

**Board of Selectmen  
Agenda  
Municipal Center Resource Room  
Tuesday, July 20, 2021**

**7:00 PM**

• Call to Order

• Pledge of Allegiance

• Chairman Announcements

• Citizen's Forum

1. Colonel Boothe / Haze Cannabis – Negotiate HCA – Possible Vote(s)
2. Discussion & Vote - Use of ARPA Funds for Stantec Change Order  
Re: Sewer Project
3. Discussion & Vote – Inter-Municipal Agreement for Local Public Health Services
4. Appoint Interim/Temp. TA October 13<sup>th</sup> – October 27<sup>th</sup> – Possible Vote(s)
5. Consider ZBA Alternate Re-Appointment – Possible Vote(s)
6. Approve Minutes – Possible Vote(s)
7. Town Administrator's Report
8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting
9. Executive Session:
  - a. Collective Bargaining
  - b. Interest in Real Property
  - c. Litigation
  - d. Investigation(s)
10. Adjournment

**Note: Times are estimates unless denoted as a Hearing.**

**The Town of Douglas is an equal opportunity provider, and employer.**

Board of Selectmen  
Meeting Minutes  
July 20, 2021

•**Call to Order:** Chairman Kevin Morse called the meeting to order at 7:00 pm in the Municipal Center Resource Room. In attendance: Hal Davis, Mike Fitzpatrick, TA Matthew Wojcik, and Lisa Freeman (Executive Assistant), and Robert Minarik.

•**Pledge of Allegiance (00:06):**

•**Chairman Announcements (00:10):** N/A

•**Citizen's Forum (00:33):** Request to put Remote Meetings discussion on the next agenda. The Board would like to thank volunteers for the beautiful display of flowers and landscaping at the Town Common.

**1. Colonel Boothe/Haze Cannabis – Negotiate HCA - Possible Vote(s) (01:40):**

*In the packet is a memo from Lisa Freeman dated July 20, 2021, re: Colonel Boothe of Haze Cannabis will join us remotely via Avaya to negotiate a (HCA) Host Community Agreement with The Town of Douglas.*

Colonel Boothe co-founder of Haze Cannabis joined the meeting remotely to negotiate an HCA for retail, manufacturing, and cultivation at a property he has acquired at 67 Gilboa Street Douglas, MA. Suggested that a subcommittee be formed to work out logistics. Mr. Morse and Mr. Davis have agreed to be on the subcommittee and arrange a meeting with Mr. Boothe next week. We will provide him with example HCAs' for him and his legal counsel to review.

**2. Discussion & Vote – Use of ARPA Funds for Stantec Change Order - Sewer Project (10:40):**

This is Federal money from U.S Treasury Department to assist municipalities. Douglas will receive 2.7 million, broken out in (2) payments; \$470,000 in FY22 and \$470,000 in FY23 and monies have to be spent within (4) years. Possibly form a committee to plan spending/projects, and all towns will do their own rank of project eligibility. If audited down the road the spending needs to be justified and comply with Federal Standards. Money can be used for engineering, design, and extension of sewer lines to pump station. Change order #2 \$56,500 and currently at 75% complete, this will bring us to 100% by September for bidding. **Mr. Davis made a motion to authorize the TA & Finance Director to expend \$56,500 in APRA Funds for eligible sewer related expenses on Gilboa Street. Mr. Fitzpatrick seconded, all in favor, aye.**

**3 Discussion & Vote – Inter Municipal Agreement for Local Public Health Services (18:35):**

CMRPC will be receiving a (3) year grant award of \$277,397 from The Department of Public Health to fund (2) positions for inter-municipal employees, with Northbridge acting as the host community and no cost to the Town of Douglas. These position titles are Community Health Coordinator and Regional Health Inspector and they will work alongside our BOH Department. **Mr. Davis made a motion to enter into the inter-**

municipal agreement for local public health Services as presented, Mr. Fitzpatrick seconded, all in favor, aye.

**4 Appoint Interim/Temp. TA October 13<sup>th</sup> – October 27th – Possible Vote(s) (33:30):**

TA Mr. Wojcik will be going out of state on a scheduled vacation October 13<sup>th</sup> – 27<sup>th</sup>.

Under the terms of the TA Act, TA Contract and Police Chief Contract, the Police Chief becomes the Interim TA during that time period. It requires notice to the BOS, but not necessarily a vote to approve. In preparation for Fall Town Meeting the warrant will have to be closed prior to TA Wojcik leaving. *No Vote Needed*

**5. Consider ZBA Alternate Re-Appointment– Possible Vote(s) (37:49):**

Board unanimously agreed to pass over due to Mr. Bonin not present at meeting to join the discussion. All in favor to pass over –aye.

**6. Approve Minutes – Possible Vote(s) (38:17):**

June 1, 2021 Meeting Minutes - Mr. Morse made a motion to approve the minutes as presented, Mr. Fitzpatrick seconded, all in favor, aye.

June 1, 2021 Executive Minutes – *N/A – No Executive Session held.*

**7. TA Report (39:24):**

- TA Wojcik stated that Douglas has been a target on the map for every severe storm lately. These storms have produced rainfall of 3-4 inches per hour, over a couple week period. There have been significant drainage issues around town, and the new solar field has had some issues. Several residents on Shore Road, which is a private not town owned road, did have their property damaged and the town had to deploy several resources to help out. Several town employees did help to alleviate the dangers to citizens and their property. There may have been some lightning damage to the Elementary School, which is still being investigated.

- There are (2) new employees in The Community Development Department. Eve Tapper has come on as an interim planner and Jennifer Couture was hired as Maria's replacement once she retires.

- Basement/Fuel Oil Spill- Last time bailed it was below the threshold levels. Possibly all the rain lately has diluted the area, or could be that it has stopped and got it all the last time it was bailed. We are still over \$100,000 on the insurance claim and will have to go to Town Meeting in the fall to satisfy the bills.

- Cherry Sheet for the budget received today after being signed by the Governor and approved by the legislature. No big changes except a little more in PILOT, just a slight improvement.

- Paving will begin on Wallum Lake Road Bridge this evening. Walnut Street is the detour for northbound traffic, both lanes will be closed.

- Cedar Street pole relocation were rescheduled until next week due to the weather. Once ground is broken there will be (88) days to finish the work.

- Electric Vehicle Charging Stations- There will be a total of (4) stations that will be clearly marked. We will receive a software package and the town will control the rates and charges for the stations. There will be a 4% admin charge to a third party electric company.

APPROVED  
August 24, 2021

- RFPs will start to be prepared within the month of August for large projects that monies were approved for at Town Meeting. Focusing right now on high priority items like generators, roofs, electrical systems for town buildings. Lower priority items will have to wait for the time being.

**8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting – *no time stamp available, skipped.***

**9. Executive Session: Mr. Morse made a motion at 8:16pm, to go into Executive Session for the purpose of Collective Bargaining, Interest in Real Property, Litigation, and Investigation(s) and to return to Regular Session for the purpose of adjournment, Mr. Fitzpatrick seconded the motion. All in favor – aye. Roll Call Vote Mike Fitzpatrick - aye, Hal Davis - aye, Kevin Morse - aye.**

*The meeting was moved to the Selectmen's Office and reconvened at 8:29 pm.*

**10. Adjournment: Mr. Fitzpatrick made a motion at 8:59 pm, to leave Executive Session, and return to Regular Session for the purpose of adjournment. Mr. Davis seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick – aye, Hal Davis – aye, Kevin Morse – aye.**

Respectfully submitted,



Lisa C. Freeman  
Executive Assistant