

**Board of Selectmen
Agenda
Municipal Center Resource Room
Tuesday February 15, 2022**

7:00 PM

- Call to Order

- Pledge of Allegiance

- Chairman Announcements

- Citizen's Forum

1. Authorization for Cable Department License Renewal with Charter – Possible Vote(s)
2. Review & Approve Common Victualler License for Douglas Flea Market – Possible Vote(s)
3. Review Revised Movie Contract for Use of Soldiers Field – Possible Vote(s)
4. Approve Minutes – Possible Vote(s)
5. Town Administrator's Report
 - Notice of Highway Department Snow & Ice Spending Authorization
6. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
7. Executive Session
 - a. Collective Bargaining
 - b. Interest in Real Property
 - c. Investigation
 - d. Litigation
 - e. Cyber/Building Security Briefing from Everlasting Designs
8. Adjournment

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Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider and employer.

APPROVED
MARCH 15, 2022

BOARD OF SELECTMEN
TUESDAY FEBRUARY 15, 2022
MEETING MINUTES

Attendance: Chair Kevin Morse, Vice Chair David Cortese, Mike Fitzpatrick, Harold Davis (remote)
Matt Wojcik (Town Administrator), and Lisa Freeman (Executive Assistant).

Excused Absence: Tim Bonin

Chair Kevin Morse calls meeting to order at 7:00 PM

(0:08) Pledge of Allegiance

(0:26) Chairman Announcements: NONE

(0:31) Citizen's Forum: NONE

(0:40) 1. Authorization for Cable Department License Renewal with Charter – Possible Votes

Cable Coordinator / Pat Aldrich seeking to bring on counsel to start the process of renegotiating the license, which expires in 2023. Mr. Aldrich presented the Board with a copy of the last license contract made by Attorney William Solomon.

(3:41) Motion to authorize the Cable Department to enter into negotiations with Attorney Solomon made by Mike Fitzpatrick, seconded by David Cortese. Roll call vote: Fitzpatrick - aye, Morse - aye, Cortese - aye, Davis – aye.

(5:10) 2. Review & Approve Common Victualler License for Douglas Flea Market – Possible Votes

All required paperwork and fee has been received and they are in the process of scheduling the fire inspection.

(5:43) Motion to renew the Common Victualler License for the Douglas Flea Market contingent upon a successful completion of the fire inspection report made by David Cortese, seconded by Mike Fitzpatrick. Roll call vote: Fitzpatrick - aye, Morse - aye, Cortese - aye, Davis – aye.

(6:19) 3. Review Revised Movie Contract for Use of Soldiers Field – Possible Votes

Lisa Freeman heard back yesterday from Town Counsel Richard Bowen with a couple new edits within the contract. Ms. Freeman emailed it to Carson Lund / Director who will forward to his attorney and send back to hopefully approve at the next meeting.

(7:15) Approve Minutes – Possible Votes

(7:45) Motion to approve the Executive Session minutes from January 18, 2022 and to retain all made by David Cortese, seconded by Mike Fitzpatrick. Roll call vote: Fitzpatrick - aye, Morse - aye, Cortese - aye, Davis – aye.

(8:10) Town Administrator's Report

Notice of Highway Department Snow & Ice Spending Authorization.

- Pursuant to Massachusetts General Law Chapter 44 Section 31D TA Wojcik has approved the Highway Department to overspend the Snow & Ice budget for \$125k over their budgeted amount. The current balance for this account is \$91,808.

- The town went to bid for pipe on the water/sewer infrastructure project that is grant funded and received 4 excellent bids. It will be awarded to the lowest bidder, language will be negotiated, and there will be penalties for delays.
- Bids postings for the ceiling repairs at the library and gym windows at the Municipal Center will be posted by the end of the week. We are also in the process of evaluating designer packages for the fire department standby generator and electrical system upgrade.
- The budget process has begun and we will be meeting with departments to work through their numbers and finalize them.
- There is a vaccination clinic at the Douglas Elementary School Friday February 18th from 3 to 6 PM for boosters and first doses of Pfizer. The town also purchased numerous at home COVID19 test kits for employees.
- The town is engaged in a conversation with the Public Safety employees for the potential use of ARPA funds for hazard pay. A future conversation will come to the Board of Selectmen in the form of a policy recommendation TA Wojcik believes.

(19:40) 6. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.
 There was discussion about the section of Route 16 / Webster Street from Douglas to Webster and the darkness of the road.

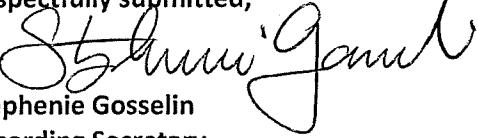
(21:14) 7. Executive Session

Mr. Morse made a motion to go into Executive Session for the purpose of Collective Bargaining, Interest in Real Property, Investigation, and Litigation, and Cyber/Building Security Briefing from Everlasting Designs and to return to Regular Session for the purpose of adjournment. Mr. Cortese seconded the motion, all in favor. Roll call vote: Fitzpatrick - aye, Morse – aye, Cortese – aye, Davis-aye.

8. Adjournment

Mr. Morse made a motion at 8:16 pm to leave Executive Session and return to Regular Session for the purpose of adjournment. Mr. Cortese seconded the motion. Roll call vote: Fitzpatrick – aye, Morse - aye, Cortese- aye, Davis – aye.

Respectfully submitted,


 Stephenie Gosselin
 Recording Secretary