

**Board of Selectmen  
Agenda  
Municipal Center Resource Room  
Tuesday November 16, 2021**

**7:00 PM**

- Call to Order
- Pledge of Allegiance
- Chairman Announcements
- Citizen's Forum

1. FY2022 Tax Classification Public Hearing – Possible Vote(s)
2. Board of Assessors Temporary Appointment Notification – Possible Vote(s)
3. Douglas PD Presentation of the Officer Richard J. McLaughlin Community Service Award
4. Approve & Sign Order of Taking for Gilboa Street Property (3.09 Acre Parcel) – Possible Vote(s)
5. Identify the Charge of the Public Safety Committee – Possible Vote(s)
6. Identify the Charge of the Personnel Board – Possible Vote(s)
7. Approve Minutes – Possible Vote(s)
8. Town Administrator's Report
9. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
10. Executive Session
  - a. Collective Bargaining
  - b. Interest in Real Property
  - c. Investigation
  - d. Litigation
11. Adjournment

**Note: Times are estimates unless denoted as a Hearing.**

**The Town of Douglas is an equal opportunity provider, and employer.**

BOARD OF SELECTMEN  
MUNICIPAL CENTER RESOURCE ROOM  
TUESDAY NOVEMBER 16, 2021

**ATTENDANCE:** Chair Kevin Morse, Vice-Chair David Cortese, Tim Bonin, Mike Fitzpatrick, Matthew Wojcik (Town Administrator), and Lisa Freeman (Executive Assistant).

**ABSENT:** Harold Davis

**(0:00)** Chair Kevin Morse called meeting to order at 7:00 PM

**(0:08)** Pledge of Allegiance

**(0:32)** Chairman Announcements: NONE

**(0:35)** Citizen's Forum: NONE

**1. (0:40) FY2022 Tax Classification Public Hearing – Possible Votes**

**(0:50)** Motion to open Public Hearing made by Tim Bonin, seconded by Dave Cortese, All members in favor-aye.

Jack Blatchford and Carol Fields present at meeting to discuss the town's tax rates. There was a proposed shift in tax rate between residential and (CIP) Commercial Industrial Personal Property. If residential goes up to 15.81 then CIP will go up to 24.51. Board of Assessors voted on a single tax rate for all classes of property due to concern over losing commercial property in town with an increase to 24.51.

**(3:44)** Motion to close Public Hearing made by Tim Bonin, seconded by Dave Cortese, All members in favor-aye.

**(3:53)** Motion to accept single tax rate for all classes of property made by Tim Bonin, seconded by Mike Fitzpatrick, All members in favor-aye.

**(4:28)** Jeanne Lovett thanked Beth MacKay for all her years with the Town of Douglas and hard work. Beth MacKay requested that the Board to log on to the state website (DLS Gateway) to sign year end approvals.

**2. (5:51) Board of Assessors Temporary Appointment Notification – Possible Votes**

Chair Kevin Morse stated that Anthony Sacco resigned from the Board of Assessors. The Board of Selectmen and Board of Assessors approve the appointment of Arthur Griffin.

**(6:46)** Motion to appoint Arthur Griffin to fill the term until the next election in May made by Tim Bonin, seconded by David Cortese, All members in favor-aye.

**3. (7:55) Douglas PD Presentation of the Officer Richard J. McLaughlin Community Service Award.**

Board is passing over agenda item and moving to next meeting on December 7th, due to a scheduling conflict.

**4. (8:00) Approve & Sign Order of Taking for Gilboa Street Property (3.09 Acre Parcel) – Possible Votes.**

**(8:33)** Motion to except order made by Tim Bonin, seconded by Mike Fitzpatrick. All members in favor.

**5. (10:08) Identify the Charge of the Public Safety Committee – Possible Votes**

Matt Wojcik Town Administrator spoke to the process and plan for the Public Safety Complex Committee and what that looks like with staff and build out projections for facilities in the

future. Board discussed the needs and responsibilities of the Public Safety Committee to understand what the committee will be making decisions on and voting on. Mr. Wojcik suggests a possible revamp of the committee and its responsibilities clearly stated and understood. Dave Cortese feels that what is currently presented gives the committee much greater scope, latitude and power than what was voted on. **No Vote Taken.**

6. **(1:00:30) Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.** *This agenda item was moved out of order, per the Chair Kevin Morse.*

Chair Kevin Morse would like to revisit the remote participation policy. Mr. Davis will be having to travel over the next few months and the board needs to have all the members present and able to vote.

**(1:02:37) Motion to allow remote participation on an as needed basis made by Mike Fitzpatrick, seconded by Tim Bonin, All members in favor-aye.**

7. **(1:03:39) Identify the Charge of the Personnel Board – Possible Votes**

Mr. Wojcik addresses items which is to review the structure of the town's compensation system for its non-union, non-contractual employees including the competitiveness of salaries and wages provided in comparison to similar communities. Mr. Wojcik suggests waiting for the feedback from the Personnel Board to make a final decision. **No Vote Taken.**

8. **(1:11:17) Approve Minutes – Possible Votes**

**(1:11:33) November 2, 2021 Motion made to approve the meeting minutes made by Tim Bonin, seconded by Mike Fitzpatrick, all in favor-aye.**

**November 2, 2021 Motion to approve and retain all executive meeting minutes made by Tim Bonin, seconded by Mike Fitzpatrick, All in favor-aye.**

9. **(1:12:00) Town Administrator's Report**

Matt Wojcik addressed the current number of Covid-19 cases and the protocol for responding to calls to be adequately prepared. Mr. Wojcik gave update on the status of the public radio system FCC licensing is moving forward and the last release from CT was received. Good Energy (Energy Aggregation Plan) will be in attendance at the next meeting on December 7<sup>th</sup>, residents are encouraged to look into this program.

10. **Executive Session: Mr. Bonin made a motion at 8:27 pm to go into Executive Session for the purpose of Collective Bargaining and Investigation, and to return to Regular Session for the purpose of adjournment. Mr. Fitzpatrick seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick – aye, Tim Bonin – aye, Kevin Morse – aye, David Cortese - aye.**

11. **Adjournment: Mr. Morse made a motion at 8:53 pm to leave Executive Session and return to Regular Session for the purpose of adjournment. Mr. Bonin seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick– aye, Kevin Morse– aye, Tim Bonin- aye, David Cortese – aye.**

Respectfully Submitted,

  
Stephenie Gosselin  
Recording Secretary