Hal Davis. All members in favor.

The Douglas Auto Sales Inc. is exempt and do not require an inspection

(19:16) Motion to approve the class II license for Douglas Auto Sales made by Tim Bonin, seconded by Hal Davis. All members in favor.

(19:30) Motion to approve contingent upon successful inspections the Breezy Picnic Grounds for automatic amusement and common vic licenses, Douglas Orchard and Farm for entertainment license, the Goodness Store for common vic license, Dunkin Donuts for common vic, and the class II license being sought by Douglas Equipment Corporation and K2 Automotive made by Tim Bonin, seconded by Hal Davis. All members in favor.

5. (20:15) ARPA Discussion – Possible Votes

Total ARPA funding obligated to the town of Douglas was 2,701,519.95. Currently the town has used for Strategic Municipal Consulting Services \$4,051.25, Stantec Water and Sewer infrastructure project of \$56,498.07, CMRPC COVID test kits for \$14,549.95, Premium pay stipend of \$249,999.97, and CLA for \$668.33. Total expended through 11/30/2022 has been \$325,676.57, giving the town a balance of \$2,375,752.38. There are currently 2 approved

projects that have not been spent as of yet, the phone project approved on 10/18/22 for \$40k and on 10/18/22 for the fire department electrical design of \$8.500, which would bring the unencumbered balance as of 11/30/22 to 2,327,252.38. The board would like to take time to discuss where to spend the remaining ARPA funds when they have a full board.

6. (24:25) Approve Minutes – Possible Votes

(25:35) Motion to approve the minutes for 10/18/2022, made by Tim Bonin, seconded by Hal Davis.

7. (25:50) Town Administrator's Report

None, TA Wojcik is absent from the meeting.

8. (25:53) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.

Fire Fighters Union held a meet and greet yesterday to introduce 2 new Lieutenants. The board would like to acknowledge the first responders and thank them for all their hard work.

9. (28:35) Executive Session

The board will pass over due to not having a full board and the absence of the TA.

(28:45) Motion to adjourn the meeting made by Hal Davis, seconded by Tim Bonin. All members in favor.

Respectfully submitted,


Stephenie Gosselin
Recording Secretary