

**Board of Selectmen  
Agenda  
Municipal Center Resource Room  
Tuesday November 2, 2021**

**7:00 PM**

- Call to Order
- Pledge of Allegiance
- Chairman Announcements
- Citizen's Forum

1. Appointments for Local Cultural Council – Possible Vote(s)
  - Shawn Anderson
  - Kathleen Landers
  - Jennifer Stinchfield
2. Discuss & Review Updated Roles for Personnel Board – Possible Vote(s)
3. Health Insurance Policy – 3<sup>rd</sup> Reading – Possible Vote(s)
4. Approve Minutes – Possible Vote(s)
5. Town Administrator's Report
6. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
7. Adjournment

**8 Executive Session**

- a. Collective Bargaining
- b. Interest in Real Property
- c. Investigation
- d. Litigation

Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider, and employer.

APPROVED  
November 16, 2021

BOARD OF SELECTMEN  
TUESDAY NOVEMBER 2, 2021  
MUNICIPAL CENTER RESOURCE ROOM

ATTENDANCE: Chair Kevin Morse, Vice-Chair David Cortese, Tim Bonin, Harold Davis, Mike Fitzpatrick, Matthew Wojcik Town Administrator, and Lisa Freeman Executive Assistant.

(00:05) Call to order

(00:10) Pledge of Allegiance

Chairman Announcements – NONE

Citizen's Forum – NONE

(00:40) 1. Appointments for Local Cultural Council – Possible Votes

- Shawn Anderson
- Kathleen Landers
- Jennifer Stinchfield

(3:50) Motion to appoint above referenced for a 3 year term made by Harold Davis, seconded by Tim Bonin. All members in favor – AYE

(4:20) 2. Discuss & Review Updated Roles for Personnel Board – Possible Votes

Personnel Board Chair Kristen Stevens was in attendance. Matt Wojcik spoke to the process and pay rate issues with town employees. Draft will be sent to the Personnel Board for review 11/5 – 11/8, and will be discussed at an upcoming meeting.

(16:39) 3. Health Insurance Policy – 3<sup>rd</sup> Reading – Possible Votes

Matt Wojcik spoke to discussion about Health Insurance and the end game is to save money for the town by making some adjustments to the Policy. No changes have been made since the 1<sup>st</sup> reading.

(21:00) Motion to approve the Health Insurance Policy made by Tim Bonin, seconded by Harold Davis. All members in favor - AYE

(21:22) 4. Approve Minutes – Possible Votes

(21:47) Motion to approve October 19, 2021 regular session meeting minutes made by Tim Bonin, seconded by Mike Fitzpatrick. All members in favor - AYE

(22:11) 5. Town Administrator's Report

Special Town Meeting: TA Wojcik encouraged residents to attend Town Fall Meeting on Monday November 8<sup>th</sup> at 7pm, specifically noting Article 12 and the use of eminent domain due to a land title issue that cannot be solved otherwise, and explaining the intricate issues with said property.

Thursday November 11, 2021 Town Hall will be closed in observance of Veterans' Day, please thank a Veteran.

The Town received a MassWorks grant totaling \$3.3 million, and will be used towards an 8.1 million Water/Sewer project on Gilboa Street. Within a few weeks the project will be at 100% and ready to start.

(38:26) 6. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting.

NONE

(38:43) 7. Executive Session: Mr. Bonin made a motion to go into Executive Session for the purpose of Interest in Real Property and Collective Bargaining, and to return to Regular Session for the purpose of adjournment, Mr. Morse seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick – aye, Tim Bonin – aye, Kevin Morse – aye, Hal Davis – aye, David Cortese - aye.

8. Adjournment: Mr. Bonin made a motion at 8:02 pm to leave Executive Session and return to Regular Session for the purpose of adjournment. Mr. Davis seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick– aye, Kevin Morse– aye, Tim Bonin- aye, Hal Davis-aye, David Cortese – aye.

Respectfully Submitted,



Stephenie Gosselin  
Recording Secretary