

**Board of Selectmen Agenda
Municipal Center Resource Room
Tuesday, November 15, 2022**

7:00 PM

- Call to Order
- Pledge of Allegiance
- Chairman Announcements
- Citizen's Forum

1. Consider Sign Waiver for 295 Main Street – Possible Votes
2. Octoberfest Committee / Storage Units on Town Property – Possible Votes
3. ARPA Discussion – Possible Vote
4. Authorize TA to Advertise RFQ for Design of Highway Department – Possible Votes
5. Approve Minutes – Possible Votes
6. Town Administrator's Report
7. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
8. Adjournment

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Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider and employer.

APPROVED
December 20, 2022

BOARD OF SELECTMEN
TUESDAY, NOVEMBER 15, 2022
MEETING MINUTES

Attendance: Chair Kevin Morse, Vice Chair Mike Fitzpatrick, Hal Davis, Matt Wojcik Town Administrator, Lisa Freeman Executive Assistant

Absent: Tim Bonin

Chair Kevin Morse calls the meeting to order at 7:00 PM

(0:06) Pledge of Allegiance

(0:25) Chairman Announcements: NONE

(0:30) Citizen's Forum: NONE

1. (0:38) Consider a Sign Waiver for 295 Main Street – Possible Votes

The applicant is requesting a sign waiver because they are currently over the square feet on the sign and the amount of signs for the realty building and used bookstore. The board commended the applicant on the renovations to the building. The signs measure 1.66 square feet on the front and 6.86 square feet on either side of the building.

(3:25) Motion to approve the request for sign waiver for the 3 signs made by Hal Davis, seconded by Mike Fitzpatrick. All members in favor.

2. (5:00) Octoberfest Committee / Storage Units on Town Property – Possible Votes

They are currently using a storage container that is on the right side of the old firehouse and the location is perfect, but it is not big enough for their needs. They have another storage container and would like to get permission to put it next to the current one. The only concern Mr. Fitzpatrick has is if there is a change of use for that area, if the town ever decides to do something with the old firehouse, that this isn't a lifetime tenancy of the storage containers.

(8:58) Motion to approve the additional storage unit made by Hal Davis, seconded by Mike Fitzpatrick. All members in favor.

Mr. Fitzpatrick just wanted it noted that there is a bylaw for storage containers, and TA Wojcik stated that the municipality is exempt from the bylaw.

3. (11:15) ARPA Discussion – Possible Votes

Mr. Fitzpatrick would like to make a request to set a goal dead line of January 31, 2023 resolve what the town is going to do. TA Wojcik stated so the board is aware that if town meeting approves the expenditure for a senior bus tomorrow, then he will replace that expenditure with other projects that were in line.

4. (15:52) Authorize Town Administrator to Advertise RFQ for Design of Highway Department – Possible Votes

TA Wojcik would like to request to pass this item over and he discuss within his report (agenda item #6).

5. (16:30) Approve Minutes – Possible Votes

No minutes for the board to review at the moment.

6. (16:48) Town Administrator's Report

TA Wojcik went to the formal grant announcement and award for the Site Readiness Grant in Brockton yesterday, and unofficially looks like Douglas received the biggest award. That Site Readiness Grant will used to evaluate North Street.

Tomorrow morning at Pleasant Valley Country Club the town of Douglas will receive an award for its Economic Development efforts and the Chamber is going to recognize Robert Minarik and CRG the developer.

In regard to the RFQ for the highway department they are talking about feasibility, so the town is looking at 3 different sites. Matt Benoit, Bob Sullivan, Adam Furno, John Furno, and TA Wojcik went on site walks to the 3 locations. The former Buckeye pipeline site has some limitations, past the tree line the property becomes very wet. The plus for this property is that it is located in the center of town. The second site is the pit behind the soccer field which is about 50 acres which is surrounded by water. The other possibility is to look at the towns existing site and surrounding properties which may be the most convenient location. TA Wojcik stated that if there are any other locations the board would like to see considered to let him know. His thought is to stick with town owned property to save time in this process. Once the RFQ is advertised and the town received bids, the BFCC will evaluate all the proposals and the three top finishers will come before the Select board for consideration.

An update for the winter is the town is planning to do the wastewater project that will connect the Gilboa Street warehouse as well as the tri-town warehouse to the town's wastewater station. The town is running into a possible problem with Mass DOT because winter is coming. They will still do the Douglas work until they can get the DOT ok to do the other work.

The town is expecting word from the DPU in the next week or so whether natural gas will be going down Gilboa Street. The Attorney General's Office recently changed from neutral support to favorable support of the gas line going through the town of Douglas.

7. (35:17) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting

Mr. Morse would like to thank TA Wojcik for the warehouse updates.

8. (36:10) Motion to adjourn the meeting made by Mike Fitzpatrick, seconded by Hall Davis. All members in favor.

Respectfully submitted,


Stephenie Gosselin
Recording Secretary