

**Board of Selectmen
Agenda
Douglas High School Room C103
Monday May 2, 2022**

6:30 PM

- Call to Order
 - Pledge of Allegiance
 - Chairman Announcements
1. Review and Discuss Warrant Articles Prior to Town Meeting – Possible Votes
 2. Review & Authorize TA to Sign Finalized ACO Intermunicipal Agreement – Possible Votes
 3. Review & Ratify Temporary Appointment of fill-in Building Inspector / John Couture – Possible Votes
 4. Review & Approve Grant Listings – Possible Votes
 5. Discuss & Approve Procedures for ARPA Funds – Possible Votes
 6. Discuss & Review TA Evaluations – Possible Votes
 7. Approve Minutes – Possible Votes
 8. Town Administrator’s Report
 9. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
 10. Executive Session
 - a. Interest in Real Property
 11. Adjournment

*Note: Times are estimates unless denoted as a Hearing.
The Town of Douglas is an equal opportunity provider and employer.*

BOARD OF SELECTMEN
MONDAY, MAY 2, 2022
MEETING MINUTES

Attendance: Chair Kevin Morse, Tim Bonin, Hal Davis, Mike Fitzpatrick, , Matt Wojcik Town Administrator, Lisa Freeman Executive Assistant, Robert Sullivan, and Bob Minarik.

Excused Absence: Vice Chair David Cortese

Chair Kevin Morse called meeting to order at 6:30 PM.

(0:10) Pledge of Allegiance

(0:28) Chairman Announcements: NONE

1. **(0:32) Review and Discuss Warrant Articles Prior to Town Meeting – Possible Votes**
Discussion on Moderator Keith Menard skipping over a couple of the Zoning Articles. Mr. Fitzpatrick questioned the Planning Boards late submission of zoning changes after they knew, the timeline for preparation for town meeting. A Select Board Member mentioned that he was approached by a couple residents that may want to speak on Article 15; Gift of Land. **No Votes Taken.**
2. **(4:16) Review & Authorize TA to Sign Finalized ACO Intermunicipal Agreement – Possible Votes**
TA Wojcik stated that he doesn't think it is in his authority to bind the town to other towns contractually, the Select Board can authorize TA Wojcik to sign the agreement on their behalf. This is a three year agreement for intermunicipal animal control officer, and will increase the operating budget by about \$38k a year starting in FY24, for FY23 the town has a regionalization grant to cover Douglas's expenses. The shelter in Blackstone will be used and there will be two full-time officers, a weekend part-timer and an on call part-timer and it will be 24/7, 365 coverage. The towns current ACO (Kevin Sullivan) is part of this agreement as well.
(7:15) Motion to authorize the Town Administrator to enter into an intermunicipal agreement for the Animal Control Officer made by Mike Fitzpatrick, seconded by Tim Bonin. All members in favor.
3. **(7:40) Review & Ratify Temporary Appointment of fill-in Building Inspector / John Couture – Possible Votes**
The Towns Building Inspector will be out of state for a week, so this is coverage for Ken Fraiser, Mr. Frasier felt that it is busy enough to have a fill in while he is away. The motion would also be for how he will be paid, which will be \$50.00 per inspection done, he will only the really pressing matters due to the budget restrictions, and there is only enough money for about ten inspections.
(10:44) Motion to approve the fill in Building Inspector made by Hal Davis, seconded by Tim Bonin. All members in favor.
4. **(11:00) Review & Approve Grant Listings – Possible Votes**
 - Council On Aging Legislative Earmark \$25k
 - Fire Department FY22 SAFE Grant \$4,575
 - Fire Department FY22 SR SAFE Grant \$2,855
 - Fire Department FY20 Assistance to Firefighters Grant \$238,095.24
 - Fire Department FY21 EMPG Grant \$2,900

- Town- Commonwealth of MA Department of Energy Resources Grant \$104,947
- MassWorks Tri-Town infrastructure upgrade project for \$4 million
- Commonwealth of MA Site Readiness grant \$314,850

(12:17) Motion to accept the grants as listed made by Hal Davis, seconded by Tim Bonin. All members in favor.

5. (12:38) Discuss & Approve Procedures for ARPA Funds – Possible Votes

TA Wojcik gave the Board a memo of where the town currently stands with ARPA funds. The Federal Government is allowing the town to re-characterize the entire ARPA award as "Revenue Replacement" and the spending may be used for any government service broadly defined. TA Wojcik would like to get one final project in by the end of June or July. Along with the water/sewer projects the funds have to be obligated no later than December 31, 2024. The town is only allowed to spend ARPA funds on expenses incurred on or after March 3, 2021. Mr. Fitzpatrick suggested putting some of the Capital items on the list. **No Vote taken.**

(12:17) Discuss & Review TA Evaluations – Possible Votes.

Table discussion until all board members are present.

6. (22:46) Approve Minutes – Possible Votes

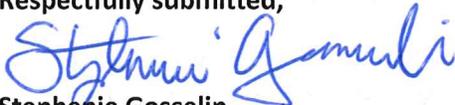
(23:11) Motion to approve the April 5th, and April 19, 2022, meeting minutes made by Kevin Morse, seconded by Mike Fitzpatrick. All members in favor.

7. (23:25) Town Administrator's Report: NONE

8. Adjournment

(23:40) Motion to adjourn meeting made by Mike Fitzpatrick, seconded by Tim Bonin. All members in favor.

Respectfully submitted,



Stephenie Gosselin
Recording Secretary