

**Board of Selectmen
Agenda
Municipal Center Resource Room
Tuesday, June 29, 2021**

7:00 PM

- Call to Order
 - Pledge of Allegiance
 - Chairman announcements
 - Citizen's Forum
1. Pole Petition – WR# 30392806 Cedar Street – Possible Vote(s)
 2. Insurance Follow up – Possible Vote(s)
 3. Consider ZBA Alternate Re-Appointment – Possible Vote(s)
 4. Request for BOS Resolution / Support – “Line of Duty” Legislation
Possible Vote(s)
 5. Reschedule Elections – Possible Vote(s)
 6. Approve Minutes – Possible Vote(s)
 7. Town Administrator's Report
 8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of
the Meeting
 9. Executive Session:
 - a. Litigation
 - b. Interest in Real Property
 - c. Investigation(s)
 10. Adjournment

Note: Times are estimates unless denoted as a Hearing.

The Town of Douglas is an equal opportunity provider, and employer.

Board of Selectmen
Meeting Minutes
June 29, 2021

•**Call to Order:** Chairman Kevin Morse called the meeting to order at 7:07 pm in the Municipal Center Resource Room. In attendance: Timothy Bonin, Mike Fitzpatrick, TA Matthew Wojcik, and Lisa Freeman (Executive Assistant),

Others in Attendance: Jeanne Lovett (Finance Director), John Furno (Highway Superintendent), Bob Moran (NGrid Rep), and Marleen Bacon (90 Cedar Street), David LaBonte (MIIA Senior Account Executive), Matt Mancini (Gallagher Risk Management Advisor-Public Sector Practice, and Sulim Bartok (Gallagher Area VP-Public Sector Practice).

•**Pledge of Allegiance (00:09):**

•**Chairman Announcements (00:27):** N/A

•**Citizen's Forum (00:31):**

(00.42) Due to NGrid Rep Bob Moran running late, agenda item #2 was moved before agenda item # 1.

2. Insurance Follow-up - Possible Vote(s) (01:45):

Third follow-up meeting from MIIA and Gallagher presentation regarding replacement costs for vehicles and IOD coverage. Due to lengthy presentations, presenters sections have been time-stamped.

Gallagher Follow-up for IOD and Vehicle Replacement Costs: (02:35)

MIIA Follow-up for IOD Coverage and Vehicle Replacement Costs: (40:00)

(01:08:01) Mr. Bonin made a motion to continue working with MIIA for FY22, Mr. Fitzpatrick seconded, all in favor, - aye.

1 Pole Petition #WR30392806 Cedar Street – Possible Vote(s): (01:09:28)

Re-locate (2) poles on Cedar Street per request of the town for road widening/bridge project. One of the poles needs to be moved back 10 feet in order to straighten and widen the road. Marleen Bacon (90 Cedar Street resident) was concerned that her electricity would be out for a long period of time. Bob Moran of NGrid made a personal agreement to notify and communicate the entire process with her. **Mr. Bonin made a motion to approve the pole petition, recognizing NGrid will be in contact with Ms. Bacon to update her on the project, Mr. Fitzpatrick seconded, all in favor, - aye.**

3 Consider ZBA Alternate Re-Appointment– Possible Vote(s) (01:17:26): Mr. Bonin made a motion to Pass Over, Mr. Fitzpatrick seconded, all in favor, -aye.

4 Request for BOS Resolution/Support - "Line of Duty" Legislation – Possible Vote(s) (01:17:26): Mr. Bonin made a motion to Pass Over, Mr. Fitzpatrick seconded, all in favor, -aye.

5. Reschedule Election – Possible Vote(s) (01:16:24): Mr. Bonin made a motion to move Special Election to September 28, 2021; due to the Town Clerk's scheduled vacation. Mr. Fitzpatrick seconded, all in favor, - aye.

6. Approve Minutes – Possible Vote(s) (01:17:26): Mr. Bonin made a motion to Pass Over, Mr. Fitzpatrick seconded, all in favor, -aye.

7. TA Report (01:17:58): Mr. Wojcik thanked the Board for all the work they did to come up to speed on the insurance issue, and hoping everyone learned a lot in the process.

- TA Wojcik would like to work with the school department to have a shared facilities maintenance person. The increasing exposure to property claims, deems someone in that position fulltime, also able to handle grants, green communities, energy efficiency, etc.

- Electric Vehicle Charging Station grant has been settled and we were able to work with an NGrid preferred vendor list. There was an adjustment to the cost which increased due to prevailing wage, we will be able to cover these costs by taking some of the aspects of the project out.

- ARPA Funds guidance was released last week and there may be some things we can do regarding Cyber Security/Air Handling. It will be 2.7 million dollars eventually coming to the town. There will be no guidance from the State on what the funds are to be used for, and it comes directly from the U.S. Treasury Department. The Town makes the eligibility determinations, and the town has to defend them in any type of audit.

- Hoping everyone has a Healthy and Happy Fourth of July.

- Today we had our sendoff party for Suzanne Kane (TA & BOS Administrative Assistant) and would like to thank her for many, many years of loyal service, high level of quality and dedication to the town. Both Suzanne and her husband PK are moving to Florida for their retirement. Suzanne's husband was on the school committee for a term, and both were very involved with Soldiers Field and very committed to the Town of Douglas. They will both be missed within the community and we wish them the best.

- Community Development Principal Clerk position was filled and the individual will be starting on July 12th. Per consult with Jeanne Lovett, an interim Director of Community Development was hired. This individual will be appointed as an employee for no longer than (6) months, hoping we can find someone for that fulltime position in the meantime.

8. Open Session for Topics Not Reasonably Anticipated 48 Hours in Advance of the Meeting (01:27:38)

Octoberfest and Library Board of Trustees have asked for an exemption for in person meetings. Mr. Morse would like to table until next regular meeting. Mr. Bonin agrees.

9. Executive Session – Collective Bargaining: (Suzanne this one is for you)

Mr. Bonin made a motion at 8:36pm, to go into Executive Session for the purpose of Collective Bargaining and to return to Regular Session for the purpose of adjournment, Mr. Fitzpatrick seconded the motion. All in favor – aye. Roll Call Vote Mike Fitzpatrick - aye, Tim Bonin - aye, Kevin Morse - aye.

The meeting was moved to the Selectmen's Office and reconvened at 8:39 pm.

10. Adjournment: Mr. Morse made a motion at 8:47 pm, to leave Executive Session, and return to Regular Session for the purpose of adjournment. Mr. Bonin seconded the motion, all in favor – aye. Roll Call Vote: Mike Fitzpatrick – aye, Tim Bonin – aye, Kevin Morse – aye.

Respectfully submitted,



Lisa C. Freeman
Executive Assistant